

AGENDA
WORKSHOP MEETING – BOARD OF COMMISSIONERS OF SPRINGFIELD TOWNSHIP
MONDAY, OCTOBER 7, 2024, 7:00 PM

1. **Resolution No. 1648 – Land Development – 210 Sunnybrook Road** – granting preliminary/final approval for the construction of two single family detached dwellings
2. **Township Manager's Report** – discuss operational issues as outlined in the monthly report
3. **October Bill Listing** – review and approve the monthly bill listing and check reconciliation of the previous month
4. **2025 Budget** – announce the tentative meeting schedule through the adoption of the 2025 budget
5. **Professional Fees** – consider the requests of the Zoning Hearing Board Solicitor, Township Solicitor and Township Engineer to increase their hourly rates beginning January 1, 2025
6. **Township Auditor** – review an engagement letter from Bee, Bergvall and Co., Township Auditors, and consider appointment
7. **Resolution No. 1649 – State Pension Aid** – a resolution distributing the annual state aid to the pension plans
8. **Zoning Hearing Board Membership** – interview two candidates to fill an unexpired term of service as an alternate member of the Zoning Hearing Board
9. **Zoning Hearing Board Agenda** – announce the agenda of any special or regular meetings of the Zoning Hearing Board
10. **1725 Walnut Avenue** – review and discuss the proposals received from 5 consulting firms for the creation of a Master Plan for a proposed public park
11. **Recreation Center Master Plan** – announce the upcoming public meeting dates
12. **Recycling Report** – review the monthly recycling activities
13. **Ordinance** – authorize a proposed ordinance amending Chapter 72, “Recycling”, of the Township Code by adding a definition for “community events”
14. **Resolution No. 1650** – a resolution authorizing an application to the PECO Green Region Bonus Round grant program
15. **Library Advisory Committee** – consider appointing a new school district representative to the Advisory Committee

NEW BUSINESS

MICHAEL TAYLOR
TOWNSHIP MANAGER

AMT:cmt
10/1/24

NOTE: AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT FURTHER NOTICE!

ANY INDIVIDUAL WITH A DISABILITY WISHING TO ATTEND THE ABOVE SCHEDULED MEETING AND REQUIRING AN AUXILIARY AID, SERVICE OR OTHER ACCOMMODATION TO PARTICIPATE IN THE PROCEEDINGS, PLEASE CONTACT THE OFFICE OF THE TOWNSHIP MANAGER AT 215-836-7600, 72 HOURS PRIOR TO THE MEETING.

RESOLUTION NO. 1648

**BOARD OF COMMISSIONERS OF
SPRINGFIELD TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

PRELIMINARY / FINAL LAND DEVELOPMENT APPROVAL

210 Sunnybrook Road – 2-Lot Land Development

WHEREAS, VENCO BUILDING GROUP (“Developer”) is the equitable owner and developer of a certain tract of land consisting one (1) lot measuring approximately 18,750 ± square feet located at 210 Sunnybrook Road in Springfield Township, Montgomery County, Pennsylvania, and which tract is more particularly identified as Montgomery County Tax Parcel No. 52-00-17032-00-7 (the “Property”); and

WHEREAS, Developer received approval from the Springfield Township Board of Commissioners on May 8, 2024 to subdivide the Property into two residential building lots by Springfield Township Resolution No. 1641; and

WHEREAS, Developer proposes to demolish the existing 1,445 square foot single-family dwelling and 215 square foot frame garage on the Property and construct a single-family detached dwelling and related improvements, including, without limitation, landscaping and stormwater management facilities, on each of the lots (the “Development”); and

WHEREAS, the Development is more particularly shown on plans prepared by Blue Marsh Associates, Inc., being plans consisting of eight (8) sheets dated June 18, 2024, last revised August 19, 2024 (the “Plans”); and

WHEREAS, Developer has previously obtained and supplied or will obtain and supply to the Township all applicable permits from all Authorities, Agencies and Municipalities having

jurisdiction in any way over the Development and any necessary offsite easements to legally discharge stormwater or connect to utilities; and

WHEREAS, the Developer desires to obtain preliminary/final land development approval of the Plans from Springfield Township in accordance with Section 508 of the Pennsylvania Municipalities Planning Code.

NOW, THEREFORE, BE IT RESOLVED that Springfield Township hereby grants preliminary/final approval of the subdivision shown on the Plans described herein, subject, however, to the following:

1. At this time, the Springfield Township Board of Commissioners waives strict compliance with the following provisions of the Springfield Township Subdivision and Land Development Ordinance:

a. Section 95-6, requiring the submission of preliminary plans. A waiver is granted to allow the plans to be reviewed as both preliminary and final land development plans.

b. Section 95-10.A., requiring a thirty (30) foot cartway for Sunnybrook Road. A waiver is granted in the form of a deferral to permit the existing cartway width of approximately thirteen (13) feet from the centerline along the Property's frontage on Sunnybrook Road to remain as constructed. Developer shall add a note to the Plans stating that the required street widening, and any improvements associated therewith have been deferred until such time as the Township deems it necessary to require the installation of the same. The language of the note shall be reviewed and approved by the Township Engineer and Township Solicitor prior to the recording of the Plans.

2. Prior to the recording of the Plan, the Developer shall revise the Plans to resolve to the satisfaction of the Township, all issues set forth in the Township Engineer's review letters dated August 29, 2024 and September 11, 2024, the entire contents of which are

incorporated herein by reference and a true and correct copy of which is attached hereto as Exhibit “A”.

3. Prior to the recording of the Plan, the Developer shall revise the Plan to resolve to the satisfaction of the Township, all issues set forth in the Township Planning Commission’s recommendation letter dated September 3, 2024, the entire contents of which are incorporated herein by reference and a true and correct copy of which is attached hereto as Exhibit “B”.

4. Prior to recording the Plans, Developer shall enter into a Land Development and Financial Security Agreement (“Agreement”) with Springfield Township. The Agreement shall be satisfactory to the Township Solicitor and the Developer shall obligate itself to complete all of the required improvements shown on the Plans in accordance with Township criteria and specifications as well as to secure the completion of the said required improvements by posting satisfactory financial security as required by the Pennsylvania Municipalities Planning Code.

5. Although the maintenance of all stormwater collection, detention and conveyance facilities shall be the responsibility of Developer, its successors and assigns, Developer shall, prior to the recording of the Plans, execute a declaration to reserve easements in favor of the Township so that the stormwater facilities may be maintained by the Township (with all expenses charged to the Developer, its successors and assigns) in the event that the maintenance responsibilities of the stormwater facilities are not fulfilled after reasonable notice to do so. The terms and conditions of the declaration shall be satisfactory to the Township Solicitor, and the declaration shall be recorded simultaneously with the Plans.

6. Prior to recording the Plans, Developer shall provide the Township with all required approvals and any necessary easements from any outside agencies having jurisdiction over the Development, including, but not limited to: the Montgomery County Conservation

District, the Pennsylvania Department of Environmental Protection, PennDOT, Aqua Pennsylvania, and the Bucks County Water and Sewer Authority.

7. The Development shall be constructed in strict accordance with the content of the Plans, notes on the Plans, Springfield Township Resolution No. 1641, and the terms and conditions of this Preliminary/Final Approval Resolution.

8. The cost of accomplishing, satisfying and meeting all of the terms and conditions and requirements of the Plans, notes to the Plans and this Preliminary/Final Approval Resolution shall be borne entirely by Developer and shall be at no cost to the Township.

9. Prior to the start of construction, Developer shall notify the Township Manager and the Township Engineer and schedule a preconstruction meeting with the Township. Developer shall provide the Township Manager and the Township Engineer with at least seventy-two (72) hours' notice prior to the initiation of any grading or ground clearing (regardless of whether such grading or ground clearing is for the construction of private or public improvements) so that the Township may certify that all appropriate erosion and sedimentation control facilities have been properly installed and also that snow fencing or other types of boundary markers (acceptable to the Township) have been installed to protect such trees as are specifically proposed not to be eliminated during the construction of the Development.

10. Consistent with Section 509(b) of the Pennsylvania Municipalities Planning Code (as amended), the payment of all applicable fees and the funding of all escrows under the Agreement must be accomplished within ninety (90) days of the date of this Resolution, unless a written extension is granted by Springfield Township. Until the applicable fees have been paid and the escrows fully funded, the final plat or record plan shall not be signed or recorded. In the event that the fees have not been paid and the escrow has not been funded within ninety (90) days

of this Resolution (or any written extension thereof), this contingent preliminary/final approval shall expire and be deemed to have been revoked.

11. Under the provisions of the Pennsylvania Municipalities Planning Code, the Developer has the right to accept or reject conditions imposed by the Board of Commissioners upon preliminary/final approval. In the absence of an appeal or a notice of rejection filed in writing within thirty (30) days from the date of this Resolution, the conditions set forth herein shall be deemed to have been accepted by Developer. If the Township receives written notice of an appeal or rejection of any of the conditions set forth herein within thirty (30) days from the date of this Resolution, this approval and the waivers granted in Paragraph 1 (which waivers are granted contingent upon the acceptance of the conditions set forth herein) shall be deemed to be automatically rescinded and revoked and the application shall be considered denied based upon the failure to fully comply with all of the sections set forth in Paragraphs 1 and the conditions set forth above, all as authorized by Section 508 of the Pennsylvania Municipalities Planning Code.

APPROVED at the public meeting of the Springfield Township Board of Commissioners held on October 9, 2024.

SPRINGFIELD TOWNSHIP

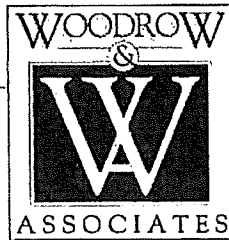
By: _____
James M. Lee, President,
Board of Commissioners

Attest: _____
A. Michael Taylor, Secretary

TOWNSHIP ENGINEER REVIEW LETTERS

August 29, 2024 and September 11, 2024

EXHIBIT "A"



September 11, 2024

Mark Penecale, Planning Director
Craig Lloyd, Assistant Manager – Springfield Township
Springfield Township
1510 Paper Mill Road
Wyndmoor, PA 19038

Reference: 210 Sunnybrook Road – Subdivision Application

Dear Mark and Craig:

Springfield Township

Please recall our issuance of a review letter for the Sunnybrook Subdivision was issued prior to a time of when our landscape architect had the opportunity to review the plans and site and issue an opinion letter. I am now following up with those comments which include the following:

The plan is a subdivision of a lot with a single home lot into two lots. The existing house will be demolished and replaced with two single family detached residences. I have reviewed the submitted plan set and have the following additional comments:

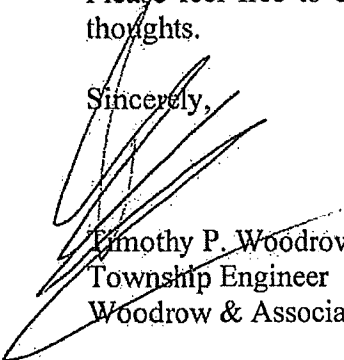
1. Existing trees in the areas of work are identified by size and species. All trees are located on the lot perimeter outside the area of construction with the exception of a 15" American Beech on proposed Lot #2.
2. The Beech tree referenced in #1 above appears to be in an area with grading for a shallow swale. Beech trees are very shallow rooted and grading within their dripline will damage the tree. The tree is not shown to be removed, but tree protection fence is not proposed. If the tree is proposed for preservation, tree protection must be specified, otherwise two replacement trees will be required per the ordinance.
3. A 5" Dogwood tree is shown to be removed on Lot 2. This tree is in excellent condition and is not in the area impacted by development. Per the ordinance, if it is removed, two replacement trees will be required. I recommend the tree be preserved and the plans revised to add tree protection measures.
4. The proposed street trees are specified as Silver maple. Ordinance section I.(7) (g) specifically prohibits the use of Silver maple in the Township. A species on the approved Township list must be specified.

September 11, 2024
Mark Penecale, Planning Director
Craig Lloyd, Assistant Manager – Springfield Township
Springfield Township
Reference: 210 Sunnybrook Road – Subdivision Application

5. Proposed vegetation meets the size requirements of the ordinance.
6. Landscape buffers are not required in single family detached developments.
7. The amount of fertilizer specified on Sheet 7 of 8 seems excessive. The proposed fertilizer rates should be based on a soil test. Excessive nitrogen and phosphorous runoff is a problem in the Wissahickon watershed.
8. Permanent seed mix and rates are unclear on the notes on Sheet 7 of 8.

Please feel free to contact my office with any questions you may have regarding his thoughts.

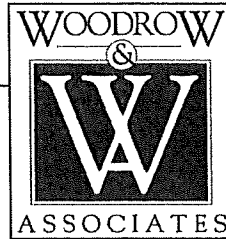
Sincerely,



Timothy P. Woodrow, P.E.
Township Engineer
Woodrow & Associates, Inc.

TPW/del

Cc: A. Michael Taylor, Township Manager – Springfield Township
Joseph Wright, PLS – Blue Marsh Associates, Inc.
Venco Building Group
Jim Fries – Landscape Architect



August 29, 2024

Mark Penecale, Planning Director
Springfield Township
1510 Paper Mill Road
Wyndmoor, PA 19038

Reference: 210 Sunnybrook Road – Subdivision Application

Dear Mark:

On July 22, 2024, I issued a review letter with regard to the subdivision and proposed development of two new homes located at 210 Sunnybrook Road. In response to that review letter, the applicant has submitted a revised set of plans. The plans continue to be prepared by blue Marsh Associates Inc. of Warrington Pennsylvania and bear an original date of June 18, 2024. This plan set has most recently been revised on August 19, 2024. I have compared this resubmission to my earlier review and would suggest that the following conditions remain:

1. PA DEP Sewage Facilities Planning – Proof of issuance of a planning exemption is needed
2. Landscaping – The submission now contains a landscaping plan. Due to the rather short turnaround time between submission and review, we have not been able to complete a landscape analysis at this time. When my landscape architect returns from vacation, we will follow up with any concerns, edits or revisions that might be necessary for a landscaping compliant plan to exist.

With regard to the land development plan, the following comments must be addressed:

1. Section 95-10.A – A cartway of 30 feet in width is required or 15 feet measured from centerline. It appears that the roadway today measures 13 feet from the centerline. Either widening of the cartway must be accomplished or a waiver from that obligation granted by the Board of Commissioners.
2. Section 95-11.J – With regard to stormwater management, we had the opportunity to meet the developers on site to view existing drainage patterns and identify that the following plan supplements must be submitted:

August 29, 2024

Mark Penecale, Planning Director

Springfield Township

Reference: 210 Sunnybrook Road – Subdivision Application

- a. Utilizing web-based topographic information, the drainage area that contributes runoff to the rear yard of the existing property must be mapped and shown on submitted documents.
- b. Off-site runoff should be intercepted by a northern boundary line swale. The swale should direct that runoff water toward the street. The goal of this interception would be to remove runoff from possibly adversely affecting the home located at 204 Sunnybrook Road, as their driveway and garage doors appear to be the ultimate point of runoff from much of this property. Further, the off-site runoff should not be directed to the underground storm water seepage beds as it will overburden their design capacity.

The plans now show the beginnings of a swale to be constructed along the northern property boundary. The swale design must be extended to the rear property line and a better definition of the swale must be provided on the design documents.

- c. The design plans should make accommodation for additional rear yard impervious cover for each of the lots that would include decks and patios. The plan should clearly identify the amount of impervious cover anticipated for each lot.

The record plan should indicate the total amount of impervious surface that has been utilized in the design of the storm water management system for each lot. Any homeowner that in the future would seek to add impervious cover over and above this application we need to implement additional measures.

- d. The inlet added to Lot Two should be extended back to the centerline of the proposed rear yard swale. A plan note should be added giving notice to the builder that all downspouts and rainwater collection systems must be connected to the pipe network and directed toward the front yard seepage beds
- e. The existing “scrub” vegetation to the north side of the property should be analyzed and the appropriate invasive material removed. This area will be critical for the proper implementation of that northern boundary line swale.
- f. The plan indicates an obligation to capture rainwater downspouts in a piped drainage system. The plan must provide better details as to the pipe size, pipe material, invert grades and slopes as well as effective clean out location for bends and terminal points.
- g. The building footprint shown on these documents is obviously proof of concept versus actual design. When architectural plans are available, specific site plans will be required prior to building permit issuance

August 29, 2024

Mark Penecale, Planning Director

Springfield Township

Reference: 210 Sunnybrook Road – Subdivision Application

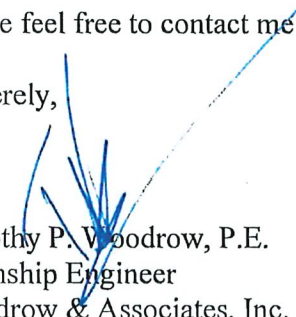
- h. Section 95-12 – Appropriate construction financial guarantees must be memorialized along with stormwater operations and maintenance agreements prior to plan recording.
- i. The attached photographs show our original “drainage path of concern.” While new swales and inlets will capture runoff and help to abate this issue, a more detailed grading design of the southerly property boundary must be provided. A section of berm and swale must be designed in order to prevent existing or proposed stormwater runoff from adversely impacting the adjacent property.

General Comments:

- 1. Pavement trench restoration details must be provided to account for the various utilities that will be run in the bed of Sunnybrook Road to serve the new homes including sanitary sewer, potable water, gas, electric, etc.
- 2. In order to install curbing as well as the utilities, Sunnybrook Road will be significantly damaged. The applicant should prepare for the obligation to mill and overlay the half width of Sunnybrook Road at the completion of construction.
- 3. A legal description is required for the area of Sunnybrook Road currently encumbered by title and intended to be offered for public dedication.
- 4. The current site contains various sections of old and ineffective fencing. The plan should speak to the removal and/or replacement of this old fencing.

Please feel free to contact me with any questions you have regarding these opinions.

Sincerely,



Timothy P. Woodrow, P.E.
Township Engineer
Woodrow & Associates, Inc.

TPW/del

Cc: A. Michael Taylor, Township Manager – Springfield Township
James J. Garrity, Esq., Wisler Pearlstine, LLP. – Township Solicitor
Andrew R. Freimuth, Esq. – Wisler Pearlstine, LLP
Joseph Wright, PLS – Blue Marsh Associates, Inc.
Christopher and Linda Artur – Property Owner
Venco Building Group

August 29, 2024

Mark Penecale, Planning Director

Springfield Township

Reference: 210 Sunnybrook Road – Subdivision Application



TOWNSHIP PLANNING COMMISSION RECOMMENDATION LETTER

EXHIBIT "B"



The Township of Springfield

MONTGOMERY COUNTY, PENNSYLVANIA

Township Bldg., 1510 Paper Mill Rd., Wyndmoor, PA 19038

website: www.SpringfieldMontco.org

Phone: 215-836-7600

Fax: 215-836-7180

COMMISSIONERS

James M. Lee
President

Susanna O. Ratsavong
Vice President

Peter D. Wilson
Jonathan C. Cobb
Brendan May
Elizabeth McNamara
Edward H. Morris, III

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A. Michael Taylor
Secretary-Manager

James J. Garrity
Solicitor

Joelle Kleinman
Treasurer / Tax Collector

Timothy P. Woodrow, PE
Engineer

Michael Taylor
Township Manager
Springfield Township

September 3, 2024

Re: Planning Commission Recommendation on the Land Development Application submitted for the property located at 210 Sunnybrook Road, Flourtown, PA 19031.

