

**MINUTES OF MEETING
BOARD OF COMMISSIONERS
SPRINGFIELD TOWNSHIP**

The Board of Commissioners of Springfield Township met in regular monthly meeting on Wednesday evening, October 14, 2020, at 7:30 PM for the purpose of transacting the general business of the Township. Due to social distancing guidelines in effect at the time of the meeting, the meeting was conducted utilizing the Zoom video conferencing platform. All members of the Board were present. Mr. Standish presided.

Mr. Standish requested everyone to join the Board of Commissioners in a moment of silent reflection honoring the service men and women who place themselves in harm's way in order to help preserve our safety at home and overseas.

Mr. Standish led the Pledge of Allegiance.

Motion (Standish-Wilson), carried unanimously, dispensing with the reading of the minutes of the previous meeting and approving same as written and recorded in the official minute book of the Township.

Announcements

Mr. Standish made an announcement that as a result of the pandemic and social distancing guidelines, all public meetings of the Board of Commissioners and its advisory boards will continue to be conducted via the Zoom virtual meeting platform until further notice. Individuals interested in participating in the meetings were directed to the Township website for instructions to join the meeting.

Mr. Standish made an announcement with regard to Halloween activities and urged everyone to follow safety precautions when celebrating Halloween. Mr. Standish encouraged all to visit the Township website to find guidance for safer alternatives to traditional Halloween activities as recommended by Montgomery County.

Mr. Standish announced that in preparation for the 2020 U.S. General Election on Tuesday, November 3, the Montgomery County Board of Elections has confirmed the polling locations for those who wish to vote in person as well as the locations of mail-in ballot drop boxes. The Township has updated its Voting & Polling Places Page on the Township website to include links to State and County Voter Services, Voter Registration Forms, and the County's list of Ballot Drop Box Locations. The update also includes a new interactive map that residents can use to find their polling place for the 2020 General Election. Residents were encouraged to visit the Township website.

Mr. Standish announced that the Board was also open to receiving public comment as part of the current meeting, and that the Board drew particular attention to those items listed on the agenda.

PUBLIC COMMENT

Barbara Senst, Woods Road, addressed the Board representing the Springfield Township Opioid Action Committee (STOAC). Mrs. Senst provided an update on activities of STOAC in the community. To date, 18 businesses have received a supply of Narcan and have been trained on how to administer it in an emergency. Mrs. Senst informed the Board of a new more powerful opioid being introduced in the area which is leading to more deaths. In conclusion, Mrs. Senst reminded all that October 24 is National Drug Take-Back Day. Residents are encouraged to bring their unused and/or expired drugs into the Police Station where a drop-off box is located.

Mr. Graham thanked and commended Mrs. Senst and STOAC for their much needed work in the community. Mr. Graham suggested that all members of the Board complete Narcan training and obtain an emergency dose to be donated to STOAC for distribution within the community. Mrs. Senst agreed to forward a copy of a training video to the Township to be shared with the Board of Commissioners.

Mr. Standish, Chairman of Community Development Committee, reported:

On December 11, 2019, the Board of Commissioners enacted Ordinance No. 962, an ordinance that created the Springfield Township Historical Commission. One of the first acts of the newly created Historical Commission was to create bylaws of the Commission.

Motion (Standish-Wilson) carried unanimously, to adopt the September 23, 2020 by-laws of the Springfield Township Historical Commission.

Mr. Harbison, Chairman of Internal Affairs and Library Committees, reported

Motion (Harbison-Graham) carried unanimously to approve the September check reconciliation in the amount \$559,401.79 and the October bill listing in the amount of \$1,397,826.97.

Mr. Harbison announced the budget schedule through the adoption of the 2021 budget:

<u>Purpose</u>	<u>Date</u>	<u>Time</u>
Budget Workshop	Wednesday, Oct. 21, 2020	7:00 PM
Budget Presentation	Wednesday, Nov. 11, 2020	7:30 PM
Budget Hearing	Wednesday Dec. 9, 2020	7:30 PM
Budget Adoption	Wednesday, Dec. 9, 2020	7:30 PM

All meetings will be held via the Zoom Virtual Meeting Platform.

Motion (Harbison-Graham) carried unanimously, to adopt Resolution No. 1505, a resolution distributing the annual state allocation to the Springfield Township municipal pension plans in compliance with Pennsylvania Act 205 of 1984, the Municipal Pension Fund Standard and Recovery Act. Under date of September 29, 2020, the Township received state pension fund aid in the amount of \$457,916.49, which will be distributed into the Township pension plans utilizing a formula provided by the Township pension fund administrator.

Mr. Wilson, Chairman of Cultural and Environmental Resources Committee, reported:

Mr. Wilson announced that during the month of September 2020, Springfield Township residents recycled 228.5 tons of materials with a householder participation rate of 80.9%. The net cost for the month was \$24,913.41.

Mr. Graham, Chairman of Parks and Recreational Resources Committee, reported:

On Wednesday, September 2, 2020, bids were received for the Chiaramonte Park ADA Improvements Project. The base bid for the project includes the installation of a rubberized playground safety surfacing material and an asphalt walkway. Bid alternates include concrete curbing and various single and multi-color options for the playground surface material. A total of four bids were received ranging in price from \$96,447 for the base bid only, to a high bid of \$220,973 for the base bid plus alternates 1 and 2. After reviewing the options available to the Board, the Township Engineer is recommending the award of the base bid plus alternate 1.

