



SPRINGFIELD TOWNSHIP

1510 Paper Mill Road
Wyndmoor, PA 19038
215-836-7600

2021 REFUSE/HIGHWAY LABORER PUBLIC WORKS DEPARTMENT

Position: 2021 Refuse/Highway Laborer - Fulltime

Apply: The application and job description may be obtained at a table in the outside vestibule of the Township Building from 9:00 AM TO 4:30 PM. Applications will not be mailed out.

Completed applications must be returned in person, 9:00 AM to 4:30 PM, to the Receptionist Desk at the Springfield Township Building, 1510 Paper Mill Road, Wyndmoor, PA. Deadline for dropping off completed applications is 4:30 PM, June 4, 2021.

Interview: Applicants will receive instructions for scheduling an interview when the completed application is dropped off in person as instructed above.

Full time position:

- Monday through Friday
- 7:00 am – 3:30 pm.
- 42 hours per week

Duties and Responsibilities

- Collecting, emptying and returning the refuse and recycling containers to the curb.
- Empty, clean and maintain refuse equipment.
- Assist in general maintenance work, including lawn mowing, edging, hedge trimming, sweeping, etc.
- Working with various equipment, tools (i.e., chain saw, weed trimmer, power tools).

Qualified Applicants

- 18+ years old (@ start date).
- A Motor Vehicle Driver License Class C valid in the State of Pennsylvania.
- Ability to physically perform daily duties as assigned (refer to Job Description).
- Must be able to lift 50 lbs.
- If hired, a Township-sponsored physical qualifying your capabilities, as per the Job Description, will be required.

Springfield Township is an Equal Opportunity Employer

Job Objective (Purpose of the position): Collects refuse and recycling materials and performs maintenance and repairs to Township equipment and facilities as directed.

General Definition

This is routine, unskilled and semi-skilled work of minor difficulty. An employee in this position performs duties requiring heavy physical exertion related to refuse collection, construction and repair and maintenance of Township facilities and equipment.

Supervision Exercised

Supervision Received

None	Receives close supervision from the Director of Public Works or duly assigned, authorized supervisor.
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Work Schedule

The employee in this position is required to work weekdays for a total of up to 42 hours per week starting at 7:00 AM. The employee may also be required to work additional hours if necessary.

Essential Job Functions (the listed examples may not include all of the tasks which may be required of this position)

- Rides on and walks beside refuse/recycling truck.
- Empties refuse/recycling containers into refuse/recycling truck and returns containers to curbside in a stand up position.
- Cleans and maintains refuse/recycling truck.
- Performs laborer duties as required.
- Performs routine cleaning maintenance on/in Township storm water facilities.
- Performs moderate manual excavation and shovels various materials such as snow, sand, stone, etc.
- Performs various manual landscaping tasks such as mowing, creek maintenance and raking of yard waste.
- Operates powered landscaping equipment.
- Performs routine painting and general maintenance assignments.
- Loads and unloads materials to and from vehicles.
- Performs related duties as required.

Essential Knowledge and Abilities

- Knowledge of the operations of the refuse and public works departments.
- Knowledge of common laboring practices.
- Knowledge of/familiarity with common power tools and equipment.
- The ability to apply common sense understanding to carry out instructions.
- The ability to carry out functions with or without supervisor.
- The ability to carry out functions without posing a direct threat to the health and safety of others.
- The ability to communicate effectively.
- The ability to work courteously and tactfully when dealing with others.
- The ability to work in coordination with others.