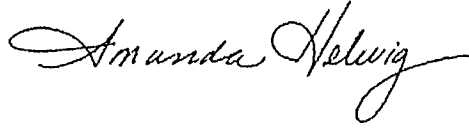
Dear Mr. Taylor,

This letter is sent to inform you that on Tuesday, September 3, 2024, the Springfield Township Planning Commission recommended approval of the two-lot land development application submitted by Venco Builders, LLC, for the property located at 210 Sunnybrook Road, Flourtown, PA 19031. This property is also known as Parcel #5200-1703-2007. This application received subdivision approval from the Springfield Township Board of Commissioners on May 8, 2024. The application calls for the demolition of the existing dwelling and garage on the property. The development of a single-family dwelling consisting of 2,294 square feet on each of the 9,182 square foot lots. The plan requires to installation of swales to direct surface stormwater flows to drainage grate that are piped to on-site stormwater management seepage beds, located within the front yards of each of the two lots. The plan also calls for the installation of three street trees. The Planning Commission's recommendation is subject to the following conditions:

1. The applicant is required to address the outstanding issues listed within the Woodrow & Associates Staff Review Letter dated August 29, 2024, the satisfaction of Springfield Township.
2. The Planning Commission recommends approval of the waiver requested from Section 95-10. A. of the Springfield Township Subdivision & Land Development Ordinance for a reduction of the 30-foot wide cartway width.

This site is zoned within the B-Residential District of Ward 6 of Springfield Township. This recommendation to approve the plan as submitted was unanimous with a vote of 7 in favor and 0 in opposition.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Amanda Helwig". The signature is fluid and elegant, with a long, sweeping tail on the final letter.

Amanda Helwig
Planning Commission, Chairperson
Springfield Township

File Copy (2)

**MONTGOMERY COUNTY
BOARD OF COMMISSIONERS**

JAMILA H. WINDER, CHAIR
NEIL K. MAKHIJA, VICE CHAIR
THOMAS DIBELLO, COMMISSIONER

WWW.MONTGOMERYCOUNTYPA.GOV



**MONTGOMERY COUNTY
PLANNING COMMISSION**

MONTGOMERY COUNTY • PO Box 311
NORRISTOWN, PA 19404-0311

610-278-3722
PLANNING@MONTGOMERYCOUNTYPA.GOV

SCOTT FRANCE, AICP
EXECUTIVE DIRECTOR

August 1, 2024

Mr. Mark Penecale, Director of Planning and Zoning
Springfield Township
1510 Paper Mill Rd,
Wyndmoor, Pennsylvania 19038

Re: MCPC # 24-0045-002
Plan Name: 210 Sunnybrook Rd
(2 lots/2du comprising 0.42 acres)
Situate: Sunnybrook Road (E); north of Carlton Way
Springfield Township

Dear Mr. Penecale:

We have reviewed the above-referenced subdivision and land development plan in accordance with Section 502 of Act 247, "The Pennsylvania Municipalities Planning Code," as you requested on July 4, 2024. We forward this letter as a report of our review.

BACKGROUND

The applicant, Venco Builders Inc., is proposing to subdivide and develop the existing lot at 210 Sunnybrook Rd into two equal lots of approximately 0.211 acres each. The proposed plan will include the demolition of an existing multifamily, two-story dwelling and frame garage located at the property, in addition to the construction of two single-family dwellings.

210 Sunnybrook Rd is located in the B Residential zoning district. The site is served by public water and sewer. The plan is dated June 18, 2024. A previous version of this plan was submitted in March 2024, where we provided comments regarding potential identified issues, which we reinforced through this letter.

COMPREHENSIVE PLAN COMPLIANCE

This property is shown as Medium Density Housing in the Future Land Use of Springfield Township's 2025 Comprehensive Plan. Additionally, the property is identified as a Suburban Residential Area in the Future Land Use Plan of the Montgomery County Comprehensive Plan, *Montco 2040: A Shared Vision*. Suburban Residential Areas are concentrations of single-family detached homes, less dense multifamily and single-family attached uses, and institutional uses.



RECOMMENDATION

The Montgomery County Planning Commission (MCPC) generally supports the applicant's proposal, however, in the course of our review we have identified the following issues that the applicant and Springfield Township may wish to consider prior to final plan approval. Our comments are as follows:

REVIEW COMMENTS

SUBDIVISION AND LAND DEVELOPMENT ORDINANCE COMMENTS

Landscaping.

According to [§95-7.H.], a landscaping plan is required for all subdivision and land developments.

As it appears utility connections are being laid out in the proposed plan, we recommend that landscaping be considered to maximize street tree placement. Additionally, from the information provided, it is unclear where the proposed gas lines would connect to the proposed buildings.

A few issues were identified in our previous letter dated March 21st, 2024 that remain relevant to the current submission. They are as follows:

Section [§95-7.G.], *Contents of preliminary and final plans*, requires information on existing natural features and proposed landscaping on the site, including the following details:

Existing vegetation, including outer limits of tree and shrub masses and a general description of their types, sizes, and conditions. Areas of trees and shrubs to be removed shall be clearly identified.

According to Section [§95-11.2.], within any subdivision or land development, street trees shall be planted along new and existing streets. We recommend that future versions of the proposal should indicate that street trees will be provided.

Based on the submitted plan, we could not determine if there would be an impact to the existing vegetation. We recommend providing detail on the size and type of existing vegetation proposed to be removed or to remain.

ZONING ORDINANCE COMMENTS

Yards.

According to [§114-64], Front yards, the depth of the front yard shall be at least 30 feet. The plan currently shows a 27.3 foot front yard. We suggest the applicant adapt the distance to reflect the zoning requirements or submit a waiver to the township.

CONCLUSION

We wish to reiterate that MCPC generally supports the applicant's proposal but we believe that our suggested revisions will better achieve the township's planning objectives for residential development.

Please note that the review comments and recommendations contained in this report are advisory to the municipality and final disposition for the approval of any proposal will be made by the municipality.

Should the governing body approve a final plat of this proposal, the applicant must present the plan to our office for seal and signature prior to recording with the Recorder of Deeds office. A paper copy bearing the municipal seal and signature of approval must be supplied for our files. Please print the assigned MCPC number: (#24-0045-001) on any plans submitted for final recording.

Sincerely,

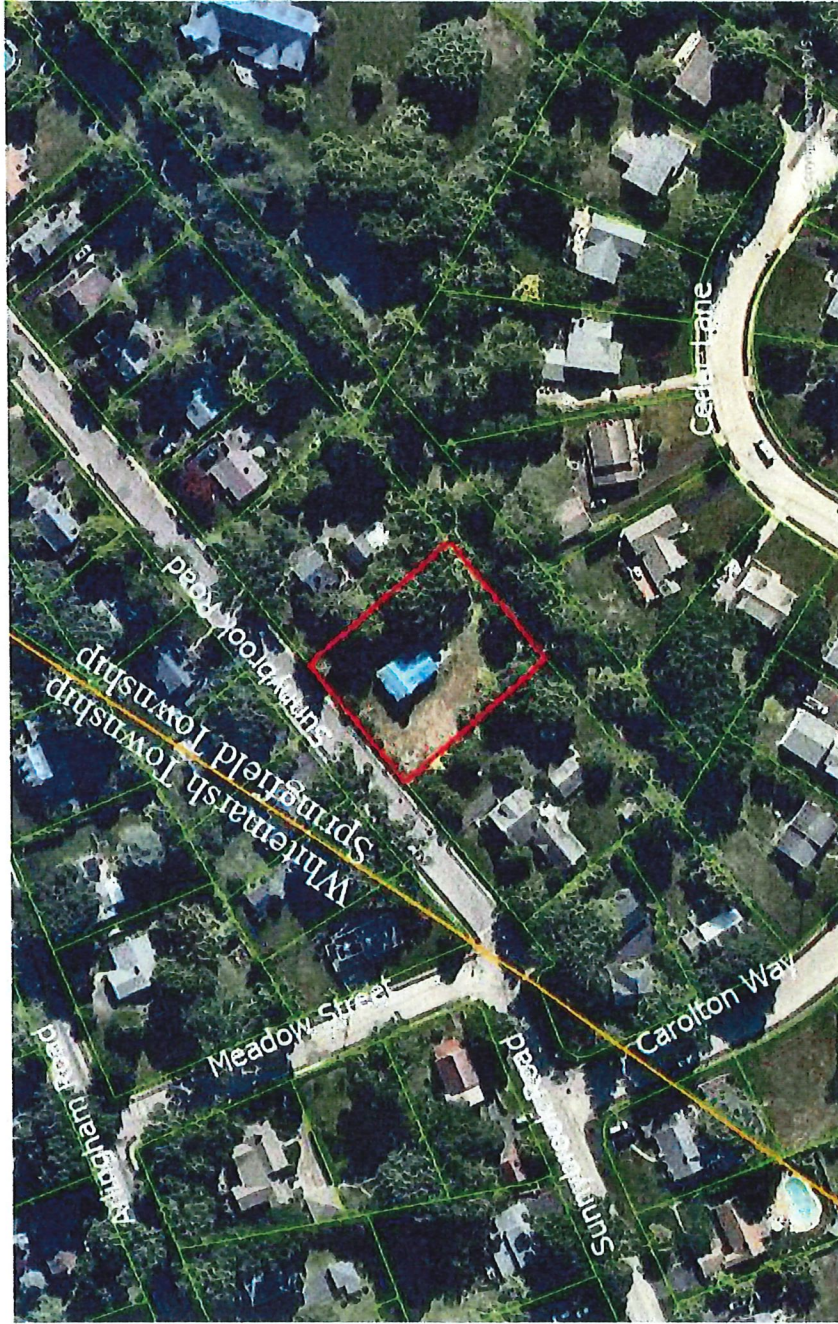


Margaux Petruska, Community Planner II
Margaux.petruska@montgomerycountypa.gov – 610-278-3728

c: Venco Builders Inc, Applicant
Amanda Helwig, Chair, Springfield Township Planning Commission

Attachment A: Aerial Image of Site
Attachment B: Reduced Copy of Applicant's Proposed Site Plan

ATTACHMENT A



210 Sunnybrook Road
MCPC#240045002

ATTACHMENT B

OWNER'S STATEMENT

OWNER'S ATTORNEY'S AFFIDAVIT

MUNICIPAL ZONING APPROVAL REQUEST

RECORDS OF DEEDS CERTIFICATION

MUNICIPAL ENGINEER CERTIFICATION

LEGEND OF SYMBOLS

SUNNYBROOK ROAD

NOTES

REFERENCES

BULK REQUIREMENTS

GENERAL NOTES

AVERAGE SLOPE

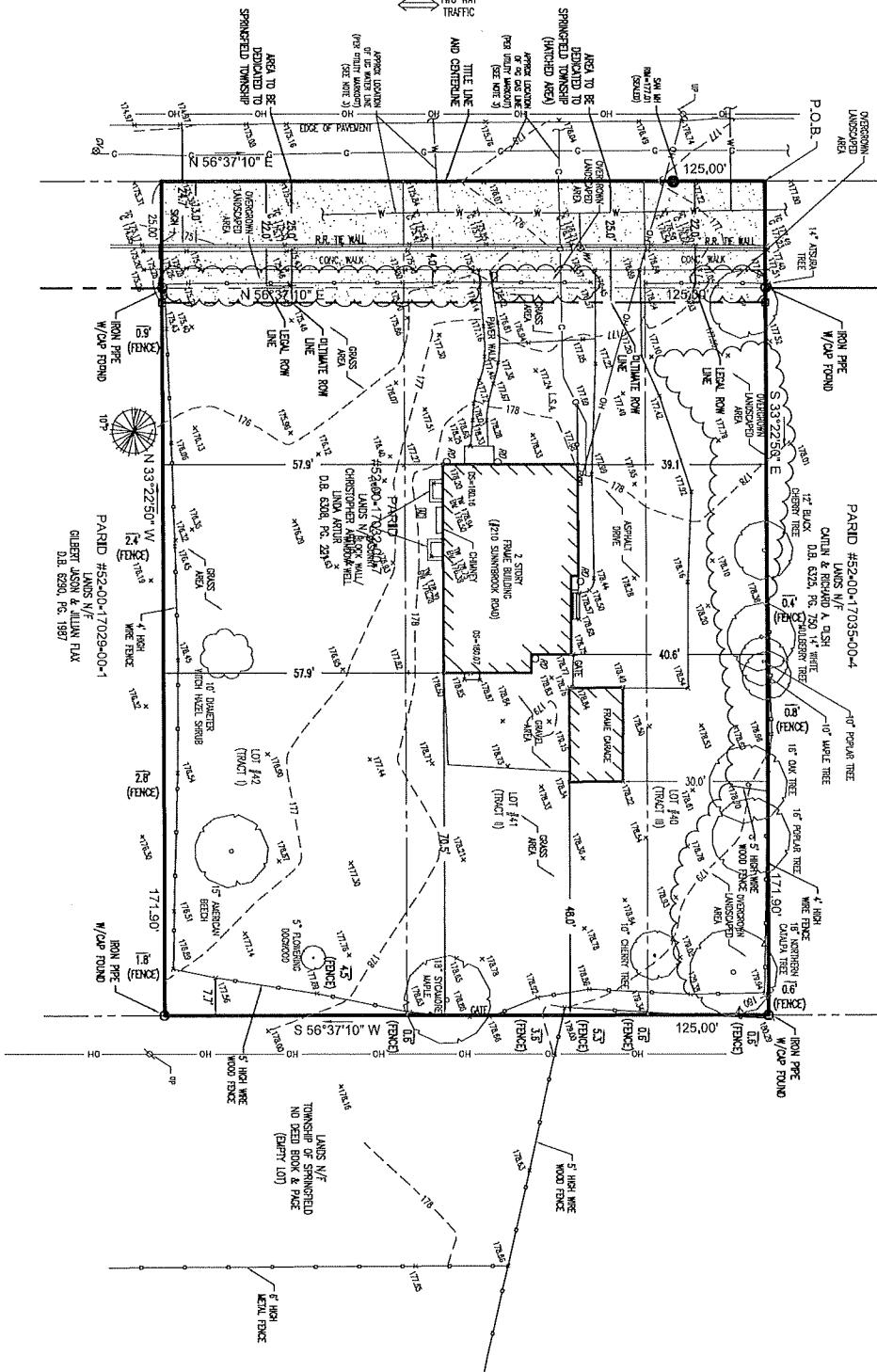
LEGEND OF SYMBOLS

LEGEND OF SYMBOLS

SUNNYBROOK ROAD

(44' WIDE ROW)(PUBLIC ROADWAY)
(ASPHALT ROADWAY)

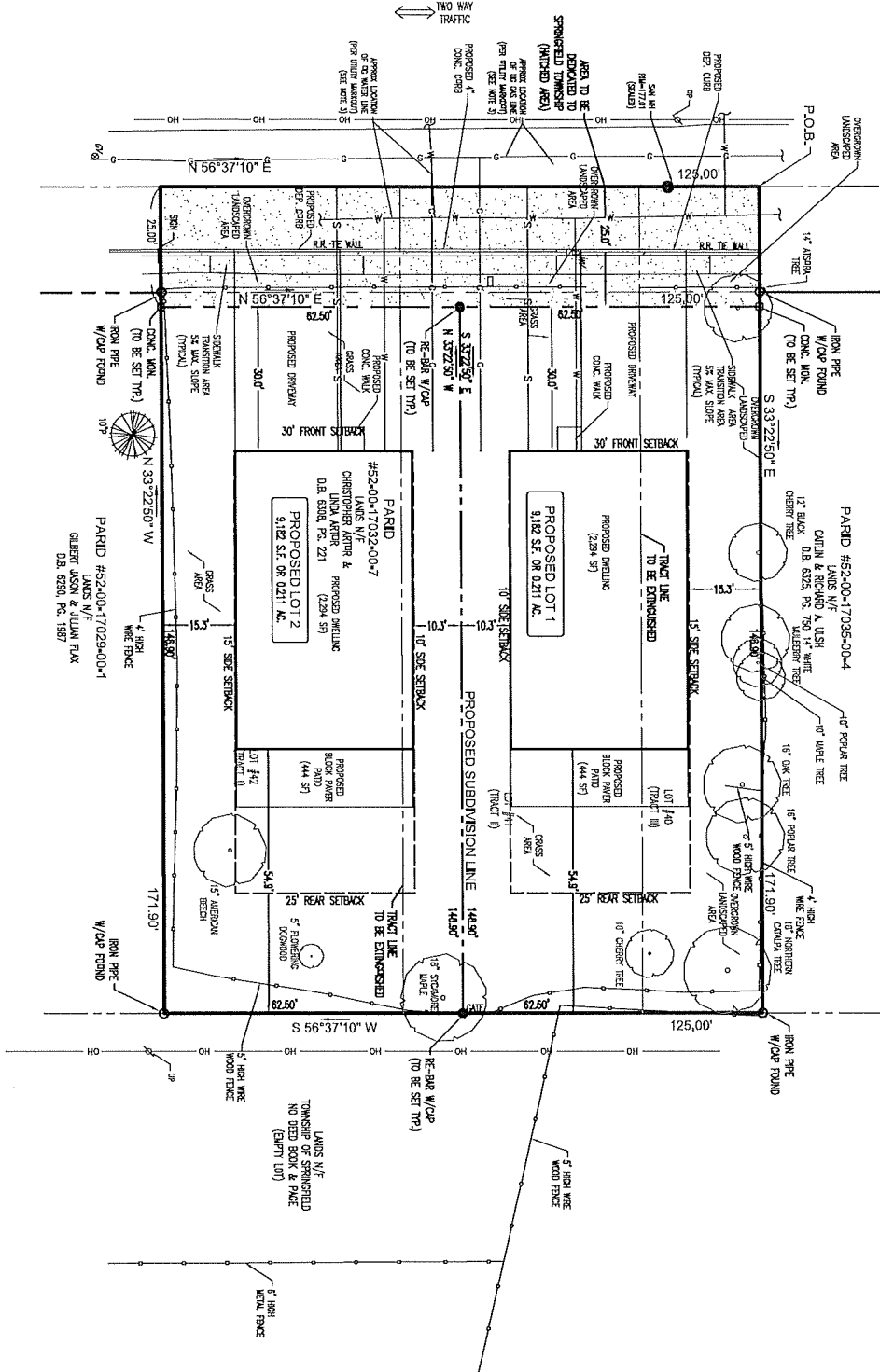
TWO WAY TRAFFIC



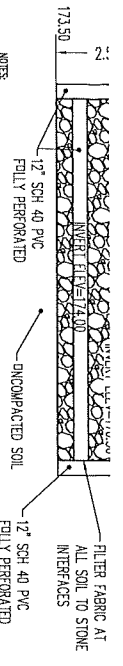
SUNNYBROOK ROAD

(44' WIDE ROW)(PUBLIC ROADWAY)

TWO WAY
TRAFFIC

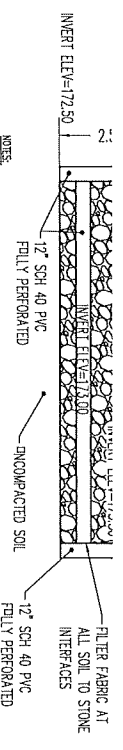


- GENERAL NOTES**
1. THE PURPOSE OF THIS PROJECT IS TO SUBDIVIDE AN EXISTING PROPERTY CONTAINING A MULTI-FAMILY DWELLING INTO TWO NEW LOTS, BOTH OF THE NEW LOTS WILL CONTAIN SINGLE-FAMILY DWELLINGS.
 2. THE AREA BETWEEN THE TITLE LINE AND THE ULTIMATE RIGHT-OF-WAY IS OFFERED FOR DEDICATION TO THE AGENCY HAVING JURISDICTION AT THE TIME.
 3. THE DEVELOPER PROPOSES A FEE-IN-LIEU OF PROVIDING RECREATION SPACE AS REQUIRED BY SECTION 95-11E(X)(9).
 4. THE DEVELOPER SHALL PROVIDE AS-BUILT SURVEYS FOR EACH INDIVIDUAL HOME WITH STORMWATER FEATURES PRIOR TO USE & OCCUPANCY.



