



AGENDA
WORKSHOP MEETING – BOARD OF COMMISSIONERS –
MONDAY, MARCH 6, 2023 – 7:00 PM

ZOOM MEETING ID: [837 3371 5880](https://us02web.zoom.us/j/83733715880)
[MEETING PASSCODE: TOWNSHIP](https://us02web.zoom.us/j/83733715880)

LINK TO LIVE BROADCAST: <https://us02web.zoom.us/j/83733715880>

PUBLIC COMMENT: Residents who plan to attend the meeting in person are encouraged to comment on agenda items or bring new business to the attention of the Board of Commissioners at the beginning of the meeting.

Residents who will be attending remotely are encouraged to submit their comments or questions to the Township Manager prior to the close of the business day on the date of the meeting using the link below:

[SUBMIT PUBLIC COMMENT](#)

1. **Police Commendations** – conduct a commendation ceremony to recognize the actions of officers who have demonstrated above average initiative, intelligence or ability
2. **Traffic/Parking Study – Gravers Lane** – review the results of a traffic/parking study for the 600 block of Gravers Lane
3. **Fireworks Display** – consider a request by Sandy Run Country Club to conduct a professional fireworks display on Saturday, September 16, 2023 as part of the Club’s 100 year anniversary celebration
4. **Land Development – 902 Pleasant Avenue** – accept a letter granting an extension to the 90-day land development review process
5. **Land Development – Saint Genevieve’s Church and School** – consider a request to waive the formal land development review process in order to locate a modular classroom at the property
6. **Recycling Report** – review the monthly recycling activities
7. **Environmental Advisory Commission** – announce native plant sale and educational workshop, and request opportunity to present “No Mow May” program
8. **Black Horse Inn** – authorize the execution of a Rental Listing Agreement for the lease of two offices at the Black Horse Inn, 1432 Bethlehem Pike, Flourtown
9. **Resolution No. 1598** – a resolution authorizing the submission of two grant proposals to the PA Department of Conservation and Natural Resources Community Conservation & Partnership Program
10. **Township Manager’s Report** – discuss operational issues as outlined in the Monthly Report
11. **March Bill Listing** – review and approve the monthly bill listing and check reconciliation of the previous month
12. **Zoning Hearing Board Agenda** – announce the agenda of any special or regular meeting of the Zoning Hearing Board
13. **Resolution No. 1599** – resolution authorizing the disposition of records in accordance with the Pennsylvania Municipal Records Manual
14. **Automated External Defibrillators** – consider a request to place automated external defibrillators in the Township’s parks
15. **Athletic Sponsorship Signs** – consider a request from the Springfield Girls Lacrosse Club to place sponsorship signs and a banner at Cisco Park

