



SPRINGFIELD TOWNSHIP
USE & OCCUPANCY APPLICATION

1510 Paper Mill Rd, Wyndmoor, PA 19038

P: 215-836-7600

F: 215-836-7180

Property Address: _____

Property Owner Name: _____

Address: _____

Phone #: _____ **Cell Phone #:** _____

E-Mail Address: _____

Building Management Company: _____

Address: _____

Phone #: _____ **Cell Phone #:** _____

E-Mail Address: _____

Lessee/Tenant: _____

Address: _____

Phone #: _____ **Cell Phone #:** _____

E-Mail Address: _____

Type of Business: _____

Name of Business: _____

Tenant Space Square Footage: _____

Number Parking Spaces On-Site: _____

Fire Protection: Alarmed Sprinklered Monitored
 Inter-Connected Exit Lights Pull Stations
 Emergency Light

A description of the proposed building activities must be attached

A floor plan or floor layout of the space proposed to be occupied must be attached.

Notes.

- 1. The property address is required to be visible from the public right-of-way or main drive lane.**
- 2. Separate permits are required for all signage proposed to be installed before the signage is erected on the property.**
- 3. A fee of \$100.00 is required as per Resolution #1555, dated, December 10, 2021. All checks are to be made payable to Springfield Township.**

Signature of Applicant: _____

Date: _____

Check #: _____

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Reviewed By: _____ **Date:** _____

Approved By: _____