1. THERE SHALL BE A 1\"/>
- 2. ALL STONE FOR THE CONSTRUCTION OF THE INFILTRATION BED SHOULD BE UNGRAVELLED AND CLEAN WASHED AGGREGATE.
- 3. THE BOTTOM OF ALL INFILTRATION BARS SHALL BE UNDISTURBED OR UNCOMPACTED SUBGRADE.
- 4. THE SEPARATION BETWEEN THE LAYERS OF FABRIC IS ENHANCED FOR CLARITY. THE FABRIC BARRED SHALL BE CONTIGUOUS.

LOT 1 SEEPAGE PIT DETAIL
NOT TO SCALE



1. THERE SHALL BE A 1\"/>
- 2. ALL STONE FOR THE CONSTRUCTION OF THE INFILTRATION BED SHOULD BE UNGRAVELLED AND CLEAN WASHED AGGREGATE.
- 3. THE BOTTOM OF ALL INFILTRATION BARS SHALL BE UNDISTURBED OR UNCOMPACTED SUBGRADE.
- 4. THE SEPARATION BETWEEN THE LAYERS OF FABRIC IS ENHANCED FOR CLARITY. THE FABRIC BARRED SHALL BE CONTIGUOUS.

LOT 2 SEEPAGE PIT DETAIL
NOT TO SCALE

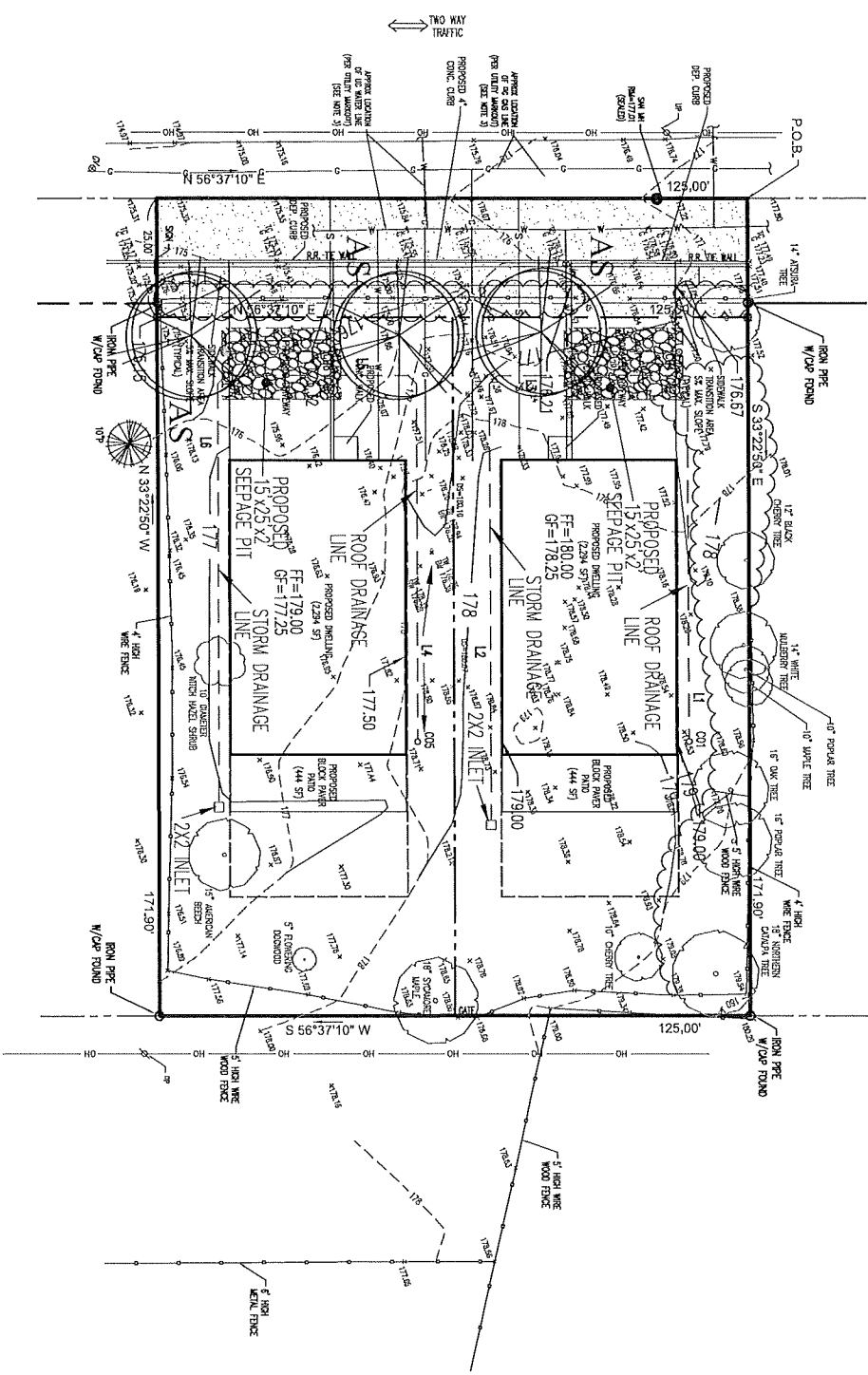
STORMWATER NOTES

1. THIS PROJECT PROPOSES TO CONSTRUCT 436 S
2. VOLUME REQUIREMENT: 2 IN OVER 4.518 SF OF N
3. THE PROPOSED SEEPAGE PIT IS 15' x 25' x 25'

P.C.S.W.M.B.M.P. INSPECTION

- 1.) DURING THE SITE SURVEY AND BEFORE THE PERMANENT MAINTENANCE PROCEDURES SHALL BE INITIATED. THE SITE SHALL BE SURVEYED AND A REPORT SUBMITTED TO THE AGENCIES AND OTHER AGENCIES INVOLVED. THE REPORT SHALL INCLUDE ALL REPAIRS, REPLACEMENTS, RECALIBRATIONS, RESURFACING, AND OTHER WORK REQUIRED TO BE COMPLETED PRIOR TO THE START OF CONSTRUCTION. ALL REPAIRS AND REPLACEMENTS SHALL BE KEPT ON SITE AT ALL TIMES FOR INSPECTION. THE REPORT SHALL BE KEPT ON SITE AT ALL TIMES FOR INSPECTION.
- 2.) UNDERGROUND SEEPAGE BEDS - REQUIRED ALL CLEANOUTS SHALL BE 1\"/>
 - 3\"/>
 - 6\"/>
 - 12\"/>
- 3.) ALL REMOVED/OVERSEE/REMOVED FROM THE STANDARDS.
- 4.) SHOULD SHEET PERSON OCCUPY FROM THE 1\"/>
 - 1\"/>
 - 2\"/>
 - 3\"/>

SUNNYBROOK ROAD
(44' WIDE ROAD) (PUBLIC ROADWAY)



LOT 1 STORM NODE TABLE

CLEANOUTS (CO)	RN#
CO1	RN#174.25
CO2	RN#175.50
CO3	RN#176.50
CO4	RN#177.50
CO5	RN#178.50

LOT 2 STORM NODE TABLE

CLEANOUTS (CO)	RN#
CO6	RN#177.50
CO7	RN#178.50
CO8	RN#179.50

VEN
B-9
REMARKS
NOT TO SCALE

BILL LISTING

October 3, 2024

GENERAL FUND

PRE-PAID	-
CURRENT 10/3/2024	593,928.18
ADDENDUM	-
TOTAL - GENERAL FUND	593,928.18

CAPITAL RESERVE

PRE-PAID	200.00
CURRENT 10/3/2024	500,773.81
ADDENDUM	-
TOTAL - CAPITAL RESERVE	500,973.81

HIGHWAY AID

PRE-PAID	-
CURRENT 10/3/2024	13,611.13
ADDENDUM	-
TOTAL - HIGHWAY AID	13,611.13

RECYCLING

CURRENT	-
ADDENDUM	-
TOTAL - RECYCLING	-

TOTAL BILLS TO BE APPROVED	1,108,513.12
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**GENERAL FUND
Bill Listing**

September 13 through October 3, 2024

Type	Date	Num	Memo	Account	Amount
21st CENTURY MEDIA					
Bill	09/24/2024	2638994	ZHB Meeting	400-210 . ADVERT.&PRINTING	125.94
Bill	09/27/2024	2636750	PCSC Meeting	400-210 . ADVERT.&PRINTING	120.47
Bill	09/27/2024	2636738	Bid Notice - Used Vehicle Sale	400-210 . ADVERT.&PRINTING	139.59
Total 21st CENTURY MEDIA					<u>386.00</u>
AINSWORTH					
Bill	10/02/2024	SRVCE10320	Offline Virtual Machine Add-on	402-200 . GENERAL EXPENSES	682.82
Total AINSWORTH					<u>682.82</u>
ALLIED LANDSCAPE SUPPLY					
Bill	10/02/2024	218672	Edger/Lime/Adhesive	451-420 . MAINT & REPAIR	71.01
Total ALLIED LANDSCAPE SUPPLY					<u>71.01</u>
AMAZON CAPITAL SERVICES					
Bill	10/01/2024	1KV3-G3KD-VXRJ	Order #113-5307427-6803448	451-425. REC HALL	24.98
Bill	10/01/2024	17Y4-6QJH-X3JP	Order #114-0072707-5731461	410-408 . COMMUNICATIONS M & R	55.34
Total AMAZON CAPITAL SERVICES					<u>80.32</u>
AQUA PA					
Bill	09/27/2024	00356672 092424	September 2024 Water Service Invoice 100 Allis	451-420 . MAINT & REPAIR	21.32
Bill	10/01/2024	0356819 092524	September 2024 Water Service Invoice 707 E H	451-420 . MAINT & REPAIR	21.32
Bill	10/01/2024	0035701 092524	September 2024 Water Service Invoice 201 Mor	451-420 . MAINT & REPAIR	22.77
Bill	10/01/2024	0035652 092624	September 2024 Water Service Invoice Police P	402-110 . UTILITY EXPENSES	35.89
Bill	10/01/2024	0037208 092524	September 2024 Water Service Invoice 1432 Be	402-110 . UTILITY EXPENSES	307.03
Bill	10/01/2024	1425062 092524	September 2024 Water Service Invoice 1510 Pe	402-110 . UTILITY EXPENSES	114.87
Bill	10/01/2024	1425061 092524	September 2024 Water Service Invoice 1510 Paq	402-110 . UTILITY EXPENSES	163.46
Bill	10/01/2024	1425060 092524	September 2024 Water Service Invoice 8900 He	440-110 . UTILITY EXPENSES	114.87
Bill	10/01/2024	1425059 092524	September 2024 Water Service Invoice 8900 He	440-110 . UTILITY EXPENSES	185.32
Bill	10/01/2024	1425058 092524	September 2024 Water Service Invoice 1600 Pa	402-110 . UTILITY EXPENSES	114.87
Bill	10/01/2024	1425055 092524	September 2024 Water Service Invoice 1600 Pe	402-110 . UTILITY EXPENSES	360.98
Bill	10/01/2024	1402384 092524	September 2024 Water Service Invoice 1200 E	451-420 . MAINT & REPAIR	401.17
Bill	10/01/2024	1402383 092524	September 2024 Water Service Invoice 1200 E	451-420 . MAINT & REPAIR	62.16
Total AQUA PA					<u>1,926.03</u>

GENERAL FUND

Bill Listing

September 13 through October 3, 2024

Type	Date	Num	Memo	Account	Amount
BAKER & TAYLOR					
Bill	09/16/2024	5019099652	20 Books	440-150 . BOOKS AND MATERIALS	396.90
Bill	09/17/2024	5019087967	1 Book	440-150 . BOOKS AND MATERIALS	30.83
Bill	09/19/2024	5019109614	76 Books	440-150 . BOOKS AND MATERIALS	1,032.19
Bill	10/01/2024	5019122921	23 Books	440-150 . BOOKS AND MATERIALS	440.33
Bill	10/01/2024	5019111947	22 Books	440-150 . BOOKS AND MATERIALS	455.76
Total BAKER & TAYLOR					<u>2,356.01</u>
BEAR LANDSCAPING, LLC					
Bill	10/01/2024	376	Overgrown - 7813 Beech Lane	416-200 . GENERAL EXPENSE	350.00
Total BEAR LANDSCAPING, LLC					<u>350.00</u>
BERGEY'S INC					
Bill	10/01/2024	TK737305R	Mounting 3 Tires	424-500 . VEHICLE EXPENSES	823.12
Credit	10/01/2024	TK736929R	Credit Memo	424-500 . VEHICLE EXPENSES	-278.00
Total BERGEY'S INC					<u>545.12</u>
BUCKS CO WATER & SEWER					
Bill	09/27/2024	5055124-01 092024	September 2024 Water Invoice 1502 Paper Mill	402-110 . UTILITY EXPENSES	16.67
Bill	09/27/2024	5057786-00 092024	September 2024 Water Invoice 1200 Willow Grc 451-425. REC HALL		23.68
Bill	09/27/2024	5050678-00 092024	September 2024 Water Invoice BHI	402-110 . UTILITY EXPENSES	48.70
Bill	09/27/2024	5057039-00 092024	September 2024 Water Invoice 1725 Walnut	402-110 . UTILITY EXPENSES	26.05
Total BUCKS CO WATER & SEWER					<u>115.10</u>
COLLIFLOWER, INC					
Bill	10/01/2024	02446664	Crimp Fittint/coupler	430-500 . VEHICLE EXPENSES	982.06
Bill	10/01/2024	02427332	Brass Truck Valve/Ball Valve	440-400 . MAIN. & REPAIRS	256.77
Bill	10/01/2024	02427332	Brass Truck Valve/Ball Valve	402-400 . MAINTENANCE REPAIRS	256.78
Total COLLIFLOWER, INC					<u>1,495.61</u>
COLROM LLC					
Bill	09/27/2024	#11-FALL(1) 2024	Mini Soccer Shots - 24 registrants	450-071 . SOCCER CAMP	2,592.00
Bill	09/27/2024	#11-FALL(1) 2024	Classic Soccer Shots - 25 registrants	450-071 . SOCCER CAMP	2,700.00
Bill	09/27/2024	#11-FALL(1) 2024	Premier Soccer Shots - 13 registrants	450-071 . SOCCER CAMP	1,404.00
Bill	09/27/2024	#11-FALL(1) 2024	Classic Soccer Shots - 6 registrants	450-071 . SOCCER CAMP	648.00
Total COLROM LLC					<u>7,344.00</u>

**GENERAL FUND
Bill Listing**

September 13 through October 3, 2024

Type	Date	Num	Memo	Account	Amount
COMCAST					
Bill	09/23/2024	0119021 091424	09/21-10/20/2024 Xfinity Service	410-300 . COMMUNICATIONS COFP	38.31
Bill	09/23/2024	0119021 091424	09/21-10/20/2024 Xfinity Service	400-300 . COMMUNICATION	38.30
Bill	09/24/2024	0133535 091724	Internet Service at Range 9/22 - 10/21/24	410-308 . COMMUNICATIONS	168.05
Bill	10/01/2024	0135280 091524	Xfinity Subscription 9/20/2024 - 10/19/2024	440-400 . MAIN. & REPAIRS	10.53
Total COMCAST					255.19
DEL VALLEY WORKERS COMP					
Bill	09/27/2024	WCPREM24-SPRING4	Q4 2024 Workers Compensation	471-100 . WKRS COMPENSATION	45,210.50
Total DEL VALLEY WORKERS COMP					45,210.50
DUDA ACTUARIAL CONSULTING INC					
Bill	10/02/2024	051220357	Allocation of 2024 State Aid to the Salaried Pens 470-011 . SALARY PENSION EXP		350.00
Bill	10/02/2024	051220355	Allocation of 2024 State Aid to the Police Pensio 470-051 . POLICE PENSION EXP		350.00
Bill	10/02/2024	051220356	2024 Allocation of State Aid to Hourly Pension F 470-081 . HOURLY PENSION EXP		350.00
Total DUDA ACTUARIAL CONSULTING INC					1,050.00
DVHIT					
Bill	10/01/2024	27936	October 2024 Employee Health Insurance Prem 470-040 . MEDICAL INSURANCE		149,207.25
Total DVHIT					149,207.25
DVPLT					
Bill	09/27/2024	PREM24-SPRING4	2024 Q4 Property & Liability Coverage	471-010 . PROPERTY	43,787.50
Bill	09/27/2024	PREM24-SPRING4	2024 Q4 Property & Liability Coverage	471-020 . CRIME	440.00
Bill	09/27/2024	PREM24-SPRING4	2024 Q4 Property & Liability Coverage	471-030 . AUTO LIABILITY	5,059.75
Bill	09/27/2024	PREM24-SPRING4	2024 Q4 Property & Liability Coverage	471-040 . AUTO PHYS. DAMAGE	5,070.25
Bill	09/27/2024	PREM24-SPRING4	2024 Q4 Property & Liability Coverage	471-050 . GENERAL LIABILITY	8,465.25
Bill	09/27/2024	PREM24-SPRING4	2024 Q4 Property & Liability Coverage	471-060 . POLICE LIABILITY	6,638.00
Bill	09/27/2024	PREM24-SPRING4	2024 Q4 Property & Liability Coverage	471-070 . PUB. OFFICIALS	8,334.25
Bill	09/27/2024	PREM24-SPRING4	2024 Q4 Property & Liability Coverage	471-080 . HEART LUNG	2,856.75
Total DVPLT					80,651.75
EXCEL ELEVATOR & ESCALATOR					
Bill	09/27/2024	298506	Semi-Annual Billing	402-400 . MAINTENANCE REPAIRS	344.96
Total EXCEL ELEVATOR & ESCALATOR					344.96

**GENERAL FUND
Bill Listing
September 13 through October 3, 2024**

Type	Date	Num	Memo	Account	Amount
FLOURTOWN CAR WASH LLC					
Bill	09/17/2024	509	12 Full Service & 1 Interior Detail	410-500 . VEHICLE EXPENSE	342.00
Total FLOURTOWN CAR WASH LLC					342.00
FMP					
Bill	10/02/2024	201-430372	Mats	430-500 . VEHICLE EXPENSES	187.66
Bill	10/02/2024	201-429290	Splashwash	410-500 . VEHICLE EXPENSE	84.24
Bill	10/02/2024	201-426679	Engine Oil	430-500 . VEHICLE EXPENSES	135.12
Total FMP					407.02
Fox Rothschild LLP					
Bill	09/17/2024	3465767	TCCA Environmental Attorney	400-291 . LEGAL EXPENSES	300.00
Total Fox Rothschild LLP					300.00
GALE/CENGAGE					
Bill	09/17/2024	85265145	5 Books	440-150 . BOOKS AND MATERIALS	144.70
Bill	09/17/2024	85265535	6 Books	440-150 . BOOKS AND MATERIALS	173.19
Bill	09/19/2024	85336280	2 Books	440-150 . BOOKS AND MATERIALS	61.48
Bill	09/19/2024	85364266	5 Books	440-150 . BOOKS AND MATERIALS	129.70
Bill	09/19/2024	85364506	2 Books	440-150 . BOOKS AND MATERIALS	52.48
Bill	10/01/2024	85631939	3 Books	440-150 . BOOKS AND MATERIALS	77.22
Bill	10/01/2024	85614316	2 Books	440-150 . BOOKS AND MATERIALS	52.48
Total GALE/CENGAGE					691.25
GEORGE ALLEN PORTABLE TOILETS					
Bill	09/18/2024	122676	Portable Toilet Rental 9/12/2024 - 10/9/2024	B 451-420 . MAINT & REPAIR	110.00
Bill	09/18/2024	1227749	Portable Toilet Rental 9/12/2024 - 10/10/2024	S 451-420 . MAINT & REPAIR	110.00
Bill	09/18/2024	1227750	Portable Toilet Rental 9/12/2024 - 10/10/2024	I 451-420 . MAINT & REPAIR	110.00
Bill	09/18/2024	1227748	Portable Toilet Rental 9/12/2024 - 10/10/2024	451-420 . MAINT & REPAIR	110.00
Bill	09/18/2024	1227747	Portable Toilet Rental 9/12/2024 - 10/10/2024	C 451-420 . MAINT & REPAIR	110.00
Bill	10/01/2024	1228189	Portable Toilet Rental Community Day 2024	450-195 . COMMUNITY DAY	800.00
Total GEORGE ALLEN PORTABLE TOILETS					1,350.00
GEPPERT LUMBER (CAPITAL ONE)					
Bill	09/27/2024	61301	Concrete Mix	430-100 . MAT & SUPPLIES	370.58
Total GEPPERT LUMBER (CAPITAL ONE)					370.58