Motion (Graham-Wilson) carried unanimously, to award a contract to Ply-Mar Construction Company, Inc. of Plymouth Meeting, PA, for their low bid in the amount of \$111,800 for the base bid plus alternate 1. The project is being funded, in part, by a grant made available from the Montgomery County Department of Housing and Community Development.

Mr. Graham announced that the Township will host “The Hunt for Halloween” on Friday, October 30, from 4:00 to 5:30 PM at the Township Municipal Campus. This is a free family event and space is limited. Pre-registration is required. The event will follow all Montgomery County Health Department guidelines for safely celebrating Halloween, including mask wearing and remaining socially distant. Guest attendees include the ambulance association, fire companies, police department, parks and recreation department, township administration and library. Registration will begin on Monday, October 19. For further details, residents were encouraged to visit the Township website.

Motion (Graham-Lee) carried unanimously, to adopt Resolution No. 1506, a resolution authorizing application to the 2020 Delaware Valley Regional Planning Commission (DVRPC) Regional Trails Grant Program for a portion of the trail component of the Mermaid Park Stream and Habitat Improvement Project.

Mr. Maxwell, Chairman of Public Safety Committee, reported:

Mr. Maxwell announced there are two openings as alternate members of the Police Civil Service Commission. Mr. Maxwell explained that the Civil Service Commission is an oversight board created by the Board of Commissioners for the purpose of overseeing the hiring and promotion process within the Springfield Township Police Department as required by the Pennsylvania First Class Township Code. Residents interested in serving on the Police Civil Service Commission should forward resumes and/or letters of interest to the attention of the Township Manager.

Motion (Maxwell-Wilson) to adopt Resolution No. 1507, a resolution authorizing application to the Pennsylvania Commission on Crime and Delinquency to fund the purchase of body-worn cameras and other equipment for the Springfield Township Police

Department. The value of the grant application is \$32,500. Mr. Standish asked if grant approval was necessary before purchasing the cameras. Mr. Taylor answered in the affirmative. Mr. Cobb asked if the purchase of the cameras was included in the proposed 2021 budget, to which Mr. Taylor answered yes. Mr. Lee asked if there is any reason that the grant would not be approved. Messrs. Ford and Taylor explained that it is a very competitive grant, but that the Township does meet all the qualifications for approval. Vote on the motion: 7-0. The motion carried.

Mr. Cobb asked how residents might learn about the vacancies on the Police Civil Service Commission. Mr. Taylor indicated that a notice will be placed on the Township website and an email blast will be prepared and sent out to all email subscribers. Mr. Maxwell asked that a notice also be placed on the Police Department Facebook page.

Mr. Cobb, Chairman of Zoning Committee, reported:

Mr. Cobb announced that the Springfield Township Zoning Hearing Board will meet on Monday, October 26, 2020 at 7:00 PM. The meeting will be conducted via the Zoom virtual meeting platform. Mr. Cobb summarized the Zoning Hearing Board Agenda.

Mr. Lee, Chairman of Public Works and Facilities Committee, reported:

Mr. Lee announced that on Monday, October 12, 2020, the Board of Commissioners interviewed two candidates for a vacancy on the Springfield Township Shade Tree Commission. While the Board was equally impressed with the talents and enthusiasm of both candidates, at this time only one appointment can be made.

Motion (Lee-Wilson) carried unanimously, to appoint Jamie Corley, of Wyndmoor, to fill an unexpired term of service as a member of the Springfield Township Shade Tree Commission. Ms. Corley's term of service shall expire on July 13, 2023.

Motion (Lee-Cobb) carried unanimously, to adopt Resolution No. 1508, a resolution authorizing application to the 2021-2022 Pennsylvania Department of Transportation Multimodal Transportation Fund Grant Program to be used for the construction of the Walnut Avenue Walkway/Pedestrian Trail. The value of the grant application is \$171,516 and will be utilized to connect the Township's existing Sandy Run Park with the Township property located at 1725 Walnut Avenue, which is to be developed for recreational purposes. Mr. Cobb thanked the Sandy Run Country Club for their cooperation in this endeavor by dedicating right of way necessary for the path.

Motion (Lee-Cobb) carried unanimously, to adopt Resolution No. 1509, a resolution authorizing an application to the United States Environmental Protection Agency Brownfields Grant Program. The purpose of the application is to fund the purchase of environmental liability insurance, as well as the demolition and remediation of the existing buildings located at the former Tank Car Corporation of America property. The final value of the grant proposal will be determined by cost estimates that are currently being obtained for the demolition and remediation of the buildings, as well as the cost of the environmental liability insurance in the amount of \$67,795.

On Thursday, October 8, 2020, a bid opening was conducted for the replacement of the two flat roofs at the Township's Recreation Center. Only one bid was received in the amount of \$46,800, plus an additional unit cost of \$6.00 per square foot for the replacement of rotted deck material. The bid is approximately \$6,800 over budget, plus the cost of any necessary replacement material.

Motion (Lee-Maxwell) carried unanimously, to reject the lone bid received from Munn Roofing Corporation, Hatfield, PA, in the amount of \$46,800, and to authorize the Public Works Department to proceed with the construction of two sloped roofs with the assistance of a local carpenter.

Motion (Maxwell-Wilson) carried unanimously to adjourn the meeting at 8:20 PM.

Respectfully submitted,

Michael Taylor
Township Manager/Secretary