

**SPRINGFIELD TOWNSHIP
HISTORICAL COMMISSION
MEETING MINUTES
May 5, 2020**

The Springfield Township Historical Commission met for the first time on May 5, 2020 at 6:00 PM., by way of a ZOOM Digital Broadcast. Present at the meeting were Ms. Snyder-Killinger, Mr. Kreilick, Mr. Harris, Mr. Sands, Mr. Devine and Mr. Comly. Also present were Commissioner Standish and Mr. Penecale. The meeting started at 6:03 PM.

Approval of the Minutes: There are no prior minutes to approve.

New Business:

The first order of business was the election of officers for the balance of 2020. Nominations were opened for the position of Chairperson. Mr. Kreilick was nominated, no other nominations were brought forward. The nomination was seconded, the vote was taken and the vote was unanimously approved. Mr. Kreilick was the elected Chairperson of the Historical Commission for the balance of 2020. The position of Vice Chairperson was opened. Mr. Harris was nominated. No other nominations were brought forward. The vote was taken and the vote was unanimously approved. Mr. Harris is the Vice Chair of the Historical Commission for the balance of the year. The position of Secretary of the Historical Commission was opened for nominations. No nominations were made, so the Historical Commission has elected to address this opening at their next scheduled meeting. It was agreed that Mr. Penecale would prepare the minutes for this meeting.

The next agenda item was to prepare the by-laws that the Historical Commission will operate by. Mr. Penecale provided the Commission with several sets of by-laws that other commissions and committees within Springfield Township operate by. The Historical Commission discussed the samples provided and elected to use the by-laws of the Environmental Advisory Commission as their model. Mr. Kreilick was elected to review those by-laws and make proposed revisions to adhere to the needs of the Historical Commission. The revisions will be reviewed by the full Commission at their next scheduled meeting. Mr. Harris has been tasked with preparing a list of local companies that have the ability to inventory the properties within Springfield Township that met the requirements of the Historical Preservation Ordinance. In addition, Mr. Harris will prepare a "scope of services" listing for the Commission to review.

The Historical Commission has elected to meet again on May 19, 2020 @ 6:00 PM by way of ZOOM. Mr. Penecale will schedule that meeting.

The meeting was adjourned at 6:41 PM.

Respectfully Submitted
Mark A. Penecale
Director of Planning & Zoning
Springfield Township