**GENERAL FUND
Bill Listing**

September 13 through October 3, 2024

Type	Date	Num	Memo	Account	Amount
GRAN TURK EQUIPMENT					
Bill	09/17/2024	1157337-01	REPAIRS TO TRUCK R-10	424-500 . VEHICLE EXPENSES	8,429.72
Total GRAN TURK EQUIPMENT					8,429.72
GRIFFITH POTTERY HOUSE INC					
Bill	09/24/2024	8877	Tree Marker	451-400 . PARK LAND	145.00
Total GRIFFITH POTTERY HOUSE INC					145.00
INTERSTATE BATTERY					
Bill	10/01/2024	181146111	6 Batteries	430-500 . VEHICLE EXPENSES	849.30
Bill	10/01/2024	181145955	P-2 & P-9	410-500 . VEHICLE EXPENSE	277.90
Total INTERSTATE BATTERY					1,127.20
JOHN KENNEDY DEALERSHIPS					
Bill	10/01/2024	387710	Wheel Cover	430-500 . VEHICLE EXPENSES	559.92
Bill	10/01/2024	387441	Switch Assembly	410-500 . VEHICLE EXPENSE	72.73
Credit	10/01/2024	CM387710	Credit Memo	430-500 . VEHICLE EXPENSES	-199.20
Total JOHN KENNEDY DEALERSHIPS					433.45
Jump Start Stax, LLC					
Bill	10/01/2024	093024	Soccer League - 264 Registratns	450-070 . PW SOCCER	21,780.00
Bill	10/01/2024	09302024	Hoop Stars 23 Registrants	450-072 . BASKETBALL CAMP	1,639.00
Total Jump Start Stax, LLC					23,419.00
KEYSTONE DIGITAL IMAGING					
Bill	09/23/2024	1361657	Contract coverage 8/15 - 9/14/2024	400-230 . OFFICE EQUIP RENTAL	968.52
Total KEYSTONE DIGITAL IMAGING					968.52
KEYSTONE MUNICIPAL SERVICES INC					
Bill	09/17/2024	37943	BI/PR 8/19 - 8/30/2024	416-300 . BUILDING INSPECTIONS	4,416.50
Total KEYSTONE MUNICIPAL SERVICES INC					4,416.50
KRISTINA DELABIO					
Bill	10/01/2024	REIMB 100124	Reimbursement of Personal Membership Dues 1	440-200 . GENERAL EXPENSE	141.00
Total KRISTINA DELABIO					141.00
LAW ENFORCEMENT ACCREDITATION SRVCS LLC					
Bill	09/24/2024	1250	PLEAC Installment Payment	410-200 . GEN. EXP. C OF P	6,000.00
Total LAW ENFORCEMENT ACCREDITATION SRVCS LLC					6,000.00

**GENERAL FUND
Bill Listing
September 13 through October 3, 2024**

Type	Date	Num	Memo	Account	Amount
LEXITAS					
Bill	09/17/2024	49311	Civil Service Commission Transcript	400-291 . LEGAL EXPENSES	990.95
					<u>990.95</u>
Total LEXITAS					
MIDWEST TAPE					
Bill	09/17/2024	505978752	1 DVD	440-150 . BOOKS AND MATERIALS	24.74
Bill	10/01/2024	506049563	1 DVD	440-150 . BOOKS AND MATERIALS	35.24
Bill	10/01/2024	506087681	1 DVD	440-150 . BOOKS AND MATERIALS	26.99
					<u>86.97</u>
Total MIDWEST TAPE					
MONTCO ASSOC OF TWP COMMISSIONERS					
Bill	09/17/2024	09162024	2024 MCATC Dues	400-200 . GENERAL EXPENSE	350.00
					<u>350.00</u>
Total MONTCO ASSOC OF TWP COMMISSIONERS					
MONTCO NORRISTOWN PUBLIC LIBRARY					
Bill	10/01/2024	135	2024-2025 Tumblebooks Membership Renewal	440-150 . BOOKS AND MATERIALS	225.00
					<u>225.00</u>
Total MONTCO NORRISTOWN PUBLIC LIBRARY					
MUNICIPAL CAPITAL FINANCE					
Bill	09/27/2024	203038	Payment 23 of 35	400-230 . OFFICE EQUIP RENTAL	480.98
					<u>480.98</u>
Total MUNICIPAL CAPITAL FINANCE					
PAUL SCHMIDT					
Bill	09/24/2024	2024-024	Marital Arts Session V 9/9/24 - 10/28/24	450-182 . FITNESS	1,777.50
					<u>1,777.50</u>
Total PAUL SCHMIDT					
PECO					
Bill	09/17/2024	23000 091124	Old Account ending 01027	402-110 . UTILITY EXPENSES	161.80
Bill	10/01/2024	30100 092424	September 2024 Invoice Basement BHI	402-110 . UTILITY EXPENSES	29.87
Bill	10/01/2024	30100 092424	September 2024 Invoice House Meter BHI	402-110 . UTILITY EXPENSES	69.59
Bill	10/01/2024	30100 092424	September 2024 Wiss Storage	402-110 . UTILITY EXPENSES	44.51
Bill	10/01/2024	30100 092424	September 2024 1510 Paper Mill	402-110 . UTILITY EXPENSES	2,739.84
Bill	10/01/2024	30100 092424	September 2024 Invoice Pistol Range	402-110 . UTILITY EXPENSES	123.33
Bill	10/01/2024	30100 092424	September 2024 Invoice Stenton & Wiss Pump	402-110 . UTILITY EXPENSES	38.01
Bill	10/01/2024	30100 092424	September 2024 Invoice 1600 Paper Mill	402-110 . UTILITY EXPENSES	1,110.18
Bill	10/01/2024	30100 092424	September 2024 Invoice Mermaid Lane	451-420 . MAINT & REPAIR	113.74
Bill	10/01/2024	30100 092424	September 2024 Invoice Cisco Park	451-420 . MAINT & REPAIR	49.20

GENERAL FUND

Bill Listing

September 13 through October 3, 2024

Type	Date	Num	Memo	Account	Amount
Bill	10/01/2024	30100 092424	September 2024 Invoice Veterans Park	451-420 . MAINT & REPAIR	37.85
Bill	10/01/2024	30100 092424	September 2024 Invoice Clement & Allison	451-420 . MAINT & REPAIR	81.31
Bill	10/01/2024	30100 092424	September 2024 Invoice Parking Light Walnut	451-420 . MAINT & REPAIR	39.56
Bill	10/01/2024	30100 092424	September 2024 Invoice 1200 Willow Grove	451-425. REC HALL	958.17
Bill	10/01/2024	30100 092424	September 2024 Invoice 1200 Willow Grove Hal	451-425. REC HALL	33.53
Bill	10/01/2024	30100 092424	September 2024 Invoice 1200 Willow Grove Rec	451-425. REC HALL	34.15
Bill	10/01/2024	30100 092424	September 2024 Invoice Library	440-110 . UTILITY EXPENSES	3,912.51
Total IPECO					9,577.15
PECO (L)					
Bill	09/23/2024	82222 091724	Old acct ending 32022	434-010 . STREET LIGHTING	39.10
Total PECO (L)					39.10
PETRO CHOICE					
Bill	09/23/2024	51670192	15W40 Oil and Hydraulic Fluid	424-500 . VEHICLE EXPENSES	1,220.90
Bill	09/23/2024	51670192	15W40 Oil and Hydraulic Fluid	430-500 . VEHICLE EXPENSES	1,220.90
Bill	10/02/2024	51670191	Deisel Fluid	424-500 . VEHICLE EXPENSES	358.98
Total PETRO CHOICE					2,800.78
Pitney Bowes Bank, Inc. Reserve Account					
Bill	09/19/2024	1155-2614 090524	Library Postage Meter	440-400 . MAIN. & REPAIRS	41.99
Bill	10/02/2024	MEMO 100124	Reserve Account Funding	400-200 . GENERAL EXPENSE	1,000.00
Bill	10/02/2024	1123-2142 090824	August 2024 Postage Machine Invoice	400-230 . OFFICE EQUIP RENTAL	340.34
Total Pitney Bowes Bank, Inc. Reserve Account					1,382.33
PLAYAWAY PRODUCTS LLC					
Bill	09/19/2024	474895	7 Audio Books	440-150 . BOOKS AND MATERIALS	389.93
Bill	10/01/2024	476380	2 Books	440-150 . BOOKS AND MATERIALS	29.98
Total PLAYAWAY PRODUCTS LLC					419.91
POWER DMS INC					
Bill	09/24/2024	inv-55719	Plantl Subscription 10/1/24 to 9/30/25	410-200 . GEN. EXP. C OF P	2,625.00
Total IPOWER DMS INC					2,625.00
RECREATION RESOURCES INC					
Bill	09/18/2024	24-200	6' Contour Bench	451-400 . PARK LAND	1,528.00
Total RECREATION RESOURCES INC					1,528.00

**GENERAL FUND
Bill Listing**

September 13 through October 3, 2024

Type	Date	Num	Memo	Account	Amount
RECYCLE OIL CO					
Bill	09/24/2024	74527	Wast Oil Disposal 240 gallons	430-500 . VEHICLE EXPENSES	100.00
Total RECYCLE OIL CO					100.00
REWORLD WASTE, LLC					
Bill	09/27/2024	510838MNTLP	Waste Disposal 9/13/24 - 9/13/24 241.480 Ton	424-280 . COUNTY DISPOSAL FEES	19,076.92
Total REWORLD WASTE, LLC					19,076.92
RITTENHOUSE LUMBER CO.					
Bill	09/17/2024	61724	Lumber	430-100 . MAT & SUPPLIES	131.60
Total RITTENHOUSE LUMBER CO.					131.60
SHERWIN WILLIAMS CO					
Bill	10/02/2024	5587-1	Traffic Marking Paint/Strainer	430-100 . MAT & SUPPLIES	588.67
Bill	10/02/2024	5463.5	1 Gal Paint	430-100 . MAT & SUPPLIES	40.99
Total SHERWIN WILLIAMS CO					629.66
SPRINGFIELD TOWNSHIP FIRE RELIEF ASSOC.					
Bill	09/20/2024	2024 Relief Payment	2024 Relief Proceeds	490-101. TRANSFERS TO AGENCIES	175,634.78
Total SPRINGFIELD TOWNSHIP FIRE RELIEF ASSOC.					175,634.78
STANLEY'S OF ORELAND					
Bill	09/17/2024	a526041	Fly Traps/Pine Sol	402-100 . MATERIAL & SUPPLIES	81.46
Bill	09/17/2024	A525815	Tacticut Blade	430-100 . MAT & SUPPLIES	80.99
Bill	09/20/2024	A526815	Muriatic Acid	430-100 . MAT & SUPPLIES	10.79
Bill	09/23/2024	A527183	Hand Soap and Dispenser	402-400 . MAINTENANCE REPAIRS	44.98
Bill	09/27/2024	A527698	Fastners	451-420 . MAINT & REPAIR	5.13
Bill	10/02/2024	A528856	Blacktop Patch	430-400 . MAIN. & REPAIRS	39.98
Bill	10/02/2024	A528791	Primer Spray	402-400 . MAINTENANCE REPAIRS	19.98
Bill	10/02/2024	A528254	Plunger	430-100 . MAT & SUPPLIES	15.29
Total STANLEY'S OF ORELAND					298.60
STAPLES BUS					
Bill	09/27/2024	7002307963	Invoice #6012523724	400-100 . MATERIALS&SUPPLIES	453.22
Bill	09/27/2024	7002307963	Invoice #6012523727	400-100 . MATERIALS&SUPPLIES	41.89
Bill	09/27/2024	7002307963	Invoice #6012523725	440-100 . OFFICE SUPPLIES	675.47
Bill	09/27/2024	7002307963	Invoice #6012523726	440-100 . OFFICE SUPPLIES	120.29
Bill	09/27/2024	7002307963	Invoice #6012523723	402-100 . MATERIAL & SUPPLIES	54.06
Total STAPLES BUS					1,344.93

GENERAL FUND Bill Listing

September 13 through October 3, 2024

Type	Date	Num	Memo	Account	Amount
STAR PRINTING INC					
Bill	09/23/2024	133489	Fall/Winter 2024 Newsletter	400-200 . GENERAL EXPENSE	6,035.15
Total STAR PRINTING INC					6,035.15
STR SOLUTIONS					
Bill	10/01/2024	9187	Annual Maintenance for Mailing Machine 10/26 400-230 . OFFICE EQUIP RENTAL		405.00
Total STR SOLUTIONS					405.00
TD CARD SERVICES					
Bill	10/02/2024	SEP 2024 Taylor	Rec Center Meetings	400-200 . GENERAL EXPENSE	135.67
Bill	10/02/2024	SEP 2024 Taylor	Rec Center Meetings	400-200 . GENERAL EXPENSE	49.68
Bill	10/02/2024	SEP 2024 Lloyd	EAC	400-200 . GENERAL EXPENSE	119.00
Bill	10/02/2024	SEP 2024 Hammer	USPS	430-500 . VEHICLE EXPENSES	9.35
Bill	10/02/2024	SEP 2024 Hammer	G Irvin - Helm-Ford Diagnostic Software	410-500 . VEHICLE EXPENSE	800.00
Bill	10/02/2024	SEP 2024 Hammer	Lunch for Interview panel	430-200 . GENERAL EXPENSES	57.81
Bill	10/02/2024	SEP 2024 Hammer	E-ZPass - August	430-200 . GENERAL EXPENSES	500.00
Bill	10/02/2024	SEP 2024 Hammer	E-ZPass - September	430-200 . GENERAL EXPENSES	500.00
Bill	10/02/2024	SEP 2024 Hammer	FMCSA Clearinghouse Driver's License Check	430-200 . GENERAL EXPENSES	25.00
Bill	10/02/2024	SEP 2024 Pitkow	Meals Training	410-200 . GEN. EXP. C OF P	122.40
Bill	10/02/2024	SEP 2024 Pitkow	R Mersky Membership Dues Del Valley Negotiat	410-200 . GEN. EXP. C OF P	25.00
Bill	10/02/2024	SEP 2024 Pitkow	E-ZPass	410-200 . GEN. EXP. C OF P	140.00
Bill	10/02/2024	SEP 2024 Pitkow	Meals Training	410-200 . GEN. EXP. C OF P	127.68
Total TD CARD SERVICES					2,611.59
THE LIBRARY STORE					
Bill	09/17/2024	706200	Book Tape	440-150 . BOOKS AND MATERIALS	130.42
Bill	10/01/2024	708060	DVD Security Case - 25	440-150 . BOOKS AND MATERIALS	43.55
Total THE LIBRARY STORE					173.97
THE PHILADELPHIA INQUIRER					
Bill	10/02/2024	455150 091424	5 week subscription pay through 11/10/2024	440-150 . BOOKS AND MATERIALS	115.50
Total THE PHILADELPHIA INQUIRER					115.50
TIMONEY KNOX LLP					
Bill	09/20/2024	180769	General ZHB Legal Services	416-200 . GENERAL EXPENSE	255.00
Total TIMONEY KNOX LLP					255.00

GENERAL FUND Bill Listing

September 13 through October 3, 2024

Type	Date	Num	Memo	Account	Amount
TRAIRS LLC					
Bill	09/17/2024	2926	Monthly Subscription - August	416-200 . GENERAL EXPENSE	450.00
Bill	09/17/2024	2926	Monthly Subscription - August	451-200 . GENERAL EXPENSES	450.00
Bill	09/17/2024	2926	Monthly Subscription - August	430-200 . GENERAL EXPENSES	450.00
Bill	09/17/2024	2926	Monthly Subscription - August	400-500 . VEHICLE EXPENSES	27.00
Bill	09/17/2024	2926	Monthly Subscription - August	410-500 . VEHICLE EXPENSE	126.00
Bill	09/17/2024	2926	Monthly Subscription - August	424-500 . VEHICLE EXPENSES	139.00
Bill	09/17/2024	2926	Monthly Subscription - August	430-500 . VEHICLE EXPENSES	158.00
Total TRAIRS LLC					1,800.00
TRI-STATE TAX BUREAU					
Bill	09/17/2024	773SF	June 2024 BPT & MT Collections Commission	401-201 . BP COLLECTION EXP.	935.36
Bill	09/17/2024	774SF	July 2024 BPT & MT Collections Commission	401-201 . BP COLLECTION EXP.	918.03
Total TRI-STATE TAX BUREAU					1,853.39
TRUCK PRO					
Bill	10/02/2024	194-0110140	Diesel Kleen	424-500 . VEHICLE EXPENSES	525.69
Bill	10/02/2024	194-0110107	Air Filter/Lube/Fuel Spin on	424-500 . VEHICLE EXPENSES	191.69
Bill	10/02/2024	194-0109917	HD Air Filters	430-500 . VEHICLE EXPENSES	245.01
Bill	10/02/2024	194-0109610	Misc Filters	424-500 . VEHICLE EXPENSES	218.75
Bill	10/02/2024	194-0109587	Misc Filters	430-500 . VEHICLE EXPENSES	261.41
Bill	10/02/2024	194-0109481	Brake Chamber	424-500 . VEHICLE EXPENSES	47.44
Total TRUCK PRO					1,489.99
UNITED RENTALS					
Bill	10/02/2024	238989255-001	Rental Equipment to remove debris from creek t	430-230 . CREEK MAINTENANCE	829.83
Total UNITED RENTALS					829.83
US MUNICIPAL SUPPLY					
Bill	10/02/2024	6223538	H-21/Maintenance to Cab	430-500 . VEHICLE EXPENSES	342.50
Bill	10/02/2024	6223175	Tarp Crank Assembly	430-500 . VEHICLE EXPENSES	606.96
Bill	10/02/2024	6223174	Sweeper Poly Tube Broom	430-500 . VEHICLE EXPENSES	723.34
Total US MUNICIPAL SUPPLY					1,672.80
VECCHIONE FLEET SERVICES					
Bill	10/02/2024	74249	4 Goodyear Tiers	430-500 . VEHICLE EXPENSES	728.00
Total VECCHIONE FLEET SERVICES					728.00

**GENERAL FUND
Bill Listing**

September 13 through October 3, 2024

Type	Date	Num	Memo	Account	Amount
VERIZON					
Bill	09/19/2024	000129 091324	September 2024 Fios Service 1510 Papermill	400-300 . COMMUNICATION	109.50
Bill	09/19/2024	000129 091324	September 2024 Fios Service 1510 Papermill	410-300 . COMMUNICATIONS COFP	109.50
Bill	09/23/2024	000162 091224	September 2024 Rec Center Fios	451-425. REC HALL	154.99
Total VERIZON					373.99
VERIZON WIRELESS					
Bill	09/27/2024	9973760455	September 2024 Wireless Invoice	410-308 . COMMUNICATIONS	421.88
Bill	09/27/2024	9973760455	September 2024 Wireless Invoice	410-208 . COMMUNICATIONS - GEN	489.93
Bill	09/27/2024	9973760455	September 2024 Wireless Invoice	400-300 . COMMUNICATION	272.18
Bill	09/27/2024	9973760455	September 2024 Wireless Invoice	430-200 . GENERAL EXPENSES	176.92
Total VERIZON WIRELESS					1,360.91
W.B. MASON CO INC					
Bill	10/02/2024	249453795	Coated gloves	424-100 . MAT & SUPPLIES	9.99
Total W.B. MASON CO INC					9.99
WILLOW TREE SERVICE					
Bill	09/27/2024	5037	REMOVED 3 DEAD TREES LOCATED AT MAL 430-400 . MAIN. & REPAIRS		2,000.00
Bill	09/27/2024	5190	REMOVE 2 DEAD TREES IN CISCO PARK	451-420 . MAINT & REPAIR	3,600.00
Total WILLOW TREE SERVICE					5,600.00
WISLER PEARLSTINE LLC					
Bill	10/02/2024	10012024	2024 Q4 Retainer	400-290 . LEGAL QUARTERLY FEES	8,500.00
Total WISLER PEARLSTINE LLC					8,500.00
TOTAL					593,928.18