NEW BUSINESS

Michael Taylor
Secretary/Manager

AMT:cmt

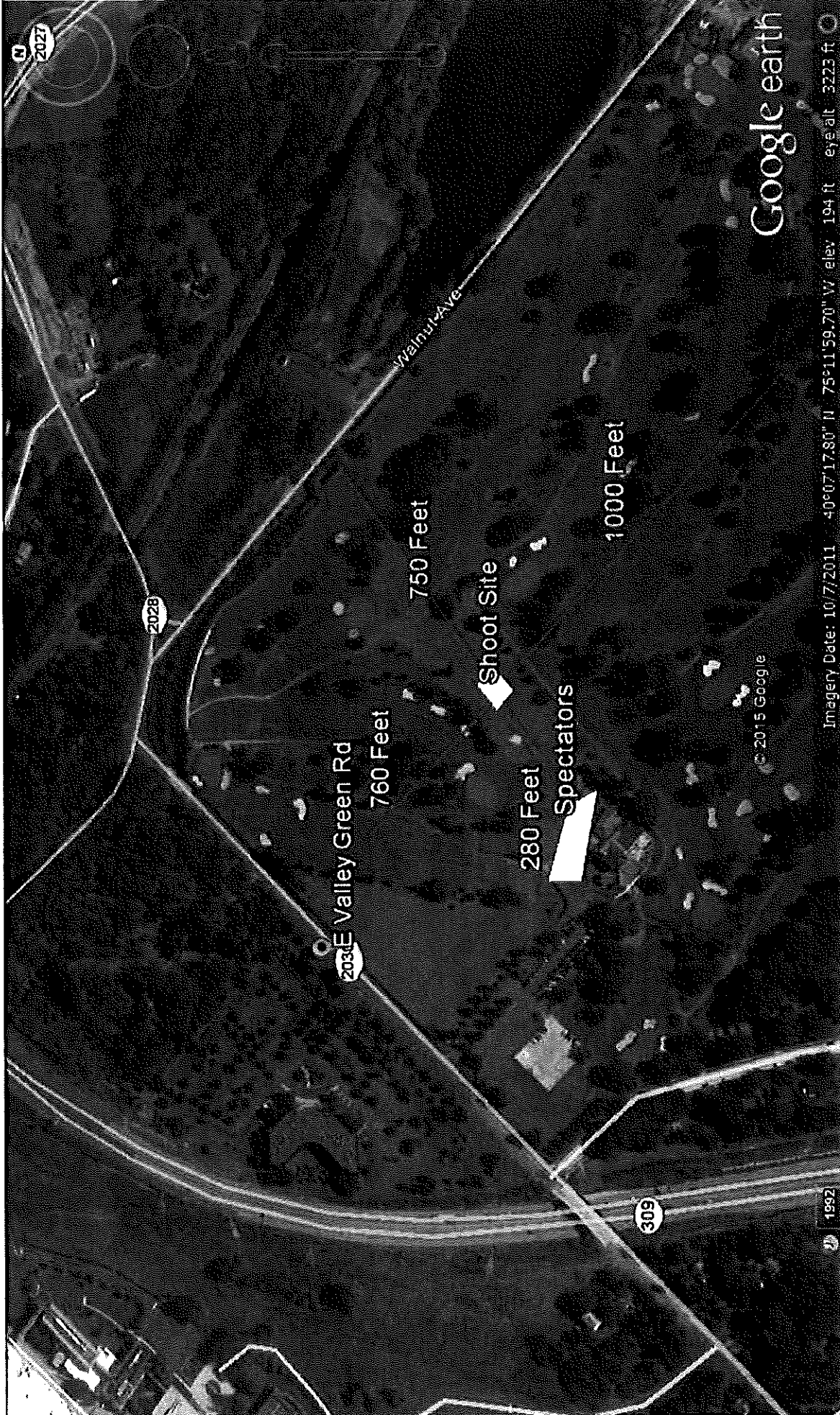
2/28/23

NOTE: AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT FURTHER NOTICE!

ANY INDIVIDUAL WITH A DISABILITY WISHING TO ATTEND THE ABOVE SCHEDULED MEETING AND REQUIRING AN AUXILIARY AID, SERVICE OR OTHER ACCOMMODATION TO PARTICIPATE IN THE PROCEEDINGS, PLEASE CONTACT THE OFFICE OF THE TOWNSHIP MANAGER AT 215-836-7600, 72 HOURS PRIOR TO THE MEETING.

To access the live broadcast of the meeting via zoom, residents can watch:

- **VIA WEB BROWSER:** Copy and paste this link into your web browser: <https://us02web.zoom.us/j/83733715880>; type in the passcode: TOWNSHIP, when prompted.
- **VIA ZOOM APP:** if you have the Zoom App on your smartphone, tablet, or computer, open the program, click join a meeting, and enter the Meeting ID: **837 3371 5880**; type in the passcode: TOWNSHIP, when prompted.
- **VIA CALL-IN:** Dial +1 646 558 8656 and enter the Meeting ID: **837 3371 5880**; type in the passcode: TOWNSHIP, when prompted.



Google earth

Imagery Date: 10/7/2011 40°07'17.80" N 75°11'59.70" W elev. 194 ft eye alt. 3223 ft

