



Michael E. Pitkow
Chief of Police

The Township of Springfield

MONTGOMERY COUNTY, PENNSYLVANIA

Township Bldg., 1510 Paper Mill Rd, Wyndmoor, Pa. 19038-7034

Department of Police

Tel: 215-836-1601
Fax: 215-233-5018

PROCEDURE FOR REGISTERING:

You have provided the Springfield Twp Police Dept. with the names of people whom you request to be contacted by police in the event of an alarm activation response in your absence. These names are kept on file and are part of the identification process as described below. Should you wish to add persons to your list, you must appear at POLICE HEADQUARTERS and inform us of your desires. Should you wish to delete a person from your list, again, you must appear at POLICE HEADQUARTERS. For your protection and security, no part of this process will be handled by phone or mail.

PROCEDURE IN CASE YOU ACCIDENTALLY TRIP YOUR ALARM:

IF YOU BELIEVE YOU HAVE ACCIDENTALLY TRIPPED YOUR ALARM (transmitted a false alarm) IMMEDIATELY CALL YOUR ALARM COMPANY and tell the answering representative your address, the circumstances of the alarm activation, (False alarm) and provide any code information you may have set-up with your company in advance. In the event of an activation, the police will be dispatched to your address, they will respond unless your alarm company advises police to cancel the activation/ response. If police are dispatched, a report will be filed. The Pennsylvania Crimes Code and the Code of Springfield Township make the transmission of false alarms maliciously, willfully or by continual carelessness an offense punishable by a fine of up to \$300.00.

PROCEDURE FOR TESTING OR REPAIRING YOUR ALARM:

PRIOR TO REPAIRING and/ or TESTING YOUR ALARM, PLEASE CALL YOUR ALARM COMPANY IMMEDIATELY. Provide your name, address, and advise the dispatcher that someone is either repairing or testing your alarm system. **REMEMBER**, as the homeowner, you are responsible for all alarms transmitted from your premises. Even if your alarm company is repairing your alarm, you must be the one to call and halt the activation/ transmission requesting response.

THE SPRINGFIELD TOWNSHIP POLICE DISCLAIM ALL LIABILITY FOR ANY LOSS OR DAMAGE YOU SUSTAIN, WHETHER YOU ARE REGISTERED IN THIS PROGRAM OR NOT.

Please keep this form for your records/ review
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