**SPR.TWP. CAPITAL RESERVE
PRE-PAID BILL LISTING**

September 30, 2024

Type	Date	Num	Memo	Account	Amount
PETTY CASH					
Bill	09/30/2024	MEMO 093024	Project #2018-31 Petty Cash 2024 5K Race Registration	437-900 . BUDGET CARRYOVER	200.00
Total PETTY CASH					200.00
TOTAL					<u>200.00</u>

**SPR.TWP. CAPITAL RESERVE
BILL LISTING**

September 13 through October 3, 2024

Type	Date	Num	Memo	Account	Amount
BL COMPANIES INC					
Bill	10/02/2024	17L5438-68	Project #2016-33 ASA #12	437-900 . BUDGET CARRYOVER	770.00
Total BL COMPANIES INC					770.00
C & C TECHNOLOGIES					
Bill	10/02/2024	10058	2021-14	437-900 . BUDGET CARRYOVER	185.00
Bill	10/02/2024	10058	2022-17	437-900 . BUDGET CARRYOVER	315.00
Total C & C TECHNOLOGIES					500.00
FenceScreen, LLC					
Bill	10/02/2024	INV-94661	Project 2021-33 Privacy Screen for walking trail alk	437-900 . BUDGET CARRYOVER	2,445.39
Total FenceScreen, LLC					2,445.39
FORD PRO					
Bill	10/01/2024	SFLJ42004716	Project 2024-14 Ford Pro Charging Station, Warrar	437-900 . BUDGET CARRYOVER	1,294.00
Total FORD PRO					1,294.00
Groff Tractor & Equipment					
Bill	09/24/2024	ESA027346	John Deere Wheel Loader - Model 544 G	437-900 . BUDGET CARRYOVER	183,308.00
Total Groff Tractor & Equipment					183,308.00
HAVIS INC					
Bill	09/25/2024	SIN279373	Project 2022-15 Uplift Equipment for New P-8, F15c	437-900 . BUDGET CARRYOVER	2,983.80
Total HAVIS INC					2,983.80
IT Savvy					
Bill	09/16/2024	1521851	Project 2023-01 Batteries Twp & Radio Room Serve	437-900 . BUDGET CARRYOVER	273.84
Total IT Savvy					273.84
John Kennedy Dealerships					
Bill	10/01/2024	387780	Project 2024-22	430-070 . AUTO FLEET HIGHWAY	179.90
Bill	10/01/2024	387761	Project #2024-22	430-070 . AUTO FLEET HIGHWAY	156.47
Total John Kennedy Dealerships					336.37
PLY MAR CONSTRUCTION CO INC					
Bill	09/19/2024	PAYMENT APP #1	Payment App #1 - Integrity Avenue Basin	437-900 . BUDGET CARRYOVER	164,916.00
Total PLY MAR CONSTRUCTION CO INC					164,916.00

SPR.TWP. CAPITAL RESERVE

BILL LISTING

September 13 through October 3, 2024

Type	Date	Num	Memo	Account	Amount
RUCH EXCAVATION, Inc					
Bill	10/01/2024	1699	Project 2024-28 Concrete Footer for Gabion Baske	437-900 . BUDGET CARRYOVER	8,600.00
Total RUCH EXCAVATION, Inc					8,600.00
TESSCCO					
Bill	10/01/2024	9400320355	Project 2024-33	430-070 . AUTO FLEET HIGHWAY	224.10
Total TESSCCO					224.10
US MUNICIPAL SUPPLY					
Bill	09/27/2024	6223254	Project 2023-39 Stainless Steel Salt Spreader	437-900 . BUDGET CARRYOVER	23,002.00
Total US MUNICIPAL SUPPLY					23,002.00
Whitmoyer Ford					
Bill	09/20/2024	FTREE47319X	Project 2024-22 2024 F-250 4x4 SD Super Cab 6.7	437-900 . BUDGET CARRYOVER	52,000.00
Bill	09/20/2024	F45268	Project 2024-23 2023 F-250 4x4 SD Crew Cab 8' b	437-900 . BUDGET CARRYOVER	60,000.00
Total Whitmoyer Ford					112,000.00
ZORO TOOLS INC					
Bill	10/01/2024	INV14909716	Project 2024-23	430-070 . AUTO FLEET HIGHWAY	120.31
Total ZORO TOOLS INC					120.31
TOTAL					500,773.81

SPR.TWP.HWY . AID FUND

BILL LISTING

September 13 through October 3, 2024

Type	Date	Num	Memo	Account	Amount
ALPHA SPACE CONTROL					
Bill	09/27/2024	59450	2024 LONE LINES PAINTING PROJECT	433-400 . MAINTENANCE&REPAIRS	9,930.37
Total ALPHA SPACE CONTROL					
US MUNICIPAL SUPPLY					
Bill	09/27/2024	6223284	Street Signs	433-100 . MATERIALS&SUPPLIES	665.20
Bill	09/27/2024	6223285	Sign Post Cap/Cross Piece	433-100 . MATERIALS&SUPPLIES	791.16
Bill	10/02/2024	6223859	Various Street Signs associated with 2024 Paving F	433-100 . MATERIALS&SUPPLIES	2,224.40
Total US MUNICIPAL SUPPLY					
TOTAL					<u>3,680.76</u>
					<u>13,611.13</u>

**CHECK RECONCILIATION
(INCLUDING PRE-PAIDS) October 2024**

GENERAL FUND	\$372,609.62
CAPITAL RESERVE	\$122,617.77
HIGHWAY AID	\$296,337.70
RECYCLING	\$0.00
TOTAL CHECKS PAID	\$791,565.09

GENERAL FUND Check Reconciliation

September 6 through October 1, 2024

Type	Date	Num	Name	Amount	Balance
Bill Pmt -Check	09/12/2024	34706	COMCAST	-76.61	-76.61
Bill Pmt -Check	09/12/2024	34707	PECO	-188.42	-265.03
Bill Pmt -Check	09/12/2024	34708	VERIZON	-154.99	-420.02
Bill Pmt -Check	09/12/2024	34709	COMCAST	-168.05	-588.07
Bill Pmt -Check	09/12/2024	34710	PECO	-124.31	-712.38
Bill Pmt -Check	09/12/2024	34711	1st DEFENSE FIRE PROTECTION	-1,294.00	-2,006.38
Bill Pmt -Check	09/12/2024	34712	21st CENTURY MEDIA	-1,627.60	-3,633.98
Bill Pmt -Check	09/12/2024	34713	AINSWORTH	-1,919.44	-5,553.42
Bill Pmt -Check	09/12/2024	34714	AMAZON CAPITAL SERVICES	-1,962.15	-7,515.57
Bill Pmt -Check	09/12/2024	34715	ANTHONY SCATTON	-90.00	-7,605.57
Bill Pmt -Check	09/12/2024	34716	AQUA PA	-1,613.25	-9,218.82
Bill Pmt -Check	09/12/2024	34717	B IRVINE ENTERPRISES LLC	-7,905.00	-17,123.82
Bill Pmt -Check	09/12/2024	34718	BAKER & TAYLOR	-2,921.39	-20,045.21
Bill Pmt -Check	09/12/2024	34719	BECO EQUIPMENT LLC	-1,174.65	-21,219.86
Bill Pmt -Check	09/12/2024	34720	BERGEY'S INC	-3,523.91	-24,743.77
Bill Pmt -Check	09/12/2024	34721	BRYAN STUCKERT PLUMBING, INC.	-4,329.00	-29,072.77
Bill Pmt -Check	09/12/2024	34722	BSN SPORTS	-661.00	-29,733.77
Bill Pmt -Check	09/12/2024	34723	BUCKS CO WATER & SEWER	-113.02	-29,846.79
Bill Pmt -Check	09/12/2024	34724	CAMPBELL DURRANT	-6,972.80	-36,819.59
Bill Pmt -Check	09/12/2024	34725	CLARKE PRINTING	-2,116.19	-38,935.78
Bill Pmt -Check	09/12/2024	34726	COLLIFLOWER, INC	-245.62	-39,181.40
Bill Pmt -Check	09/12/2024	34727	COMCAST	-10.53	-39,191.93
Bill Pmt -Check	09/12/2024	34728	COMMONWEALTH PRECAST, INC.	-600.00	-39,791.93
Bill Pmt -Check	09/12/2024	34729	CROMPCO CORPORATION	-812.00	-40,603.93
Bill Pmt -Check	09/12/2024	34730	DAVIDHEISER'S INC.	-284.00	-40,887.93
Bill Pmt -Check	09/12/2024	34731	DEL VAL INTL TRUCK	-722.53	-41,610.46
Bill Pmt -Check	09/12/2024	34732	DENNEY ELECTRIC SUPPLY	-29.37	-41,639.83
Bill Pmt -Check	09/12/2024	34733	DVHIT	-149,432.95	-191,072.78
Bill Pmt -Check	09/12/2024	34734	ED BROWER	-90.00	-191,162.78
Bill Pmt -Check	09/12/2024	34735	EDWARD A FOX	-1,132.78	-192,295.56
Bill Pmt -Check	09/12/2024	34736	ERIC MCGLADE	-90.00	-192,385.56
Bill Pmt -Check	09/12/2024	34737	FMP	-931.71	-193,317.27
Bill Pmt -Check	09/12/2024	34738	Fox Rothschild LLP	-300.00	-193,617.27
Bill Pmt -Check	09/12/2024	34739	GALE/CENGAGE	-956.71	-194,573.98
Bill Pmt -Check	09/12/2024	34740	GEORGE ALLEN PORTABLE TOILETS	-550.00	-195,123.98
Bill Pmt -Check	09/12/2024	34741	GEOVENTURES PROGRAMMING & SERVICES	-10,400.00	-205,523.98
Bill Pmt -Check	09/12/2024	34742	GRANITE TELECOMMUNICATIONS	-284.74	-205,808.72
Bill Pmt -Check	09/12/2024	34743	GROFF TRACTOR & EQUIPMENT	-119.32	-205,928.04
Bill Pmt -Check	09/12/2024	34744	HOME DEPOT	-1,048.82	-206,976.86
Bill Pmt -Check	09/12/2024	34745	IMPACT FIRE SERVICES	-2,306.00	-209,282.86
Bill Pmt -Check	09/12/2024	34746	INTERSTATE BATTERY	-277.90	-209,560.76
Bill Pmt -Check	09/12/2024	34747	IT SAVVY, LLC	-1,334.55	-210,895.31

GENERAL FUND Check Reconciliation

September 6 through October 1, 2024

Bill Pmt -Check	09/12/2024	34748	JAMES MUSCIANO	-78.00	-210,973.31
Bill Pmt -Check	09/12/2024	34749	JNA MATERIALS, LLC	-338.60	-211,311.91
Bill Pmt -Check	09/12/2024	34750	JOHN CASCIANO	-90.00	-211,401.91
Bill Pmt -Check	09/12/2024	34751	JOHN CORLEY	-78.00	-211,479.91
Bill Pmt -Check	09/12/2024	34752	JOHN MCCLINTON	-90.00	-211,569.91
Bill Pmt -Check	09/12/2024	34753	JOHN PAUL UNGUREAN	-90.00	-211,659.91
Bill Pmt -Check	09/12/2024	34754	JOSEPH MELLON JR	-90.00	-211,749.91
Bill Pmt -Check	09/12/2024	34755	KEYSTONE DIGITAL IMAGING	-598.72	-212,348.63
Bill Pmt -Check	09/12/2024	34756	KEYSTONE MUNICIPAL SERVICES INC	-4,343.50	-216,692.13
Bill Pmt -Check	09/12/2024	34757	KIMBERLY A BURSNER	-190.00	-216,882.13
Bill Pmt -Check	09/12/2024	34758	KIMBERLY SCHREFFLER	-1,800.00	-218,682.13
Bill Pmt -Check	09/12/2024	34759	LERNER PUBLISHING GROUP	-29.99	-218,712.12
Bill Pmt -Check	09/12/2024	34760	LIBERTY TREE & LANDSCAPE MANAGEMENT	-8,300.00	-227,012.12
Bill Pmt -Check	09/12/2024	34761	LIFE INSURANCE COMPANY OF NORTH AMERIC	-1,924.29	-228,936.41
Bill Pmt -Check	09/12/2024	34762	Marycatherine McGarvey	-185.00	-229,121.41
Bill Pmt -Check	09/12/2024	34763	MCLINC INC	-57.50	-229,178.91
Bill Pmt -Check	09/12/2024	34764	MICHELLE HILL	-280.00	-229,458.91
Bill Pmt -Check	09/12/2024	34765	MIDWEST TAPE	-4,279.59	-233,738.50
Bill Pmt -Check	09/12/2024	34766	MONTCO LODGE 14 PISTOL LEAGUE	-715.00	-234,453.50
Bill Pmt -Check	09/12/2024	34767	MUNICIPAL CAPITAL FINANCE	-480.98	-234,934.48
Bill Pmt -Check	09/12/2024	34768	NAPA AUTO PARTS	-147.38	-235,081.86
Bill Pmt -Check	09/12/2024	34769	Nelson Whitney	-385.00	-235,466.86
Bill Pmt -Check	09/12/2024	34770	NET CARRIER TELECOM INC	-782.94	-236,249.80
Bill Pmt -Check	09/12/2024	34771	ORION SAFETY PRODUCTS	-817.62	-237,067.42
Bill Pmt -Check	09/12/2024	34772	PA LIBRARY ASSOCIATION	-141.00	-237,208.42
Bill Pmt -Check	09/12/2024	34773	PA ONE CALL SYSTEM	-166.46	-237,374.88
Bill Pmt -Check	09/12/2024	34774	PAUL LOSCHIAVO	-90.00	-237,464.88
Bill Pmt -Check	09/12/2024	34775	PECO	-11,055.94	-248,520.82
Bill Pmt -Check	09/12/2024	34776	PECO (L)	-38.67	-248,559.49
Bill Pmt -Check	09/12/2024	34777	PECO SL	-10,121.94	-258,681.43
Bill Pmt -Check	09/12/2024	34778	PETROLEUM TRADERS CORPORATION	-16,604.04	-275,285.47
Bill Pmt -Check	09/12/2024	34779	Pitney Bowes Bank, Inc. Reserve Account	-571.79	-275,857.26
Bill Pmt -Check	09/12/2024	34780	PRIMEX GARDEN CENTER	-149.79	-276,007.05
Bill Pmt -Check	09/12/2024	34781	PSATS	-125.00	-276,132.05
Bill Pmt -Check	09/12/2024	34782	RAYMOND DAWES	-90.00	-276,222.05
Bill Pmt -Check	09/12/2024	34783	REORLD WASTE, LLC	-40,449.58	-316,671.63
Bill Pmt -Check	09/12/2024	34784	RITTENHOUSE LUMBER CO.	-241.46	-316,913.09
Bill Pmt -Check	09/12/2024	34785	ROSEMARIE POTTER	-316.40	-317,229.49
Bill Pmt -Check	09/12/2024	34786	ROSS PIKE	-90.00	-317,319.49
Bill Pmt -Check	09/12/2024	34787	SCOTT'S STUMP GRINDING LLC	-625.00	-317,944.49
Bill Pmt -Check	09/12/2024	34788	SHERWIN WILLIAMS CO	-1,119.84	-319,064.33
Bill Pmt -Check	09/12/2024	34789	SIEMENS	-2,096.45	-321,160.78
Bill Pmt -Check	09/12/2024	34790	STANLEY'S OF ORELAND	-282.85	-321,443.63
Bill Pmt -Check	09/12/2024	34791	STAPLES BUS	-1,380.67	-322,824.30

GENERAL FUND
Check Reconciliation
September 6 through October 1, 2024

Bill Pmt -Check	09/12/2024	34792	Stephenson Equipment, Inc.	-68.15	-322,892.45
Bill Pmt -Check	09/12/2024	34793	STEVE RUMER	-78.00	-322,970.45
Bill Pmt -Check	09/12/2024	34794	STRATEGIC INVESTIGATIVE RESOURCES, LLC	-1,350.00	-324,320.45
Bill Pmt -Check	09/12/2024	34795	TD CARD SERVICES	-3,868.91	-328,189.36
Bill Pmt -Check	09/12/2024	34796	THE JUNKLUGGERS	-600.00	-328,789.36
Bill Pmt -Check	09/12/2024	34797	TIMONEY KNOX LLP	-660.00	-329,449.36
Bill Pmt -Check	09/12/2024	34798	TOOKANY/TACONY WATERSHED	-100.00	-329,549.36
Bill Pmt -Check	09/12/2024	34799	TRAISSR LLC	-1,800.00	-331,349.36
Bill Pmt -Check	09/12/2024	34800	TRI-STATE TAX BUREAU	-434.83	-331,784.19
Bill Pmt -Check	09/12/2024	34801	TRIAD TRUCK EQUIPMENT	-169.75	-331,953.94
Bill Pmt -Check	09/12/2024	34802	TRUCK PRO	-1,531.18	-333,485.12
Bill Pmt -Check	09/12/2024	34803	ULINE	-366.96	-333,852.08
Bill Pmt -Check	09/12/2024	34804	UNIFIRST CORPORATION	-546.83	-334,398.91
Bill Pmt -Check	09/12/2024	34805	UNITED INSPECTION AGENCY INC	-3,930.00	-338,328.91
Bill Pmt -Check	09/12/2024	34806	US MUNICIPAL SUPPLY	-235.00	-338,563.91
Bill Pmt -Check	09/12/2024	34807	VAULT WORKFORCE SCREENING	-267.30	-338,831.21
Bill Pmt -Check	09/12/2024	34808	VERIZON	-209.00	-339,040.21
Bill Pmt -Check	09/12/2024	34809	VERIZON WIRELESS	-1,527.90	-340,568.11
Bill Pmt -Check	09/12/2024	34810	W.B. MASON CO INC	-71.97	-340,640.08
Bill Pmt -Check	09/12/2024	34811	WILLIAM HETRICK	-90.00	-340,730.08
Bill Pmt -Check	09/12/2024	34812	WILLIAM STEINMETZ	-90.00	-340,820.08
Bill Pmt -Check	09/12/2024	34813	WILLOW TREE SERVICE	-2,250.00	-343,070.08
Bill Pmt -Check	09/12/2024	34814	WISLER PEARLSTINE LLC	-8,760.25	-351,830.33
Bill Pmt -Check	09/12/2024	34815	WITMER PUBLIC SAFETY GROUP INC	-1,016.83	-352,847.16
Bill Pmt -Check	09/12/2024	34816	WOODROW AND ASSOCIATES, INC.	-14,085.07	-366,932.23
Bill Pmt -Check	09/12/2024	34817	WORTH & COMPANY INC	-5,677.39	-372,609.62

CAPITAL RESERVE CHECK RECONCILIATION REPORT

September 6 - 28, 2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>	<u>Balance</u>
Bill Pmt -Check	09/12/2024	3353	A. MICHAEL TAYLOR	-200.00	-200.00
Bill Pmt -Check	09/12/2024	3354	BL COMPANIES INC	-3,980.00	-4,180.00
Bill Pmt -Check	09/12/2024	3355	C&C TECHNOLOGIES	-5,271.78	-9,451.78
Bill Pmt -Check	09/12/2024	3356	COLLIFLOWER, INC	-280.59	-9,732.37
Bill Pmt -Check	09/12/2024	3357	HAVIS INC	-546.00	-10,278.37
Bill Pmt -Check	09/12/2024	3358	HIGHWAY MATERIALS	-5,027.55	-15,305.92
Bill Pmt -Check	09/12/2024	3359	HOME DEPOT	-430.00	-15,735.92
Bill Pmt -Check	09/12/2024	3360	KENNETH AND LISA DEMERS	-38,294.38	-54,030.30
Bill Pmt -Check	09/12/2024	3361	MKSD LLC	-4,029.90	-58,060.20
Bill Pmt -Check	09/12/2024	3362	PLY MAR CONSTRUCTION CO INC	-62,025.50	-120,085.70
Bill Pmt -Check	09/12/2024	3363	TRASHCANS UNLIMITED, LLC	-2,489.89	-122,575.59
Bill Pmt -Check	09/12/2024	3364	TRUCKPRO, LLC	-42.18	-122,617.77

HIGHWAY AID FUND CHECK RECONCILIATION REPORT

September 6 through October 1, 2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>	<u>Balance</u>
Bill Pmt -Check	09/12/2024	1371	ALPHA SPACE CONTROL	-14,666.00	-14,666.00
Bill Pmt -Check	09/12/2024	1372	GLASGOW, INC	-280,986.65	-295,652.65
Bill Pmt -Check	09/12/2024	1373	HIGHWAY MATERIALS	-137.59	-295,790.24
Bill Pmt -Check	09/12/2024	1374	PECO ENERGY	-399.89	-296,190.13
Bill Pmt -Check	09/12/2024	1375	US MUNICIPAL SUPPLY	-147.57	-296,337.70

MEMORANDUM

TO: J.C. Cobb
FROM: A.M. Taylor
SUBJECT: 2025 Budget Schedule
DATE: September 30, 2024

Below is the tentative budget schedule through the adoption of the 2025 Budget. As a part of your October 9, 2024 business meeting, you may wish to make an announcement with regard to the following meetings:

<u>Purpose</u>	<u>Date</u>	<u>Time</u>
Budget Workshop	10/16/2024	7:00 PM
Budget Presentation	11/13/20254	7:30 PM
Budget Hearing	12/11/2024	7:30 PM
Budget Adoption	12/11/2024	7:30 PM

All meetings will be held at the Springfield Township Building, 1510 Paper Mill Road, Wyndmoor PA 19038.