© 2015 Google

1992

ATTACHMENT A

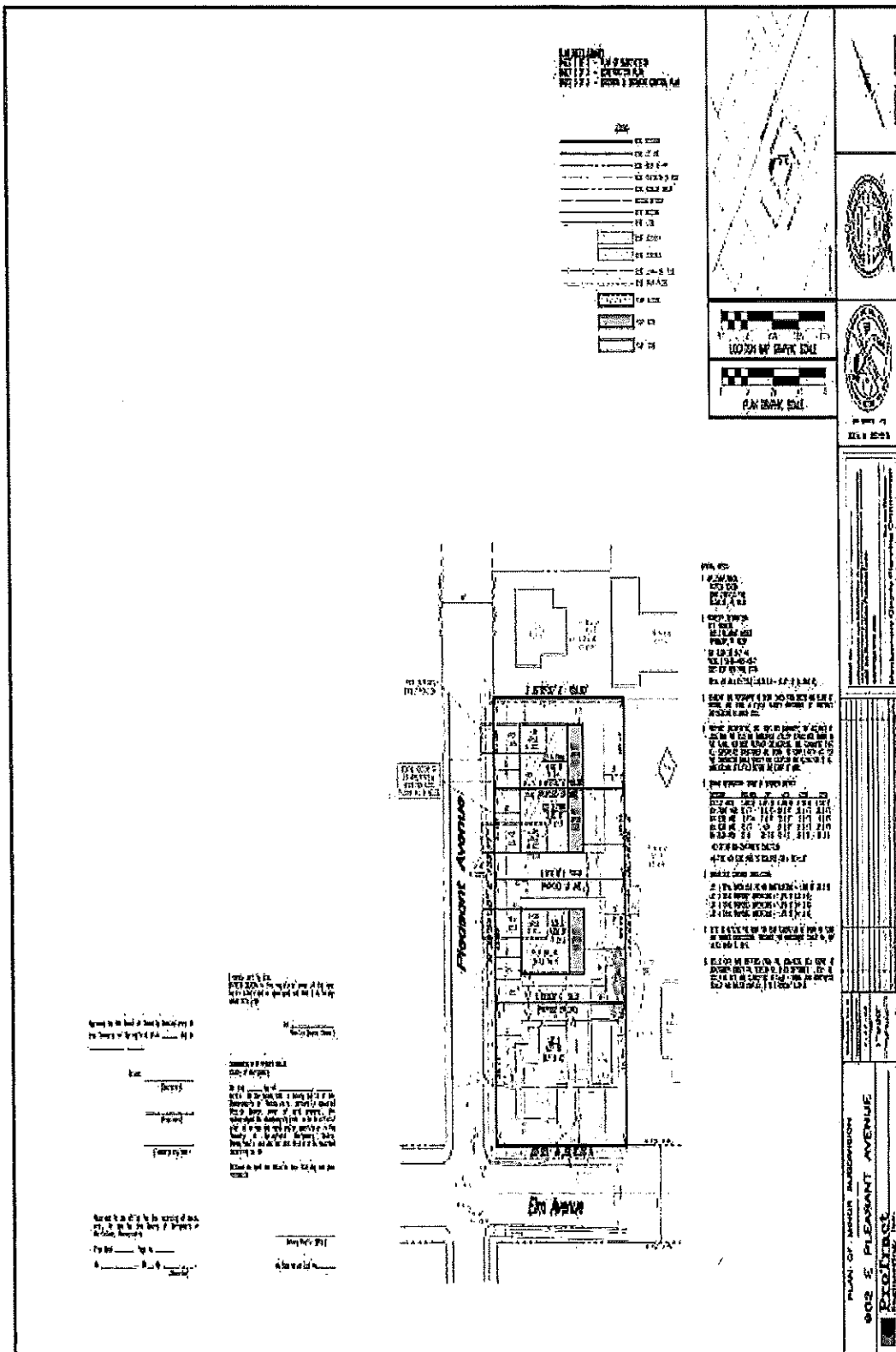


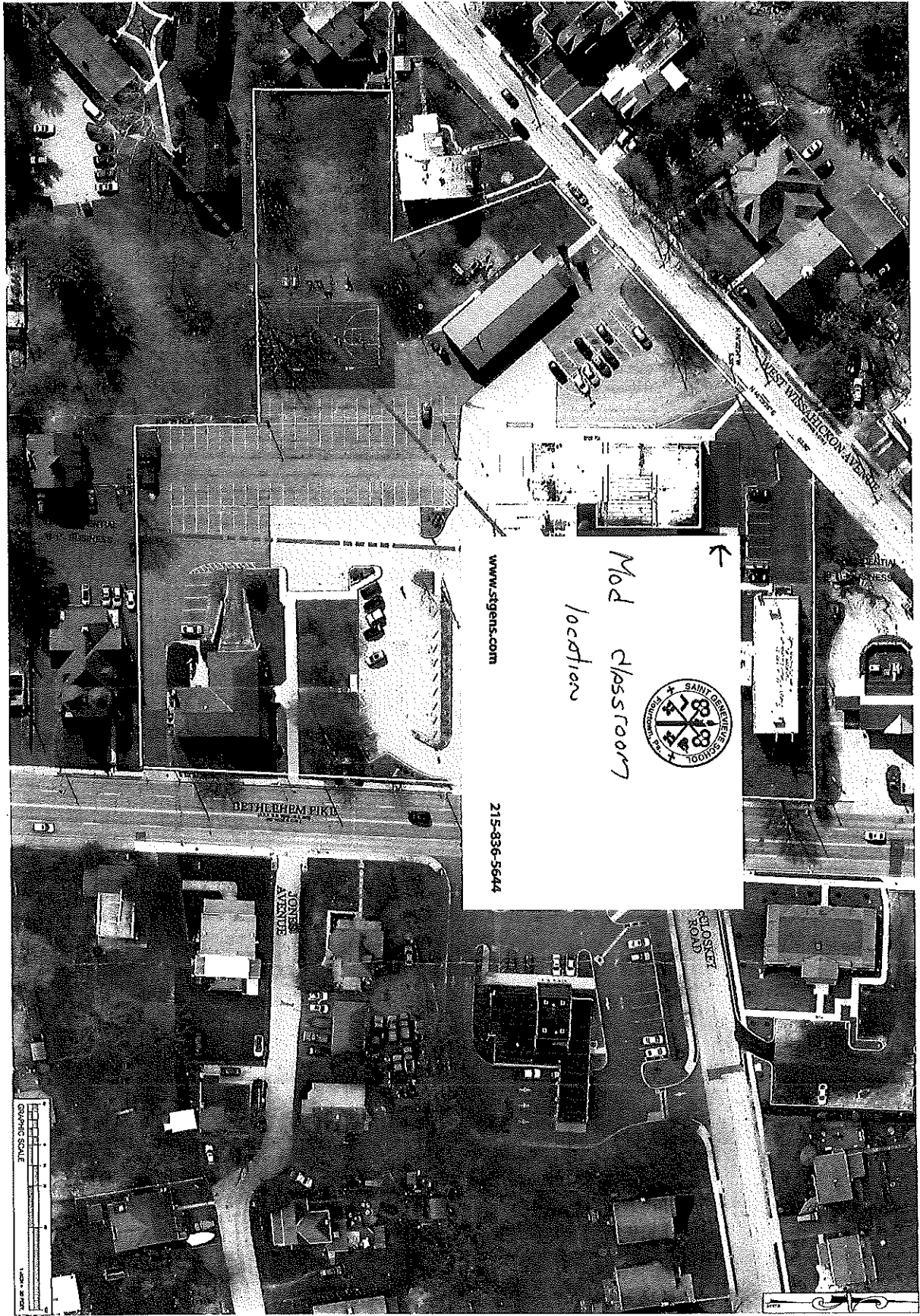
902 East Pleasant Avenue

MCPC-220338001

Montgomery
 County
 Planning
 Commission
 1000 Walnut Street, 2nd Floor
 Philadelphia, PA 19106
 215-251-2000
 www.montgomerycountypa.gov

