REQUEST FOR PROPOSALS

HISTORIC PRESESRVATION CONSULTING SERVICES

SPRINGFIELD TOWNSHIP HISTORICAL COMMISSION

WYNDMOOR, SPRINGFIELD TOWNSHIP, MONTGOMERY COUNTY, PA

Springfield Township invites you to submit a proposal for Historic Preservation consulting services to work with the Township Historic Commission to generate and evaluate the historic structures in the Township toward the development of a listing of structures important to the Township though their design, relevance to important events or their relationship to significant parties in Township history.

Throughout this RFP, either "Respondent" or "you" means the firm responding to the RFP.

BACKGROUND

Springfield Township enacted a historic preservation ordinance in 201x to encourage the reuse and repurposing of historic and important Township structures rather than lose them to demolition. This ordinance includes a series of incentives intended to promote this reuse and presented an "opt-in" process by which the property owner could activate these incentives through joining this list. In spite of various attempts to interest property owners, this process has not resulted in any property owners participating in the process.

It is now the intention of the Township through the Historical Commission to, at minimum develop an inventory of those structures deemed important to the Township that would then provide guidance for property owners and developers by identifying these structures as important. The current up-date to the Land Development & Subdivision Ordinance (SALDO),

is scheduled to include a process to incorporate these identified structures in the SALDO review process to enhance the possibility of the reuse and/or retention of these structures.

This RFP envisions the Responder developing this inventory, and providing some guidance to evaluate or prioritize this list to assist the Commission and the Township in its goal to retain structures and places that form important components to the context and character of the Township.

RESOURCES

There have been multiple attempts to create the envisioned inventory, but none have been fully completed. All of these attempts will be available to you in doing your work. The current SALDO revisions would identify any structure more than 50 years old as appropriate for inclusion in this listing. County records show that the there are approximately 1600 buildings in the Township constructed more than 50 years ago.

Several studies have been conducted, as noted, but are incomplete or would not provide the level of guidance envisioned by the Commission or the Township. These include:

- Temple University Study (ca 1995) based on 255 buildings from Springfield Historical Society
- Montgomery County Conservancy Study (ca 1999)—3 binders of properties that could be significant—but was not really completed
- Springfield Township Historical Society archives

REQUEST

The Springfield Township Historical Commission, through Springfield Township requests a proposal for the following:

1   An inventory Recording Buildings in the Township that were constructed more than 50 years ago. Using the available resources and conducting a "windshield survey" of those sites, begin a data base of the identified buildings—suing the Pennsylvania State Historic Preservation Office (PA SHPO) worksheet as a guideline for the information (copy attached for reference). This initial inventory would include:

- Location Description, Address (Street, City, zip code)
- Photographs (street front at a minimum)
- Year built or approximation with basis for date

- Current use of structure (noting any outbuildings that should be considered
- Evaluation of properties into basic categories (significant, contributing, non-contributing). Intention is to distill the inventory to critical properties
- Deliverable would be inventory and general recommendations in digital file

2   Review findings and recommendations with Historical Commission to focus the inventory on significant and contributing structures

3   Continue development of inventory based upon sites agreed upon with the Historical Commission, again based upon the PA SHPO worksheet, focusing on:

- Property specifics (owner, tax parcel and other legal identifiers)
- Building description (style, construction type, materials of construction)
- Significance (event, designer, former owner)
- Photographs of structure exterior and interior supporting
- Deliverable to be digital updates to inventory file for properties, including recommendations resulting from the additional evaluation to prioritize the significant properties to a number closer to 300 properties.

4   Summary inventory report of agreed upon sites—in digital format to be incorporated into Township Tasir system. If more complete background information is required it will be incorporated into the requirements when a subject project is presented for SALDO approval.

SUBMITTAL

1   Relevant experience with similar projects for municipalities, particularly in Pennsylvania. (Page limited to 10 pages)

2   Pennsylvania Historic and Museum Commission local historic resource consultant registration.

3   Completion of the following form with pricing as requested. Reimbursible costs shall be printing, and travel.

SUMMARY

The purpose of this RFP is assist the Springfield Township Historical Commission with information to allow the focus of historical preservation efforts on the most significant buildings in the township. It is not intended to produce National Historic Register submittals, but rather to inform the Township of significant structures with initial information supporting that determination of significance.

SPRINGFIELD TOWNSHIP HISTORICAL COMMISSION

REQUEST FOR PROPOSAL FOR TOWNSHIP-WIDE ROSTER OF SIGNIFICANT STRUCTURES

TASK	DESCRIPTION	FEE
1	INITIAL SURVEY OF BUILDINGS CONSTRUCTED FOR THAN 50 YEARS AGO	
2	MEETING WITH HISTORICAL COMMISSION TO REVIEW RECOMMENDATIONS	
3	DEVELOPMENT OF AGREED UPON SITES (GOAL IS 300 SITES	
4	FINAL REPORT ON SELECTED SITES.	
	REIMBURSIBLE COSTS	
	TOTAL	