I anticipate that the budget books will be delivered to the Board of Commissioners on or about October 11, 2024. The budget presentation, budget hearing and budget adoption will be held as part of the regular business meetings in November and December, respectively.

AMT:cmt
9/30/2024

BEE BERGVALL & Co.
Certified Public Accountants

936 Easton Rd., PO Box 754, Warrington, PA 18976 | 130 Almshouse Rd. Suite 201A, Richboro, PA 18954
215-343-2727 | www.bbco-cpa.com

September 26, 2024

Michael Taylor
Springfield Township
1510 Paper Mill Road
Wyndmoor, PA 19038

Dear Mike:

Enclosed you will find the 2024 engagement letter. The fee will be as follows:

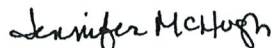
For the year ended December 31, 2024:

- \$4,800 to compile the pension activity for the 4 pension plans
- \$21,500 for the Township's financial statements

We hope that you will find the engagement terms to be satisfactory and that we can continue working with you. If the terms are satisfactory, please sign, date and return the engagement letter to us.

Please contact me if you have any questions or would like to discuss the fee.

Sincerely,



Jennifer McHugh, CPA
Partner

Encl.



936 Easton Rd., PO Box 754, Warrington, PA 18976 | 130 Almshouse Rd. Suite 201A, Richboro, PA 18954
215-343-2727 | www.bbco-cpa.com

September 26, 2024

Board of Commissioners and Township Manager
Springfield Township

We are pleased to confirm our understanding of the services we are to provide Springfield Township for the year ended December 31, 2024.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of Springfield Township as of and for the year ended December 31, 2024. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Springfield Township's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Springfield Township's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary Comparison Schedules
3. GASB Required Supplemental Pension and OPEB Information

We have also been engaged to report on supplementary information other than RSI that accompanies Springfield Township's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Combining Statements by Fund Type

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole.

Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists.

Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risks of material misstatement as part of our audit planning:

- 1) General overall risk of management override
- 2) Use of QuickBooks software
- 3) Improper revenue recognition risk
- 4) Proper capitalization of capital assets

Audit Procedures Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Springfield Township's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls, relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities for the selection and application of accounting principles and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records and related information available to us, for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP, (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP, (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes), and

(4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Other Services

We will also perform the following nonattest functions:

- 1) Prepare a draft of the Annual Audit and Financial Report for reporting to the Department of Community and Economic Development. We will not submit the report.
- 2) Prepare a concise financial statement for reporting in the newspaper.
- 3) Propose adjusting or correcting journal entries that will be reviewed and approved by management.
- 4) Assist in preparing the depreciation schedules.
- 5) Propose the full accrual conversion for the government-wide financial statements.
- 6) Compile the pension activity from investment statements provided by you.
- 7) Prepare the financial statements in conformity with accounting principles generally accepted in the United States of America based on information in the trial balance and other relevant information that is provided by, and is the responsibility of, management provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide, oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

We will not undertake any accounting services (including but not limited to reconciliation of accounts and preparation of requested schedules) without obtaining approval through a written change order or additional engagement letter for such additional work.

The audit documentation for this engagement is the property of Bee Bergvall & Co. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to oversight agencies or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Bee Bergvall & Co. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

Jennifer McHugh, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit in December and to issue our reports no later than June 15, 2025, depending on cooperation from your staff.

The fees for these auditing services are as follows for the year ended December 31, 2024:

- \$4,800 to compile the pension activity for the 4 pension plans
- \$21,500 for the Township's financial statements

We will also prepare the Department of Community & Economic Development Report, concise financial statement, and management letter.

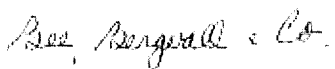
Our fee for services will be at our standard hourly rates, and includes travel and other plus out-of-pocket costs. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of Springfield Township's financial statements. Our report will be addressed to the Board of Commissioners. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to Springfield Township and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,



Bee, Bergvall and Company, P.C.
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of Springfield Township.

Management Signature: _____ Title: _____ Date: _____

Governance Signature: _____ Title: _____ Date: _____

RESOLUTION NO. 1649

WHEREAS, under Act 205 of 1984, the Municipal Pension Funding Standard and Recovery Act, the municipalities have been given the responsibility to distribute the annual State allocation to municipal pension plans; and

WHEREAS, such distribution of State allocation must be authorized by Resolution of the governing body, and

WHEREAS, the sum of \$629,155.52 was received from the Office of the Pennsylvania Auditor General under date of September 25, 2024 and deposited in a timely manner to the credit of the Township of Springfield Pension Fund Concentration Account; and

WHEREAS, the 2024 minimum municipal pension obligations were established by Resolution No. 1618 dated September 13, 2023.

NOW, THEREFORE, BE IT RESOLVED: That the Board of Commissioners of Springfield Township has authorized and directed the distribution of State and Township pension fund allocations as follows:

<u>Pension Plan</u>	<u>State Allocation</u>	<u>Township Allocation</u>	<u>2023 Minimum Municipal Obligation</u>
Police DB Pension Plan	311,487.31	153,219.40	464,706.71
Hourly DB Pension Plan	158,034.59	83,833.65	241,868.24
Salary DB Pension Plan	<u>159,633.62</u>	<u>76,335.95</u>	<u>235,969.57</u>
TOTAL	629,155.52	313,389.00	942,544.52

AND BE IT FURTHER RESOLVED: That the Township Manager be directed to report to the Auditor General's Office the manner in which the State allocation has been distributed.

ADOPTED this 9th day of October, 2024.

BOARD OF COMMISSIONERS OF
SPRINGFIELD TOWNSHIP

By: _____
James M. Lee, President

ATTEST:

A. Michael Taylor, Secretary



The Township of Springfield

MONTGOMERY COUNTY, PENNSYLVANIA

Township Bldg., 1510 Paper Mill Rd., Wyndmoor, PA 19038

website: www.SpringfieldMontco.org

Phone: 215-836-7600

Fax: 215-836-7180

COMMISSIONERS

James M. Lee
President

Susanna O. Ratsavong
Vice President

Peter D. Wilson
Jonathan C. Cobb
Brendan May
Elizabeth McNamara
Edward H. Morris, III

OFFICERS

A. Michael Taylor
Secretary-Manager

James J. Garrity
Solicitor

Joelle Kleinman
Treasurer / Tax Collector

Timothy P. Woodrow, PE
Engineer

NOTICE OF PUBLIC HEARING

Notice is hereby given by the Board of Commissioners of Springfield Township that the Zoning Hearing Board of Springfield Township will hold a Public Hearing on Monday, October 28, 2024 at 7:00 PM.

This hearing is scheduled to consider an Application from the Forman Sign Company, 10447 Drummond Road, Phila., PA 19154.

The property associated with this Application is owned by 1851 Bethlehem Pike Associates, LP, and is located at 1851 Bethlehem Pike, Flourtown (Parcel ID: 52-00-01665-00-2) and is located within the B-2 Business Zoning District.

The applicant is requesting the following relief from the Springfield Township Zoning Ordinance:

1. A variance from §114-144.C(1) to permit two (2) signs on both the Primary and Secondary side of the building.
2. A variance from §114-144.C(2) to permit the two (2) signs on the Secondary Side of the building to have a square footage in excess of what is permitted.

Interested parties may view the application and any plans relating thereto at the Springfield Township Building located at 1510 Paper Mill Road, Wyndmoor, PA.

This Notice is in compliance with the Springfield Township Zoning Ordinance.

A. Michael Taylor
Township Manager

10/1/24

1725 Walnut Avenue
RFP Responses

FIRM	CITY	LUMP SUM (listed by firm)	ADDITIONAL FEES	RELEVANT PROJECT HISTORY (BROWNFIELD & PARKS) Performed by Submitting Firm (not contractor)
APEX Design + Engineer Group	Conshohocken	\$ 65,000.00	Each public meeting will be \$1,000 (RFP Stipulates 2 meetings included). Travel cost \$0.67/mile	Millennium Tract in Conshohocken (Brownfield) Uptown Worthington Tract in Malvern (Brownfield) Miles Park in Whitemarsh Twp (Parks)
Barry Isett & Associates	Phoenixville	\$ 49,950.00	N/A	The Waterfront in Allentown (Brownfield) Judy Putek Memorial Park in Middle Smithfield Twp. (Parks)
Chester Valley Engineers	Malvern	\$ 44,560.00	N/A	Twining Valley Park in Upper Dublin (Parks) Whites Road Park in Lansdale (Parks) Pen-Ambler Park in Ambler (Park and Brownfield)
GreenHaus Design Group	Lower Gwynedd	\$ 91,855.00	N/A	Fenimore Woods Park in Radnor (Parks) Pops Playground in Phl (Park)
PORT - Urban Engineers	Philadelphia	\$ 49,994.00	N/A	Wissahickon Trail - Erdenheim Farm (Trail) Reading ViaDuct Rail Park in PHL (Trail)

**NOTICE
Request for Proposals**

**Springfield Township
Montgomery County, PA**

Notice is hereby given that the Board of Commissioners of Springfield Township will accept sealed proposals for the following:

**PARKS AND RECREATION NEEDS ASSESSMENT, MASTER SITE PLAN,
AND DESIGN SERVICES – 1725 WALNUT AVENUE**

Springfield Township, Montgomery County, PA, is soliciting proposals from qualified consultants to perform a Needs Assessment, Master Site Plan and Design Services for the Township property located at 1725 Walnut Avenue, Oreland, PA. Respondents shall have demonstrated experience with park development, open space design and, ideally, the repurpose of Brownfield sites for parks and recreation purposes.

The Township will receive responses at the Springfield Township Building, 1510 Paper Mill Road, Wyndmoor, PA, 19038, until **Friday, September 13, 2024, at 12:00 PM**, unless extended by the Township. The RFP document may be obtained by sending an email request to ctaylor@springfieldmontco.org.

A Mandatory Pre-proposal meeting will be held in the municipal building at 1510 PAPER MILL ROAD WYNDMOOR, PA, on **Thursday, August 22, 2024, 10:00 AM**.

Request for Proposals shall be submitted in a sealed envelope and shall be marked clearly as follows: **1725 WALNUT AVENUE – REQUEST FOR PROPOSAL**.

Receipt of proposals shall not bind the Township to any contract for said services, nor does it guarantee that a contract will be awarded.

Springfield Township does not discriminate on the basis of race, color, religion, creed, ancestry, national origin, age, handicap or sex.

Springfield Township reserves the right to reject any or all proposals, waive any informalities or take other such action that it may deem to be in the best interest of the Township as may be permitted by law.

MICHAEL TAYLOR.
Township Manager

REQUEST FOR PROPOSALS

REQUEST FOR PROPOSALS FOR PARKS AND RECREATION NEEDS ASSESSMENT,
MASTER SITE PLAN, AND DESIGN SERVICES - 1725 WALNUT AVENUE



The **Board of Commissioners** of **Springfield Township, Montgomery County, Pennsylvania** is accepting proposals for a one-time contract to perform certain professional services work for **Springfield Township for the Needs Assessment, Master Site Plan and Design Services of 1725 Walnut Avenue in Oreland, PA 19075**. Information is attached outlining requirements for proposal submission, evaluation criteria, and the proposed contract.

Sealed proposals (**12 hard copies**) must be received by **Township Manager, Michael Taylor** at the **Springfield Township Administration Building** no later than Friday September 13, 2024, at 12:00PM. If mailed, the proposal should be addressed to **1510 Paper Mill Road, Wyndmoor, PA 19038**.

A mandatory pre-proposal meeting to discuss the project scope of work will be held Thursday, August 22, 2024, at 10:00 AM, at **1510 Paper Mill Road, Wyndmoor, PA 19038**.

A written scope of work will be provided at the pre-proposal meeting.

For additional information, please contact **Michael Taylor, Township Manager** at **215-836-7600**.

TABLE OF CONTENTS

**REQUEST FOR PROPOSALS FOR PARKS AND RECREATION NEEDS ASSESSMENT,
MASTER SITE PLAN, AND DESIGN SERVICES - 1725 WALNUT AVENUE**

Springfield Township

Section 1. BACKGROUND

Section 2. GENERAL TERMS

Section 3. SCOPE OF WORK

Section 4. CONSULTANT QUALIFICATIONS

Section 5. REQUIRED SUBMITTALS

Section 6. EVALUATION CRITERIA

Section 7. CONTRACT FOR PROFESSIONAL SERVICES (Form)

Appendices to Contract:

- Appendix A: Nondiscrimination/Sexual Harassment Clause

NOTE: The term "proposer" or "firm" in this RFP means the person or firm making a proposal based on the RFP.

SECTION 1. BACKGROUND

The Walnut Avenue Site, historically known as, The Tank Car Corporation of America (TCCA) Site is the former location of a railroad tank car rehabilitation facility operating in Oreland, PA, for most of the 20th century. Operations at the facility included the rebuilding, repair, alteration, and conversion of rail cars; major and minor fabrication and welded repairs to tanks; and sandblasting and painting of railroad cars. The Site is located in a mixed-use area surrounded by residences, a golf course, commercial operations, and an active rail line. TCCA's former industrial operations at the facility produced hazardous wastes and liquids containing hazardous substances that were placed in a lagoon, and later into several buried tanker cars, at the Property. In addition, sandblasting grit containing lead was used and disposed of at the Property. When TCCA ceased operations in 2001, the lagoon, tanker cars, and sandblast grit were left in place on the Property. Environmental sampling performed by prospective purchasers of the property revealed the presence of organic contaminants in soil and groundwater.

The EPA initiated a Superfund removal site evaluation at the Site in 2006 and elected to conduct a Removal Action. This action included the identification of above- and below-ground tanks; securing tank openings and piping systems to prevent releases of hazardous substances; and sampling, characterizing, removing, and disposing of off-site liquids in the tanks. It did not, however, remediate all known contaminants on the site. Residual contaminants in soil and groundwater were left behind. BL Companies, on behalf of the Township, is currently in the process of fully delineating these impacts. The site also contains numerous wells that continue to monitor contaminants in water including benzene. Due to cap restrictions, digging in the soil, depending on the level, is prohibited by EPA in order to limit the disturbance of soil.

Background information found: https://www.epaossc.org/site/site_profile.aspx?site_id=2694 and <https://www.springfieldmontco.org/information/township-projects/former-tank-car-site-redevelopment/>

This project is partially funded by a grant from the Community Conservation Partnerships Program administered by the Pennsylvania Department of Conservation and Natural Resources (DCNR), Bureau of Recreation and Conservation (Bureau). The Bureau has certain requirements and standards that must be met by **Springfield Township** and its contracted consultant. This Request for Proposal (RFP) has been prepared in accordance with Bureau requirements and standards. The Bureau will monitor the project and certain documents will be subject to Bureau review and approval.

The DCNR Grant Agreement number is **BRC-TAG-28-143**.

SECTION 2. GENERAL TERMS

- **Springfield Township** reserves the right to reject any or all proposals and to select the proposal that it determines to be in the best interest of the **Springfield Township**.
- The contract is subject to the approval of the **Springfield Township Board of Commissioners** and is effective only upon their approval.
- Proposers are bound by the deadline and location requirements for submittals in response to this RFP as stated above.
- Proposals will remain effective for **Springfield Township** review and approval for 60 days from the deadline for submitting proposals.
- If only one proposal is received by the **Springfield Township**, it may negotiate with the proposer or seek additional proposals on an informal or formal basis during the 60-day period that proposals are effective.
- The proposer is encouraged to add to, modify, or clarify any scope of work items it deems appropriate to develop a high-quality plan at the lowest possible cost. All changes should be identified with an explanation. However, the scope of work proposed must accomplish the goals and work stated below.

SECTION 3. SCOPE OF WORK

A. PURPOSE, GOALS, AND OBJECTIVES

To design a plan to develop the former Tank Car Corporation Site into a public park featuring trees and shrubs, open space with benches, playing fields, preservation of existing plants, and parking.

B. PUBLIC PARTICIPATION

Public participation is required throughout the planning process to help determine and prioritize the types of facilities and activities at the site. Public participation techniques are outlined in the Bureau's *Public Participation Guide* and below. Community involvement and engagement must prioritize diversity, equity, and inclusion to ensure feedback and recommendations that are comprehensive, appropriate, and accountable. The narrative must include a detailed summary of the public participation methods, results, and conclusions (i.e. areas of consensus and/or contention); raw data should be included in the appendix.

1. At minimum, public participation must include:
 - a. Study Committee (5-9 people) – The study committee is comprised of 9 members from various community organizations.
 1. 2 Residents neighboring the site.
 2. Friends of Hillcrest Pond representative
 3. School District of Springfield Township Student member
 4. Resident/Trails Committee member/non-profit advocate
 5. Resident
 6. Resident/ADA -Accessibility advocate
 7. Springfield Township Board of Commissioners member
 8. Springfield Township Parks & Recreation Director

Meetings are typically held the first Wednesday of the month at 6:00pm and are open to the public

- b. Public Meetings (2 meetings) – At least two public meetings must be held and at least one must be with elected officials. The appropriate number and type of meetings will vary depending on the project scope and community needs.
 - c. Key Person Interviews (10-20 interviews) – A key person interview is a one-on-one discussion about a specific topic with an individual recognized or designated as a community leader. The Study Committee should help to determine potential interviewees. Consider conducting 10-20 interviews.
 2. Additional recommended public participation:
 - a. Citizen Survey – A random sample citizen survey is a type of opinion poll that asks residents for their perspectives on specific topics. Describe the survey method to be used (i.e. written, telephone, internet, etc.) and the anticipated number of survey questionnaires.
 - b. Focus Group – A focus group provides community input from individuals with common interests. Consider focus groups comprised of neighborhood residents, elected officials, organized sports organizations, etc.