ATTACHMENT B





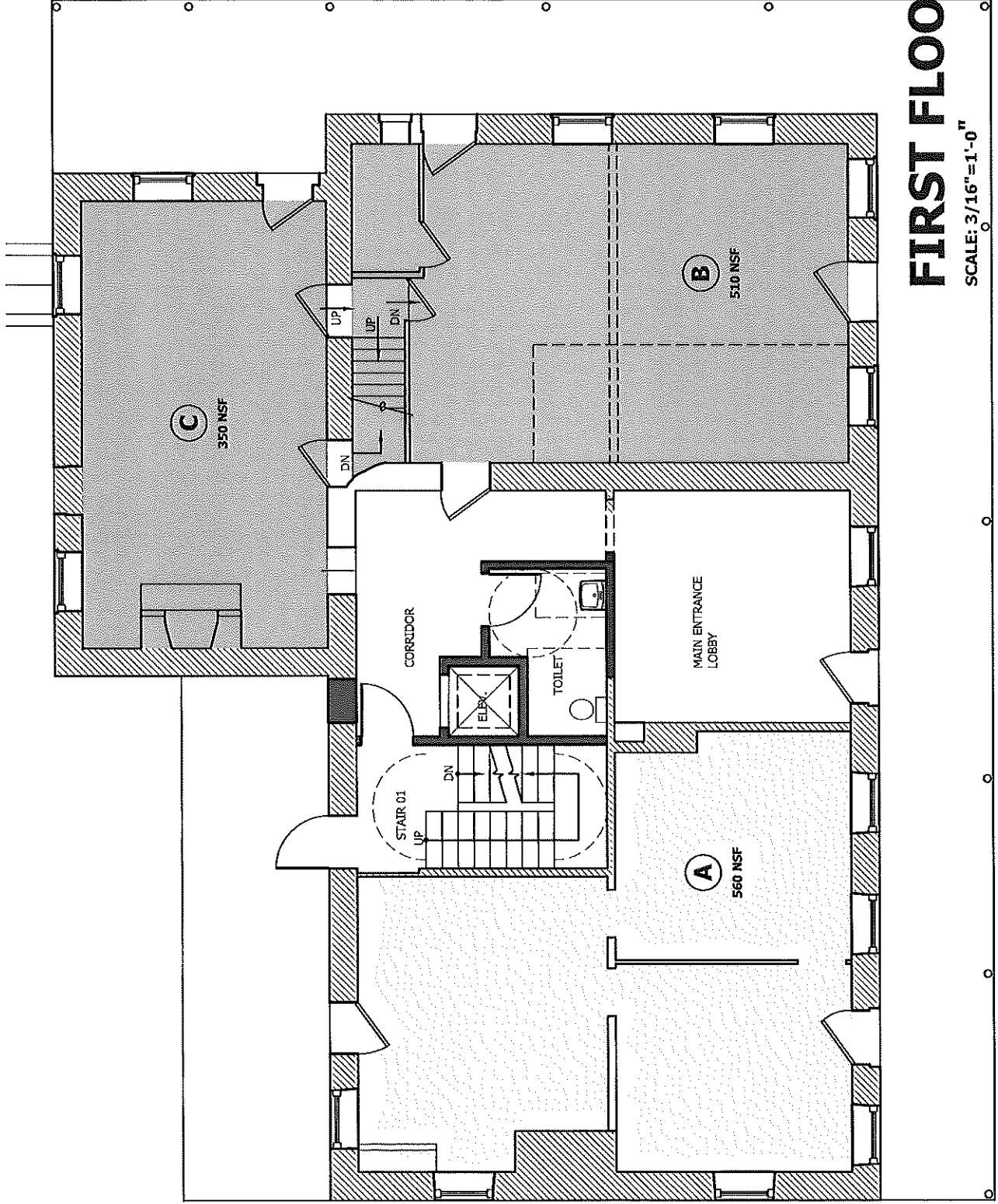
A-1

**RECYCLING REPORT
STATISTICAL DATA
FOR THE MONTH OF FEBRUARY 2023**

	<u>THIS MONTH</u>	<u>YEAR TO DATE</u>	<u>2023 BUDGET</u>
Materials Collected (tons)			
Single Stream Recyclables	139.0	312.4	2,172
Householder Participation			
No. of Curb Stops	20,208	39,690	278,534
Percent of Total (7,200)	70.2	68.9	74.0
Avg. Lbs. per Curb Stop	13.8	15.7	15.6
Sales Value of Recyclables (net)			
Single Stream Recyclables (\$68.74)*	(9,554.86)	(21,474.38)	(77,594.84)
Disposal Savings/Cost Avoidance			
COVANTA Tipping Fee @ \$75.24	10,458.36	23,504.98	163,398.71
State Performance Grant			