- c. Planning Document Review – Review previous planning documents and consider the results of recent public participation efforts regarding parks, recreation, and open space.

C. BACKGROUND INFORMATION

The Walnut Avenue Site, historically known as, The Tank Car Corporation of America (TCCA) Site is the former location of a railroad tank car rehabilitation facility operating in Oreland, PA, for most of the 20th century. Operations at the facility included the rebuilding, repair, alteration, and conversion of rail cars; major and minor fabrication and welded repairs to tanks; and sandblasting and painting of railroad cars. The Site is located in a mixed-use area surrounded by residences, a golf course, commercial operations, and an active rail line. TCCA's former industrial operations at the facility produced hazardous wastes and liquids containing hazardous substances that were placed in a lagoon, and later into several buried tanker cars, at the Property. In addition, sandblasting grit containing lead was used and disposed of at the Property. When TCCA ceased operations in 2001, the lagoon, tanker cars, and sandblast grit were left in place on the Property. Environmental sampling performed by prospective purchasers of the property revealed the presence of organic contaminants in soil and groundwater.

Springfield Township is a 6.79 square mile suburban community located along the Northwest border of the City of Philadelphia. Situated in the Southeastern part of Montgomery County, Springfield is surrounded by the Townships of Abington, Cheltenham, Upper Dublin and Whitmarsh, as well as the Chestnut Hill section of Philadelphia. There are approximately 20,000 residents with a population density of 3,060 people per square mile.

The racial makeup of the township was 81% White, 9% African American, 2% Asian, and 3% from two or more races. Hispanic or Latino of any race were 4%. The foreign born population was 5.5%, with 8.5% of households speaking a language other than English at home.

There were 7,760 households, 68% were married couples living together, 11% had a female householder with no husband present, 4% a male householder with no wife present, and 16% were non-families. The average household size was 2.52. Of the 7,982 housing units, 79% were owner-occupied and 21% rented. Single units account for 82% of all housing, multi-units 18%, and there were no mobile homes.

Springfield's median age was 44.9. The age distribution was 21.4% under the age of 18, 4.7% from 18 to 24, 25.8% from 25 to 44, 24.8% from 45 to 64, and 23.3% 65 or older. The median age was 44 under the age of 18, 57% 18-64, and 21% 65 and over.

Springfield Township maintains in excess of 117 acres of permanently protected open space for active and passive recreation purposes.

The background information provides an overview of the community, park system, and project site(s) and establishes a foundation for project implementation. Use of the most recent U.S. Census data is required. Provide the following community information:

1. Physical characteristics including location, size, and regional context.
2. Demographics include population, age, gender, race & ethnicity, households, income, education, and visitors.
3. Economic, housing, transportation, and historic/cultural assets.
4. Natural resources such as forests, wetlands, waters, farmland, critical habitats, etc.
5. Park, open space, and recreation facility(s) including number, size, and type.
6. Project site(s) relationship to the community and/or regional park system.
7. Provisions of existing planning documents (i.e. Comprehensive Recreation, Parks and Open Space Plan, Comprehensive Land Use Plan, Watershed or Rivers Conservation Plan, [2020-2024 Pennsylvania Statewide Comprehensive Outdoor Recreation Plan](#), etc.) that are applicable to the project site(s).

D. SITE(S) INVENTORY AND ANALYSIS

The site is located and 1725 Walnut Avenue in the Oreland section of Springfield Township. The parcel is 7.89 acres and has a total frontage of 1,193 feet along Walnut Avenue and Oreland Mill Road.

The EPA initiated a Superfund removal site evaluation at the Site in 2006 and elected to conduct a Removal Action. This action included the identification of above- and below-ground tanks; securing tank openings and piping systems to prevent releases of hazardous substances; and sampling, characterizing, removing, and disposing of off-site liquids in the tanks. It did not, however, remediate all known contaminants on the site. Residual contaminants in soil and groundwater were left behind. BL Companies, on behalf of the Township, is currently in the process of fully delineating these impacts. The site also contains numerous wells that continue to monitor contaminants in water including benzene. Due to cap restrictions, digging in the soil, depending on the level, is prohibited by EPA in order to limit the disturbance of soil.

Background information found:

https://www.epaosc.org/site/site_profile.aspx?site_id=2694 and
<https://www.springfieldmontco.org/information/township-projects/former-tank-car-site-redevelopment/>

There is currently one building on the property that will need to be either taken down or completely renovated. To minimize any disturbance to the soil fill will need to be hauled in to form a base for any improvements.

The site(s) inventory and analysis establish parameters for the proposed facilities and activities at the site. Describe the physical, natural, and historic/cultural resources and legal restrictions related to the project site(s) and any potential impacts on potential development and use. Provide analysis of the opportunities and constraints. Examples include:

- Location
- Acreage
- Zoning
- Surrounding Land Use
- Deed Restrictions
- Easements & Rights-of-Way
- Utilities
- Circulation & Access
- Historic/Cultural Features
- Playground Safety Audit (if available)
- Environmental Issues (i.e. Brownfield)
- Topography
- Hydrology (water, wetlands, stormwater)
- Vegetation
- Soil Types
- PNDI Potential Impacts

E. ACTIVITY(S) AND FACILITY(S) ANALYSIS

Guiding Principals

- 1) Must meet the financial expectations of the Township for capital and operations.
- 2) Must have a strong community focus.
- 3) Must serve all age groups and support diversity, equity, and inclusion.
- 4) Provides a location for existing Township Parks and Recreation activities and programs, while allowing for the expansion of Township offerings.
- 5) Serves both active and passive recreation needs.
- 6) Minimize the impact on adjacent property owners with concern to traffic & noise.
- 7) Must have strong multi-use capabilities with attention to acoustics.
- 8) Provide connectivity to the Springfield Township Trails & Connectivity Plan (Draft July 2023).
- 9) Design and build using sustainable design principles, ensuring that new building(s) will use 100% renewable energy, in compliance with Resolution 1469 passed unanimously by the Board of Commissioners in January 2019.
- 10) Maintain and promote natural habitats of existing and future wildlife, vegetation and ecosystems by minimizing environmental impacts and disruptions.

The activity(s) and facility(s) analysis determine the proposed facilities and activities at the site including type, size, and standards. Describe the community needs, uses, and priorities for the site as identified by the public participation process, previous planning work, and needs assessment. Describe the recreation and conservation facilities proposed to be developed, rehabilitated, or enhanced on the site. The proposed facilities and uses should also be clearly represented on the site development drawing(s). For proposed recreation and conservation facilities and uses, provide the following information:

1. Determine local access to outdoor recreation using the following resources:

- a. The National Recreation and Park Association (NRPA) [Park Metrics](#) is a comprehensive source of data benchmarks and insights for the effective management and planning of operating resources and capital facilities.
 - b. The Trust for Public Land (TPL) [ParkServe](#) interactive platform tracks park access in urban areas. The web-based tool identifies local parks and open space, determines the percentage of residents who live within a 10-minute walk, and identifies the neighborhoods most in need of new parks.
 - c. DCNR Partnered with the Trust for Public Land (TPL) and WeConservePA to use Geographic Information Systems (GIS) to understand access to outdoor recreation in Pennsylvania. TPL's Research and Innovation Team used the data analysis methods to assist DCNR in identifying areas with the greatest need and opportunity. This interactive map of outdoor recreation access in Pennsylvania shows the results of the analysis. Data is available for a 10-Minute Walk by Municipality & County and a 10-Minute Drive for Trails and Water.
2. For active recreation facilities, describe the participant skill level, competition level, and spectator use for each facility.
 3. For passive recreation facilities, describe the proposed use of the project site(s) such as wildlife viewing, nature trails, community gardens, habitat protection, environmental education, etc.
 4. Describe the proposed preservation of open space, natural areas, and riparian buffers.
 5. Describe the projected participation rates. To help define facility requirements, estimates of daily, weekly, monthly, and seasonal use may be required.
 6. List the accepted published national, state, or local standards (reference the standard by name) used to determine the size, dimensions, orientation, slope, buffer areas and setback requirements, open or undisturbed space requirements, etc. for each proposed facility and use.
 7. Support facilities may be required for the proposed recreation and conservation facilities and uses. Depending on the site and proposed uses, support facilities may include roads, stormwater management, maintenance facilities, utilities, parking, comfort facilities, etc. Provide a brief description of each support facility and the requirements for connectivity and accessibility.

F. DESIGN CONSIDERATIONS

Preliminary design considerations may include the following:

Vegetation: Include a variety of native trees, shrubs, and plants in the low-maintenance landscaping. Preserve existing trees and utilize existing vegetation to create a privacy berm along the adjacent residential and commercial properties.

Open space: Utilizing a multi-functional approach to create open space areas within the park for multi-generational use.

ADA Walking Path: Utilize the perimeter of the property to incorporate an ADA, paved walking trail to join the Springfield Township Trails & Connectivity Plan (Draft July 2023).

Multi-Use Athletic: Install one or more multi-use athletic rectangles.

Parking lot: Strategically position the parking lot to maximize the capacity of park recreational visitors, sports teams, and spectating families. Take into consideration the traffic pattern as guests enter and exit the parkland property.

Light Pollution, Noise, and Impacts on Neighborhood: Due to the proximity of the parkland property to residential homes, sound and traffic impacts should be taken into consideration while designing the layout and function.

Additional considerations: As this is an EPA-regulated brownfield property, all designs must comply with specified building and construction restrictions, which may include the preservation of the existing fence along Walnut and Orlemann Avenues so as not to disturb the cap.

Site opportunities, constraints, and generally accepted design standards related to the proposed recreation facilities and uses including applicable local recreation and park agency standards.

Topography of the site. Free statewide topographic information is available from Pennsylvania Spatial Data Access (PASDA)

Compliance with applicable laws, regulations, and guidelines including land subdivision, zoning, 2010 ADA Standards for Accessible Design, Uniform Construction Code, American Society for Testing Materials (ASTM) standards, and the Consumer Product Safety Commission (CPSC) guidelines pertaining to playground areas and equipment.

Protection/enhancement of significant historic structures and areas.

Protection/enhancement of environmentally sensitive areas including forests, streams, wetlands, and natural areas that provide habitat and protect water quality. Information about stormwater best management practices is available from the PA Department of Environmental Protection (DEP) and StormwaterPA.

Sustainable site design and green infrastructure/materials may reduce environmental impact and lower maintenance and operation costs.

Establishment and maintenance of sustainable riparian native grass and/or forest buffers. If the project site is in the Chesapeake Bay watershed, the plan should support the goals of the Chesapeake Executive Council's Adoption Statement on Riparian Forest Buffers dated October 10, 1996.

G. DESIGN PROCESS AND RECOMMENDATIONS

Tasks of the successful applicant will include:

1. Meeting as needed with members of the Springfield Township administration to (a) understand the township's goals and intentions for the project; (b) learn necessary background regarding the history of the site, environmental considerations and restrictions on development that reflect the completed remediation and on-going expectations for maintenance and monitoring.
2. Meet at least once per month with the Walnut Avenue Master Plan Steering Committee. Develop preliminary alternative concept drawings and present at a study committee meeting for discussion. Relationships between facilities and circulation patterns should be shown; however, the exact shape and placement of facilities is not critical.
3. Facilitating meetings with the Committee and the community to conduct a needs assessment for infrastructure, resources, and amenities to be provided by the park.
4. Develop the design, maintenance plans, and budget to complete the project in an iterative process with the Committee, which may include regular community engagement to obtain feedback. Evaluate the preliminary alternative concept drawings. Prepare a written evaluation for each alternative concept drawing highlighting both the positive and negative points. Through the public participation process, determine which alternative (or combination) best meets community needs, design standards, and regulations.
5. Create a presentation describing the project that is accessible via the Springfield Township website.
6. Work with the Committee to prepare a complete set of materials and documentation for presentation to the Springfield Township Board of Commissioners. Prepare a draft of the final Narrative Report and Site Development Drawings(s). Present the draft final Narrative Report and Site Development Drawings(s) at a public meeting for final comment. All existing and proposed facilities and areas must be shown on this final Site Development Drawing in proper shape, size, and orientation.
7. Engage in the refinement of the design, plan, and budget in response to Commissioner feedback.
8. Develop a final implementation plan.
9. Upon approval of the final Narrative Report and Site Development Drawings(s) by the appropriate agencies (local governing body, local & county planning agencies, the Bureau, etc.), the consultant prepares the final deliverables.

H. COST ESTIMATE AND PHASED CAPITAL DEVELOPMENT PROGRAM

1. Development (Construction) Costs – Provide a current detailed cost estimate for the development of the proposed recreation areas and facilities. The cost estimate should include engineering and other professional services cost; construction and materials cost; project administration cost; and a contingency of at least 10% of the construction cost estimate.

2. Phased Capital Development Program – If the proposed development cannot realistically be carried out in one to three years as one project, develop a phased and prioritized multi-year capital development program. This should explain the strategy for the phasing, identify which areas and facilities are to be developed in which years, and provide the costs associated with each phase. Implementation strategies to finance the program should also be addressed (bonds, grants, fund-raising, etc.).

I. MAINTENANCE AND OPERATION COSTS; REVENUE

Provide a cost estimate for annual maintenance and operation of the recreation areas and facilities as proposed on the MSDP. An annual cost estimate must be calculated for each of the items identified below; analysis should also be included in the narrative report.

1. Personnel – Describe and analyze the current level of operation and maintenance personnel including paid staff and volunteers.
2. Maintenance and Operation Costs
 - a. Determine if the life cycle costs can be lowered by using sustainable design practices and alternative materials.
 - b. List and discuss various materials that could be used to lower long-term maintenance costs.
 - c. Administration (i.e. insurance, office supplies, phone, internet, public relations, rentals, training, etc.)
 - d. Personnel (Include a list employment positions, number of employees in each position, estimated salaries or wages by position, fringe benefits, estimated overtime cost, temporary employment, etc.)
 - e. Maintenance equipment needed to maintain recreation areas and facilities.
 - f. Supplies and materials (i.e. concession/sale items; custodial, vehicle fuel, mechanical supplies, tools, utilities, equipment rental, etc.)
 - g. Programming (Include a general description and anticipated number of programs, participants by program, and costs by program)
 - h. Contracted services cost for operation and maintenance.
 - i. Annual capital outlay for major equipment.
 - j. Debt Service (To the extent that long term financing is anticipated to fund the proposed site improvements and any major equipment purchased.)

3. Revenue

Project anticipated revenues for a one-year period by area, facility, and source. Include all items of revenue that may be applicable to the proposed site use and development such as:

- a. Daily admission or entrance fees; seasonal permits
- b. Facility rental
- c. Concessions
- d. General municipal tax support
- e. Other sources (i.e. endowments, donations, fund raising events, etc.)

Master Site Development Plan (MSDP)

Final Products

NARRATIVE REPORT

A draft final MSDP must be reviewed and approved by the Grantee and Bureau before it is officially adopted by the agency. Typically, the review process consists of reviewing a complete draft plan, providing comments, and reviewing a revised draft plan to ensure comments are adequately addressed.

The final MSDP must be a narrative, bound report beginning with an executive summary and followed by clearly labeled sections for each of the plan's components in logical order. All supporting documents and information should be included in the appendix and not in the body of the report.

Executive Summary – Briefly describe the process, priorities, and final recommendations.

- A. Purpose, Goals, and Objectives
- B. Public Participation
- C. Background Information
- D. Site(s) Inventory and Analysis
- E. Activity(s) and Facility(s) Analysis
- F. Design Considerations
- G. Design Process and Recommendations – Describe the alternative plans presented, summary of the public discussion of the alternative plans, and a description of the final plan proposal including rationale for the proposed facility(s) and use(s).
- H. Cost Estimate and Phased Capital Development Program – Describe the rationale for costs, phasing, and financing strategy.
- I. Maintenance and Operations Costs; Revenue

J.-N. As Appropriate

Appendix

SITE DEVELOPMENT DRAWING(S) WITH BASE MAP(S)

The site development drawing(s) must show the final proposed full development of the site(s). The base map must show existing conditions at the recreation area(s) and facility(s). All data identified on the Bureau's *Park Site Development Drawing (SDD) Checklist* must be represented on the drawing(s), as applicable. Specifically, the metes and bounds, existing conditions, proposed improvements, ADA compliance, and phasing must be clearly identified.

REQUIRED DOCUMENT SUBMISSION

Interested firms or "Consultant" should submit twelve (12) hard copies and one copy in electronic (PDF) of their submission by commercial courier, USPS or hand delivery. The Respondent must ensure the submission arrives at the Springfield Township Administration Building, 1510 Paper Mill Road, Wyndmoor, PA 19038, no later than 12:00 PM on the submission due date. Emailed submissions will not be accepted. All submittals must be labeled on the outside with the Respondent's name and the name of the Project. Late submittals will not be considered. Submissions should be delivered to:

SPRINGFIELD TOWNSHIP PARKS AND RECREATION: WALNUT AVENUE – COMMUNITY PARK MASTER SITE PLAN

1510 Paper Mill Road
Wyndmoor, PA 19038
Attn: Michael Taylor, Township Manager

The following documents must be submitted to DCNR:

- One (1) electronic PDF of the final Narrative Report (as a single document) with the cover signed, sealed, and dated by the design consultant.
- One (1) electronic PDF of the final Site Development Drawing(s) that are signed, sealed, and dated by the design consultant.
- One (1) electronic PDF of other deliverables, as applicable.

SECTION 4. CONSULTANT QUALIFICATIONS

1. Documented history of completed park design projects in collaboration with municipal government clients.
2. Documented experience developing designs for brownfield properties that have undergone remediation.
3. Expertise in local, state, and federal brownfield development regulations
4. Experience engaging in community-based needs assessments to inform the design process.
5. Ability to work within specified budgets.

SECTION 5. REQUIRED SUBMITTALS

A. Letter of Transmittal

This letter must include the following:

- A statement demonstrating your understanding of the work to be performed.
- A statement confirming that the firm meets the Consultant Qualifications (see Section 4 above).
- The firm's contact person and telephone number.

B. Profile of Firm

This consists of the following:

- A statement of the firm's experience in conducting work of the nature sought by this RFP; advertising brochures may be included in support of this statement.
- The location of the firm's office that will perform the work.
- Resumes of individuals (consultants, employees) proposed to conduct the work and the specific duties of each in relation to the work. DCNR requires that the project consulting team have the minimum qualifications outlined in Section 4 Consultant Qualifications.
- A reference list of other municipal clients of the firm with contact information.
- Any other information relating to the capabilities and expertise of the firm in doing comparable work.

C. Methods and Procedures

The proposal must include a detailed description of the methods and procedures the firm will use to perform the work. Inclusion of examples of similar work is encouraged.

D. Work Schedule

The schedule must include time frames for each major work element, target dates for public meetings, and dates for completion of draft and final documents.

E. Cost

For each major work element, the costs must be itemized showing:

- For each person assigned to the work, the title/rank (organizational level) of the person in the organization, the hourly rate, and the number of hours to be worked.
- The reimbursable expenses to be claimed.

The itemized costs must be totaled to produce a contract price. If awarded a contract, the proposer is bound by this price in performing the work. The contract price may not be exceeded unless the contract is amended to allow for additional costs.

If awarded a contract, the firm may not change the staffing assigned to the project without approval by the **Springfield Township**. However, approval will not be denied if the staff replacement is determined by the **Springfield Township** to be of equal ability or experience to the predecessor.

The method of billing must be stated. The preferred practice of **Springfield Township** is to pay upon completion of the work and receipt of the required report. However, the **Springfield Township** will consider paying on a periodic basis as substantial portions of the work are completed. Regardless of the billing method used, a minimum of 10% of the DCNR Grant Award will be withheld until the final product is approved by DCNR and all project costs are paid in full.

F. Contract

The contract form and DCNR "Nondiscrimination/Sexual Harassment Clause" is provided in Section 7. DCNR requires that the "Nondiscrimination/Sexual Harassment Clause" be incorporated and/or attached to the contract in its entirety.

SECTION 6. EVALUATION CRITERIA

A. Technical Expertise and Experience

The following factors will be considered:

- The firm's experience in performing similar work.
- The expertise and professional level of the individuals assigned to conduct the work.
- The clarity and completeness of the proposal and the firm's understanding of the work to be performed.

B. Procedures and Methods

The following factors will be considered:

- The techniques for collecting and analyzing data.
- The sequence and relationships of major steps.
- The methods for managing the work to ensure timely and orderly completion.

C. Cost

The following factors will be considered:

- The number of hours of work to be performed.
- The level of expertise of the individuals proposed to do the work.

D. Oral presentation

Any or all firms submitting proposals may be invited to give an oral presentation of their proposal.

SECTION 7. CONTRACT FOR PROFESSIONAL SERVICES

A proposed contract is included for review. If it is satisfactory to the firm, it should be completed, executed, and submitted with the proposal. If the firm prefers an alternative contract, the firm may submit it as a part of the proposal submission. However, **Springfield Township** reserves the right to enter into the enclosed contract with the successful firm or to negotiate the terms of a professional services contract.

CONTRACT FOR PROFESSIONAL SERVICES

This Contract is made and entered into this _____ day of _____, 2024, by and between **Springfield Township, Montgomery County**, Pennsylvania ("**Springfield Township**"), and _____ ("**Consulting Firm**").

WHEREAS, **Springfield Township** desires to have certain one-time professional consulting work performed involving PARKS AND RECREATION NEEDS ASSESSMENT, MASTER SITE PLAN, AND DESIGN SERVICES - 1725 WALNUT AVENUE;

WHEREAS, **Springfield Township** desires to enter into a contract for this work pursuant to a Request for Proposals ("RFP") issued by **Springfield Township**;

WHEREAS, the Consulting Firm desires to perform the work in accordance with the proposal it submitted in response to the RFP;

WHEREAS, the Consulting Firm is equipped and staffed to perform the work;

NOW, THEREFORE, the parties, intending to be legally bound, agree as follows:

THE CONSULTING FIRM WILL:

1. Provide professional consulting services in accordance with the RFP, its proposal in response to the RFP, and the Nondiscrimination/Sexual Harassment Clause, which is attached hereto and incorporated herein as Appendix A. **Springfield Township may add other appendices as appropriate.**
2. Obtain approval from **Springfield Township** of any changes to the staffing stated in its proposal. However, approval will not be denied if the staff replacement is determined by **Springfield Township** to be of equal ability or experience to the predecessor.

SPRINGFIELD TOWNSHIP WILL:

1. Compensate the Consulting Firm based on the actual hours worked and actual reimbursable expenses for a total amount not to exceed \$_____ (**amount to be added after award**).
2. Provide the Consulting Firm with reasonable access to **Springfield Township** personnel, facilities, and information necessary to properly perform the work required under this Contract.
3. Except as provided in item 4 below, make payment to the Consulting Firm within 30 days after receipt of a properly prepared invoice for work satisfactorily performed.

Make final payment of 10% of the funds available to the Consulting Firm under this Contract within 30 days after final product approval by the Department of Conservation and Natural Resources.

IT IS FURTHER AGREED THAT:

1. All copyright interests in work created under this Contract are solely and exclusively the property of **Springfield Township**. The work shall be considered work made for hire under copyright law; alternatively, if the work cannot be considered work made for hire, the Consulting Firm agrees to assign and, upon the creation of the work, expressly and automatically assigns, all copyright interests in the work to the **Springfield Township**.
2. In the performance of services under this Contract, there shall be no violation of the right of privacy or infringement upon the copyright or any other proprietary right of any person or entity.
3. The Consulting Firm may terminate this Contract at any time upon giving the **Springfield Township** written notice of not less than 30 calendar days. **Springfield Township** may terminate this Contract at any time if the Consulting Firm violates the terms of this Contract or fails to produce a result that meets the specifications of this Contract. In the event of termination of this Contract by either party, **Springfield Township** shall within 30 of calendar days of termination pay the Consulting Firm for all services rendered by the Consulting Firm up to the date of termination, in accordance with the payment provisions of this Contract.

In witness thereof, the parties hereto have executed this Contract on the day and date set forth above.

WITNESS:

WITNESS:

FOR **SPRINGFIELD TOWNSHIP**:

TITLE: _____

FOR THE CONSULTING FIRM:

TITLE: _____

APPENDIX A
NONDISCRIMINATION/SEXUAL HARASSMENT CLAUSE

The Grantee agrees:

1. In the hiring of any employee(s) for the manufacture of supplies, performance of work, or any other activity required under the grant agreement or any subgrant agreement, contract, or subcontract, the Grantee, a subgrantee, a contractor, a subcontractor, or any person acting on behalf of the Grantee shall not discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the *Pennsylvania Human Relations Act* (PHRA) and applicable federal laws, against any citizen of this commonwealth who is qualified and available to perform the work to which the employment relates.
2. The Grantee, any subgrantee, contractor or any subcontractor or any person on their behalf shall not in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, against or intimidate any of its employees.
3. Neither the Grantee nor any subgrantee nor any contractor nor any subcontractor nor any person on their behalf shall in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, in the provision of services under the grant agreement, subgrant agreement, contract or subcontract.
4. Neither the Grantee nor any subgrantee nor any contractor nor any subcontractor nor any person on their behalf shall in any manner discriminate against employees by reason of participation in or decision to refrain from participating in labor activities protected under the *Public Employee Relations Act*, *Pennsylvania Labor Relations Act* or *National Labor Relations Act*, as applicable and to the extent determined by entities charged with such Acts' enforcement, and shall comply with any provision of law establishing organizations as employees' exclusive representatives.
5. The Grantee, any subgrantee, contractor or any subcontractor shall establish and maintain a written nondiscrimination and sexual harassment policy and shall inform their employees in writing of the policy. The policy must contain a provision that sexual harassment will not be tolerated and employees who practice it will be disciplined. Posting this Nondiscrimination/Sexual Harassment Clause conspicuously in easily-accessible and well-lit places customarily frequented by employees and at or near where the grant services are performed shall satisfy this requirement for employees with an established work site.
6. The Grantee, any subgrantee, contractor or any subcontractor shall not discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, against any subgrantee, contractor, subcontractor or supplier who is qualified to perform the work to which the grant relates.

7. The Grantee and each subgrantee, contractor and subcontractor represents that it is presently in compliance with and will maintain compliance with all applicable federal, state, and local laws and regulations relating to nondiscrimination and sexual harassment. The Grantee and each subgrantee, contractor and subcontractor further represents that it has filed a Standard Form 100 Employer Information Report ("EEO-1") with the U.S. Equal Employment Opportunity Commission ("EEOC") and shall file an annual EEO-1 report with the EEOC as required for employers' subject to *Title VII of the Civil Rights Act of 1964*, as amended, that have 100 or more employees and employers that have federal government contracts or first-tier subcontracts and have 50 or more employees. The Grantee, any subgrantee, any contractor or any subcontractor shall, upon request and within the time periods requested by the Commonwealth, furnish all necessary employment documents and records, including EEO-1 reports, and permit access to their books, records, and accounts by the granting agency and the Bureau of Diversity, Inclusion and Small Business Opportunities for the purpose of ascertaining compliance with the provisions of this Nondiscrimination/Sexual Harassment Clause.
8. The Grantee, any subgrantee, contractor or any subcontractor shall include the provisions of this Nondiscrimination/Sexual Harassment Clause in every subgrant agreement, contract or subcontract so that those provisions applicable to subgrantees, contractors or subcontractors will be binding upon each subgrantee, contractor or subcontractor.
9. The Granter's and each subgrantee's, contractor's and subcontractor's obligations pursuant to these provisions are ongoing from and after the effective date of the grant agreement through the termination date thereof. Accordingly, the Grantee and each subgrantee, contractor and subcontractor shall have an obligation to inform the commonwealth if, at any time during the term of the grant agreement, it becomes aware of any actions or occurrences that would result in violation of these provisions.
10. The commonwealth may cancel or terminate the grant agreement and all money due or to become due under the grant agreement may be forfeited for a violation of the terms and conditions of this Nondiscrimination/Sexual Harassment Clause. In addition, the granting agency may proceed with debarment or suspension and may place the Grantee, subgrantee, contractor, or subcontractor in the Contractor Responsibility File.

Based on Management Directive 215.16 Amended (8/2/18)

**RECYCLING REPORT
STATISTICAL DATA
FOR THE MONTH OF SEPTEMBER 2024**

	<u>THIS MONTH</u>	<u>YEAR TO DATE</u>	<u>2024 BUDGET</u>
Materials Collected (tons)			
Single Stream Recyclables	141.2	1,439.7	1,996.8
Householder Participation			
No. of Curb Stops	21,911	203,807	260,784
Percent of Total (7,200)	76.1	72.6	70.0
Avg. Lbs. per Curb Stop	12.9	14.1	15.3
Sales Value of Recyclables (net)			
Single Stream Recyclables \$1.34*	189.21	(23,156.86)	(123,901.44)
Disposal Savings/Cost Avoidance			
COVANTA Tipping Fee @ \$79.00	11,154.80	113,736.30	157,747.20
State Performance Grant			
Prorated Annual Award	2,023.33	18,209.99	24,280.00
Grand Total Sales/Savings	13,367.34	108,789.43	58,125.76
Cost of Collection (prorated)			
Labor and Overhead	(26,854.33)	(241,688.99)	(322,252.00)
Equipment Cost	(4,437.50)	(39,937.50)	(53,250.00)
General Expense/Recycling Center	(83.33)	(749.99)	(1,000.00)
Total Cost	(31,375.16)	(282,376.48)	(376,502.00)
Net Income and Saving	(18,007.82)	(173,587.05)	(318,376.24)

* ESTIMATED; Sales value adjusts monthly

ORDINANCE NO. 979

**AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP
OF SPRINGFIELD (THE CODE) CHAPTER 72,
“RECYCLING”, TO REVISE SECTION 72-2, DEFINITIONS, BY ADDING THE
DEFINITION OF COMMUNITY ACTIVITIES**

IT IS HEREBY ENACTED AND ORDAINED BY THE BOARD OF
COMMISSIONERS OF SPRINGFIELD TOWNSHIP, MONTGOMERY COUNTY, PA AS
FOLLOWS:

SECTION 1. That the Code of the Township of Springfield, Chapter 72 “Recycling”, Section 72-2, Definitions, is hereby amended by adding the definition of Community Activities to read as follows:

§72-2 Definitions

COMMUNITY ACTIVITIES – Events sponsored in whole or in part by Springfield Township, or conducted within the Township and sponsored privately, which include, but are not limited to, fairs, bazars, socials, picnics and organized sporting events that will be attended by 200 or more individuals per day.

SECTION 2. The provisions of this ordinance are severable, and if any section, sentence, clause, part or provision hereof shall be held illegal, invalid or unconstitutional by any court of competent jurisdiction, such decision of the court shall not affect or impair the remaining sections, sentences, clauses, parts or provisions of this Ordinance. It is hereby declared to be the intent of the Board of Commissioners that this Ordinance would have been adopted even if such illegal, invalid or unconstitutional section, sentence, clause, part or provision had not been included herein.

SECTION 3. The failure of the Township to enforce any provision of this Ordinance shall not constitute a waiver of the Township of its rights of future enforcement hereunder.

SECTION 4. This Ordinance shall take effect and be in force from and after its approval as required by the law.

SECTION 5. All other Ordinances and Resolutions or parts thereof insofar as they are inconsistent with this Ordinance are hereby repealed.

ORDAINED and ENACTED by the Board of Commissioners of Springfield Township, Montgomery County, Pennsylvania, this ____ day of _____ of 2024.

BOARD OF COMMISSIONERS OF
SPRINGFIELD TOWNSHIP

By: _____
James M. Lee, President

ATTEST:

A.M. Taylor, Secretary

RESOLUTION NO. XXXX

**TOWNSHIP OF SPRINGFIELD
MONTGOMERY COUNTY, PENNSYLVANIA**

**A Resolution Authorizing Application to the
2024 PECO Green Region Open Space Program – Bonus
Round - for the Municipal Fleet Electric Vehicle Project**

WHEREAS, the Township of Springfield desires to undertake the Municipal Fleet Electric Vehicle project; and

WHEREAS, the Township desires to apply to the PECO Green Region Open Space Program – Bonus Round – for a grant for the purpose of carrying out this project; and

WHEREAS, the Township has received and understands the 2024 PECO Green Region Open Space Program – Bonus Round – Guidelines.

NOW, THEREFORE, BE IT RESOLVED: that the Board of Commissioners of Springfield Township, Montgomery County, Pennsylvania, hereby approves this project and authorizes application to the PECO Green Region Open Space Program – Bonus Round – in the amount of \$50,000; and

BE IT FURTHER RESOLVED, THAT: if the application is granted, the Township commits to the expenditure of any additional funds above the \$50,000 grant limit that would be necessary for the project's success.

UNANIMOUSLY ADOPTED this 9th day of October, 2024.

BOARD OF COMMISSIONERS OF
SPRINGFIELD TOWNSHIP

By: _____
James M. Lee, President

Attest: _____
A. Michael Taylor, Secretary

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PECO'S PATH TO CLEAN

Our Goal

As part of our Path to Clean goal, PECO and the collective Exelon utilities will reduce our operations-driven emissions by 50 percent by 2030 and support customers in reducing their emissions through access to clean and affordable energy solutions. We are deepening this commitment and will achieve net-zero operations-driven emissions by 2050.

To support the achievement of this goal, PECO is implementing programs to dramatically reduce our own carbon footprint, while also investing in our infrastructure to make clean energy solutions more accessible, affordable, and equitable for our customers.

PECO has a wide variety of initiatives either underway or planned to reduce our emissions. These include efforts to support the Exelon utilities goal to electrify our vehicle fleet, focus on energy efficiency and seek clean electricity for our buildings and operations, and modernize our natural gas and electric infrastructure to minimize emissions and enhance safety and reliability.

- ➔ Cut operations-driven emissions in half by 2030
- ➔ Achieve net-zero by 2050
- ➔ Support customers and communities in reaching their clean energy goals

PECO is building on its commitment to protect and preserve the environment and combat climate change by playing a leading role in the Greater Philadelphia Region's transition to a clean energy future. Within PECO and across the Exelon utilities, we are on a Path to Clean, building on emission reduction goals currently in place and transitioning to a cleaner energy future.

Specific emissions reduction initiatives include:

Support the Exelon utilities goal to electrify 30 percent of the enterprise vehicle fleet by 2025 and 50 percent by 2030, through a combination of various electric, plug-in and hybrid vehicles



Adhere to our LEED certification commitments for 12 PECO buildings and purchase renewable energy credits



Remove all legacy transmission circuit breakers insulated by SF6 from our system by 2022, replacing them with newer, more efficient models



Replace all bare steel natural gas service lines by 2022 and complete all cast iron and bare steel natural gas main replacements by 2035



PECO'S PATH TO CLEAN

Through our Path to Clean, PECO is working within our company — and in partnership with our communities — on many clean energy efforts beyond our emissions reduction goal.

Supporting Our Customers

We are supporting our customers in their efforts to embrace clean energy and reduce their environmental footprint by:

- Advocating for **affordable and equitable policies** that support energy efficiency, advance electrification and EVs, and expand solar adoption throughout the state and region.
- Distributing more than \$350 million in **energy efficiency rebates and incentives**, helping our customers save energy and money, and reduce their environmental footprint.
- Supporting the **expansion of solar** in our region by enabling more than 12,000 solar interconnections in our service territory.
 - PECO has assembled a dedicated Green Power Connect Team to provide new and innovative ways to support our customers by installing solar to connect to the grid.
- **Expanding the adoption of electric vehicles** by educating customers on their financial, environmental and health benefits, while supporting and promoting charging infrastructure development through customer education, technical assistance, and incentives.

Promoting a Clean Energy Future

In addition to our operations-driven emissions reduction goal initiatives, we are:

- **Investing more than \$6 billion** over the next five years to modernize our energy infrastructure to make it more resilient in the face of intensifying weather patterns and enable clean energy resources.
- **Offering** discounts and programs to encourage the buildout of clean energy infrastructure like solar and electrification.
- **Connecting** communities and businesses through projects like the Navy Yard Connected Communities Master Plan and supporting diverse startups working on innovative local projects to address climate change through Exelon's 2c2i program, which has committed to donate \$10 million over the next 10 years.
- **Advocating** for and helping to usher in cleaner, zero-emission transportation, particularly in underserved communities through proposed incentives to help electrify transit routes in Environmental Justice areas.
- **Protecting** the environment—and the 12,000 acres of land we own and maintain—through our vegetation management program, which promotes pollination, migration and sustainability, and through more than \$2.6 million in Green Region Grants to promote open space in our service territory.



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Grant Opportunities for Philadelphia Non-Profit Organizations and Suburban Municipalities

In partnership with Natural Lands, PECO is once again offering funding through its PECO Green Region Open Space Program, providing competitive grants of up to \$10,000 to incorporated Philadelphia non-profit organizations and suburban municipalities within PECO's service territory to support open space and natural area projects. Funding is to be used to cover expenses for projects on publicly accessible open space, such as enhancing tree cover, implementing trails, drafting an open space plan, converting to solar and/or LED trail lighting, or installing electric vehicle charging stations.

Additionally, in celebration of 2024 being the 20th anniversary of the PECO Green Region Open Space Program, PECO is pleased to announce a bonus grant round will be open concurrently focusing on climate resiliency projects that align with PECO's Path to Clean initiative, with goals to reduce PECO's operations-driven emissions by 50 percent by the year 2030, and to net-zero by 2050. The Bonus Round will award one \$50,000 grant to an eligible applicant for a project that may include solar panel and/or solar canopy installation, energy audits, LEED construction and certification, weatherization, updating HVAC systems, or upgrades to improve energy efficiency, such as LED lighting, the use of timers, or other infrastructure.

The application deadline for both the 2024 Regular Round and 2024 20th Anniversary Bonus Round of the PECO Green Region Open Space Program is **4:00 PM on Thursday, October 24, 2024**. All 2024 Regular Round grant applications must provide a dollar-for-dollar cash match. Staff salaries and in-kind or volunteer hours are not considered eligible match. The 2024 Bonus Round does not require a match.

Since the inception of the PECO Green Region Open Space Program in 2004, PECO has partnered with Natural Lands to provide grants for natural area improvement projects on public lands by non-profit organizations and municipalities in southeastern Pennsylvania. To date, the PECO Green Region Program has awarded more than \$3.15 million across the region for a wide variety of open space projects, including those that combat climate change.

We hope you consider applying for a PECO Green Region Open Space Program grant so PECO Green Region funds can support your efforts to preserve watersheds, air quality, and parks and trails for our communities. For additional information about the PECO Green Region Open Space Program, please contact PECO Green Region Open Space Program Administrator and Natural Lands staff member Estelle Wynn Dolan at 610-353-5587, ext. 213, or edolan@natlands.org.

Romona Riscoe Benson
Director, Corporate and Community Impact
PECO

Estelle Wynn Dolan
PECO Green Region Program Administrator
Natural Lands