Prorated Annual Award	1,905.17	3,810.33	22,862.00
Grand Total Sales/Savings			
	2,808.67	5,840.93	108,665.87
Cost of Collection (prorated)			
Labor and Overhead	(26,011.42)	(52,022.83)	(312,137.00)
Equipment Cost	(4,216.67)	(8,433.33)	(50,600.00)
General Expense/Recycling Center	(83.33)	(166.67)	(1,000.00)
Total Cost	(30,311.42)	(60,622.83)	(363,737.00)
Net Income and Saving			
	(27,502.75)	(54,781.90)	(255,071.13)

* Estimated; Sales value adjusts monthly

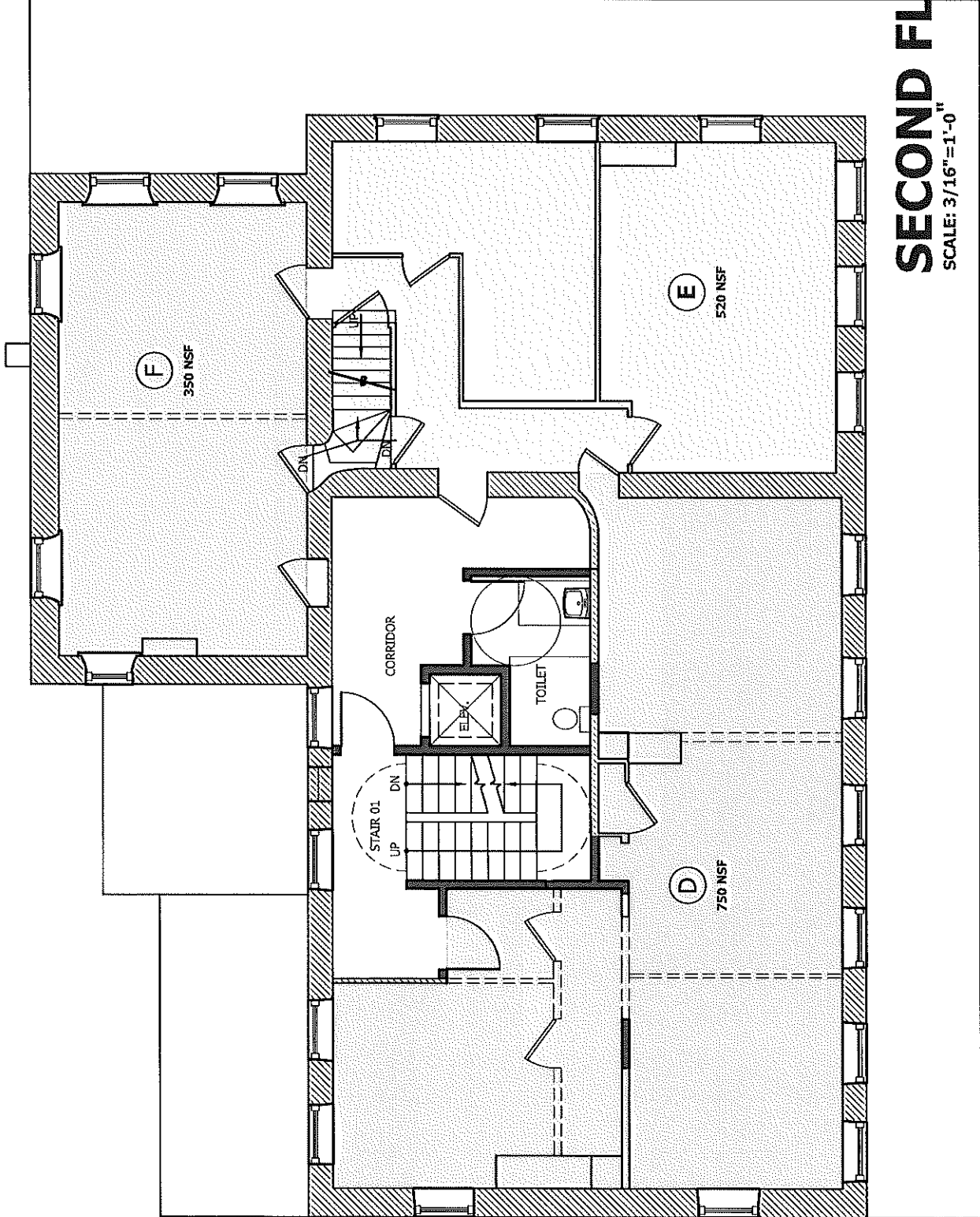
FIRST FLOOR STATISTICS	
GROSS AREA:	2,198 SF
NET LEASEABLE:	1,427 SF
SPACE A:	353 SF
SPACE B:	510 SF
SPACE C:	564 SF
NET COMMON:	499 SF



FIRST FLOOR PLAN

SCALE: 3/16"=1'-0"

SECOND FLOOR STATISTICS
GROSS AREA: 2,198 SF
NET LEASEABLE: 1,610 SF
SPACE D: 747 SF
SPACE E: 510 SF
SPACE F: 353 SF
NET COMMON: 348 SF



SECOND FLOOR PLAN

SCALE: 3/16"=1'-0"

RESOLUTION NO. 1598

**TOWNSHIP OF SPRINGFIELD
MONTGOMERY COUNTY, PENNSYLVANIA**

A Resolution Authorizing Application to the 2023 DCNR Community Conservation Partnership Program (C2P2) Grant Program for the Acquisition of 2.759 Acres of Open Space at 380-402 Haws Lane and Phase II Walnut Avenue Trail Project.

WHEREAS, the Township of Springfield desires to apply to the Department of Conservation and Natural Resources ("Department") for a grant for the purpose of carrying out these projects; and

WHEREAS, the Township of Springfield wishes to request up to \$525,000 from the DCNR C2P2 Grant program to provide funding for the acquisition of 2.759 acres of open space at 380-402 Haws Lane in Flourtown for the purposes of creating a new public park; and

WHEREAS, the Township of Springfield wishes to submit a second request for up to \$175,000 from the DCNR C2P2 Grant program to provide funding for Phase II of the Walnut Avenue Trail project to be matched by an already awarded grant in the amount of \$44,000 from the Pennsylvania Department of Community and Economic Development (DCED)'s Greenways, Trails, and Recreation Grant Program and local Township capital funds; and

WHEREAS, the C2P2 grant application package includes a document entitled "Terms and Conditions of Grant" and a document entitled "Grant Agreement Signature Page"; and

WHEREAS, the Township understands that the contents of the document entitled "Terms and Conditions of Grant," including appendixes referred to therein, will become the terms and conditions of a Grant Agreement between the Township and DCNR, should the Township be awarded a grant.

NOW, THEREFORE, BE IT RESOLVED: that the Board of Commissioners of Springfield Township, Montgomery County, Pennsylvania, hereby approves these projects and authorizes the submission of both applications with funding commitment letters for the local matches listed above for the 2023 round of the DCNR Community Conservation Partnerships Program (C2P2) Grant Program.

UNANIMOUSLY ADOPTED this 8th day of March, 2023.

BOARD OF COMMISSIONERS
OF SPRINGFIELD TOWNSHIP

By: _____
James M. Lee, President

Attest: _____
A. Michael Taylor, Secretary

Springfield Township Zoning Hearing Board Notice

Notice is hereby given that the Zoning Hearing Board of Springfield Township, Montgomery County, will hold a meeting as required by the Zoning Ordinance of Springfield Township. This meeting will be held in the Boardroom of the Springfield Township Administration Building, located at 1510 Paper Mill Road, Wyndmoor, PA 19038.

On Monday, March 27, 2023 and will start at 7:00 P.M.

Case #23-04: This is the application of **The Sisters of Saint Joseph**, owners of property located at 120 West Wissahickon Avenue, Flourtown, PA 19031, known as Parcel #5200-0157-3004 and Parcel #5200-0157-0007. The applicant seeks a variance from Section 114-134. A. (14), Section 114-134.B and Section 114-134.F. (1) of the Springfield Township Zoning Ordinance. The applicant has requested approval to construct the proposed additions to the campus without adding the required additional parking stalls or installing additional landscaping within the existing parking lots. The additions are proposed to improve the existing facilities on the campus and will not increase student enrollment. The property is zoned within the Institutional District of Ward #1 of Springfield Township.

Case #23-05: This is the application of **Ms. Christina Visco**, owner of property located at 622 E. Gravers Lane, Wyndmoor, PA 19038, known as Parcel #5200-0778-0007. The applicant has filed an Appeal to the Actions of the Zoning Officer pertaining to the violation letter sent to her and dated January 13, 2023. The violation letter is for the operation of a Professional Home Office or a No-Impact Home Based Business in violation of Section 114-21 and Section 114-139.2 of the Springfield Township Zoning Ordinance. The applicant contends there is no office or business activity conducted at the property. The property is zoned within the A-Residential District of Ward #2 of Springfield Township.

Case #23-06: This is the application of **Dana & Newcombe Baker**, owners of property located at 70 N. College Avenue, Flourtown, PA 19031, known as Parcel #5200-0435-4004. The applicants have requested a variance from Section 114-131-B.2c and Section 114-131.C.2.c of the Springfield Township Zoning Ordinance. The applicants seek approval to install an 80 square foot garden shed within their rear yard that will be as close as 2 feet from the side and rear property lines. The shed is required to be a minimum of 7 feet from the side and rear property lines. The property is zoned within the C-Residential District of Ward #1 of Springfield Township.

Copies of the application packets are available for review in the Community Development Office during normal business hours, located at 1510 Paper Mill Road, Wyndmoor, PA 19038 or on our website at springfieldmontco.org. Any question you may have can be addressed by contacting Mr. Penecale at 215-836-7600, ext. 1114.

By Order of the Springfield Township
Zoning Hearing Board
Mark A. Penecale
Director of Planning & Zoning

RESOLUTION NO. 1599

RESOLVED by the Board of Commissioners of Springfield Township, Montgomery County, Pennsylvania, that:

WHEREAS, the Board of Commissioners has declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Springfield Township, Montgomery County, PA, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of files and records as shown on the attached listing totaling approximately 30 boxes.

ADOPTED THIS 8th day of March 2023.

BOARD OF COMMISSIONERS OF
SPRINGFIELD TOWNSHIP

By: _____
James M. Lee, President

ATTEST:

A.Michael Taylor, Secretary

Manager's Office

Public Works - General Correspondence – 2014 – 2015
Flourtown Country Club – General Correspondence – 2011-2013
Interoffice Memoranda - General Correspondence – 2014 - 2018
Medical Insurance – General – 2015-2016
P & R general correspondence – 2014 -2015
Library General – 2013 and 2014
Unsuccessful bids – 2017 - 2018
Right to Know Requests – 2017 – 2020
Ethics Statements – 2017 and prior
Business Privilege and Mercantile Tax Records – 2016 and prior
Reports to DCED – 2017
Daily Sign In Sheets – 2007 – 2015
Zoning General – 2014
Help Wanted/Job Notices – 2012-2014
Earned Income Tax Records – 2008 – 2012
Correspondence to/from Aqua PA – 2011-2012

Finance Office

Bank Statements – 2016 and prior
1099s – 2018 and prior
W-2s – 2018 and prior
Time Cards – 2019 and prior
Cancelled checks – Payroll – 2015 and prior
Accounts Receivable/Payable Records – 2016 and prior

Building/Zoning

Residential building permits – 2016 and 2017

Park & Rec Department

Park and Rec Program Files – 2015 – 2017
Clearances – 2015 – 2017
Kidz Klubhouse employment records – 2014 – 2017
Invoices – 2015 – 2017
Transmittals – 2015-2017
Basis Reports – 2017 ad 2018

Police Department

Citations – Traffic/Non-Traffic – 2014-2019
Paid Parking Tickets - 2018-2020
Soliciting Permits – 2017–2019
Block Party Permits 2017-2019

Public Works

Purchase Order Copies – 2020 and prior
PA One-Call Tickets – 2021 and prior
Winter storm data – 2018 and prior
Paving Projects – 2016 and prior
Annual Budget Prep/Info and Notes – 2014-2018
Park and Recreation Inspection Logs – 1999 and prior
Staff Time Cards – 2020 and prior
Street Sweeper Daily Logs – 2005-2015
Fuel Delivery and Pump Reports – 2016 and prior

Chapter 114. Zoning

Article XIV. Signs

§ 114-142. Prohibited signs.

The following signs, because of their inherent characteristics, could threaten the health, safety or welfare of persons in the Township and are prohibited:

- A. A sign that uses any method of illumination that can cause glare.
- B. Any sign erected within 75 feet of a public right-of-way or within 200 feet of a traffic control device, which:
 - (1) Uses the word, "stop", "look" or "danger";
 - (2) Contains red or green lights; or
 - (3) Contains any word, place, symbol or character which interferes with, imitates or resembles an official traffic sign.
- C. Any banner or sign hung across a public street or private property, except for such signs which are deemed to be of general benefit to the municipality or for public convenience, necessity or welfare. ←
- D. A pennant which blows in the wind or a spinner which spins in the wind, except when located inside a temporary fairground or when used in conjunction with a special event.
- E. Any sign tacked, nailed, posted, pasted, hung, glued or otherwise attached to a tree, pole, stake, light stand, fence or other object.
- F. Any sign with flashing, revolving, moving, sound-producing or animated parts, with the exception of signs that display time and/or temperature exclusively and barber poles.
- G. Signs placed on vehicles or trailers which are parked or located for the primary purpose of displaying said sign. (This does not apply to signs or lettering on buses, taxis or vehicles operating during the normal course of business.)
- H. Mobile or portable signs except as specifically provided for in § 114-144F.

§ 114-144. Type and quantity of permitted signs.

Permitted signs may only be ground, projecting, facial or window-type and must conform to all provisions as specified herein as well as in the Schedule of Sign Regulations.^[1]

- A. Ground signs.
 - (1) When permitted. A ground sign is permitted only if the building which it serves to identify is set back more than 15 feet from the street curb or edge of street.
 - (2) Quantity.

F. Special events.

- (1) Temporary signs, including mobile and portable signs, advertising a public or community event of general public interest may be erected upon approval of the Building/Zoning Officer for a period not to exceed 14 days, subject to the following:
 - (a) Such signs shall not exceed 16 square feet in area.
 - (b) Such signs are permitted on-site only and are limited to one for each event for each street on which the site fronts.
- (2) Business or commercial properties may advertise such events considered to be beyond the day-to-day operations, such as "grand opening," "going out of business," "bankruptcy" and "fire sales," subject to these provisions, upon approval of the Building/Zoning Officer.

G. Schools, churches and government buildings may erect one additional bulletin-board-type sign along a street frontage for the purposes of announcing organization events. Such signs shall not exceed 20 square feet.

→ H. Athletic sponsorship signboards. An athletic sponsorship signboard may be erected at municipal baseball fields so as not to distract or interfere with a visit by a general park user, participant, or spectator. Signboards must be confined and oriented to the area of use by the organization. The message and graphics must be done professionally and be maintained in a neat and clean manner during the baseball season. The signboards shall be removed at the conclusion of the baseball season and are further subject to the following regulations:

[Added 12-10-2003 by Ord. No. 859]

- (1) When permitted. An athletic sponsorship signboard is permitted only on baseball fields used by community little league organizations. Signboards placed on municipal baseball fields are restricted to the outfield fence and must only face inside the ball field.
- (2) Quantity. Signboards must be spaced evenly across the fence to create a uniform pattern.
- (3) Sign area. All signboards must be of the same size and shape and are not permitted to exceed four feet tall by eight feet wide.
- (4) Construction.
 - (a) No permanent structure shall be erected in a park for the sole purpose of supporting an advertising signboard or signboards.
 - (b) All fastening hardware must be installed so as to not protrude or create a physical hazard and must be covered with rubber or another equally soft material.
 - (c) The bottom of a signboard must be located a minimum of eight inches from ground level and must not extend over the top rail of the fence.
 - (d) The backs of signboards must be painted one color, and be consistent with other facilities at the park.
- (5) Illumination. Illumination of athletic sponsorship signboards is not permitted.
- (6) Damage. Damage to public property and fences which is caused by sign installation or removal, or flooding or other natural disaster, shall be the responsibility of the sponsoring little league organization and shall be repaired without cost to the Township.

I. Schools, places of worship, government buildings, volunteer fire houses and nonprofit clubs or organizations may erect one electronic message board sign, attached to a legal ground or facial sign, subject to the following provisions:

[Added 11-10-2010 by Ord. No. 906]

- (1) The maximum area of an electronic message board sign shall not exceed 20 square feet.