

MINUTES OF MEETING  
BOARD OF COMMISSIONERS  
SPRINGFIELD TOWNSHIP

The Board of Commissioners of Springfield Township met in a regular monthly meeting on Wednesday evening, April 8, 2026 at 7:31 PM in the Springfield Township Building for the purpose of transacting the general business of the Township. The meeting was also offered in a live streaming feature. All members of the Board were present. Commissioner Ratsavong presided.

Ms. Ratsavong asked Mr. Taylor if any remote public comments were received prior to the meeting. Mr. Taylor reported that no public comments were received.

Ms. Ratsavong asked everyone to join the Board of Commissioners in a moment of silent reflection honoring the service men and women who have placed themselves in harm's way in order to help preserve our safety at home and overseas.

Ms. Ratsavong led the Pledge of Allegiance.

Motion (Kirk-May) vote 7-0 dispensing with the reading of the minutes of the previous meeting and approving same as written and recorded in the official minute book of the Township.

Ms. Ratsavong announced that the Board of Commissioners conducted an executive session as part of its April 6<sup>th</sup> workshop meeting to discuss one litigation matter.

Ms. Ratsavong announced that the annual Springfield Township No Stigma/No Shame Day will be observed on Saturday, April 18, 2026. No Stigma/No Shame Day is intended to support public awareness of substance misuse, substance abuse disorder, and to promote awareness of mental health challenges. Ms. Ratsavong invited Barbara Senst and Sue Crathern of the Springfield Township Opioid Action Committee (STOAC) to provide a few remarks about their efforts to continue educating the community about this important issue.

Barbara Senst, Woods Rd, was joined by Sue Crathern, Sadie Krinis, Abby Rogers, Sam Rogers, Murray Pié, and Will Kerr to give a presentation on the importance of mental health.

Ms. Ratsavong also announced that Drug Takeback Day will occur on April 25, 2026 from 10AM to 2PM at the Springfield Township Police Station. Ms. Senst said that STOAC will be giving out free Narcan at the event.

Ms. Ratsavong invited Michael Pitkow, Chief of Police, to the front of the room.

Chief Pitkow reviewed the process for recognizing officers for Police Commendations. Commendations are given to officers who demonstrate above average initiative, intelligence, or ability. The following awards and commendations were issued:

- Life-saving Award – Officer Brian Makowski and Officer Ryan Brown for their life-saving efforts associated with a cardiac arrest event that occurred on October 6, 2025.
- Commendation of Merit - Detective Steven Craig for his role in the investigation involving the corruption of a minor and child pornography that occurred October 17, 2022 (sentencing in April 2025).
- Commendations of Merit – Detective Steven Craig for his role in the investigation involving the involuntary deviate sexual intercourse of a minor occurring on March 25, 2025.
- Commendatory Letter - Officer Younes Boujida for his role in the investigation of theft by deception that occurred in a local nursing home on June 17, 2025.
- Commendatory Letter - Officer Thomas Sweeney for access device fraud (fraudulent check), and the discovery of a firearm in the possession of an individual without a license that occurred on August 14, 2025.
- Highway Safety Award - Corporal Calvin Wiley for overall traffic, driving under the influence and parking enforcement activities.

Ms. Ratsavong announced that On March 12, 2026, public notice was issued by the Board of Commissioners of Springfield Township that it would begin accepting public comment on the Springfield Township Total Maximum Daily Load/Pollutant Reduction Plan for the Wissahickon Creek, Sandy Run, and unnamed tributaries to the Schuylkill River. The plan was made available on the same date for review on the Springfield Township website and at the Springfield Township Administration Building.

Ms. Ratsavong also announced that public comment on the plan was accepted by the Board of Commissioners at its April 6, 2026 meeting, and will be accepted as part of the public comment period this evening. The Pollutant Reduction Plan identifies potential projects to be completed by the Township to reduce sediment and nutrient pollution as required by the Township's National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Permit.

Ms. Ratsavong opened the meeting to public comment. No public comment was received.

Ms. Ratsavong, Chairwoman of the Community Development Committee, reported:

Motion (Ratsavong-Lee) vote 7-0 to adopt Resolution No. 1689, a resolution granting preliminary/final subdivision and land development approval for a 2-lot subdivision located at 28 Grove Avenue, Flourtown. The project includes the demolition of an existing single family detached dwelling in order to subdivide the property and construct two new single family detached dwellings.

Ms. Ratsavong commented that the approval is conditioned upon the applicant complying with all conditions placed in the February 17, 2026 recommendation letter of the Springfield Township Planning Commission.

Motion (Ratsavong-May) vote 7-0 to adopt Resolution No. 1690, a resolution accepting the dedication of a portion of right-of-way in the 500 block of East Mill Road. The area to be dedicated is identified in a Record Plan prepared for Nancy Walker by Pahutski Land Surveying dated May 5, 1998 and last revised July 6, 1988.

Ms. Ratsavong explained that the two parcels were recently sold to a developer who intends to sell the existing single family detached dwelling and to construct a new, single family detached dwelling on the adjacent tract. Prior to transferring the ownership of the properties to two separate owners, the Board wishes to accept the dedication of right of way from a single property owner.

Ms. Ratsavong announced that a vacancy presently exists as a member of the Springfield Township Building Code Board of Appeals. The Building Code Board of Appeals hears and rules on all appeals regarding decisions made by the municipal building code official concerning the Pennsylvania Uniform Construction Code.

A member of the Board of Appeals shall be qualified by training and experience to decide matters pertaining to plan review and building construction. Springfield Township residents who are licensed as an architect and/or engineer or have training and experience as a building inspector or plan reviewer are encouraged to submit their resume or letter of interest by May 1, 2026 to the Springfield Township Manager.

Mr. Lee, Chairman of the Administrative, Fiscal Affairs and Zoning Committee, reported:

Motion (Lee-May) vote 7-0 to approve the March check reconciliation in the amount of \$428,775.47, and the April bill listing in the amount of \$829,446.19.

Mr. Lee announced that the Springfield Township Zoning Hearing Board will meet on Monday, April 27, 2026, at 7:00 PM at the Springfield Township Building to receive testimony on four applications. Mr. Lee summarized the four petitions that are to be heard and announced that a copy of the applications and plans are on file in the Code Enforcement Office and may be viewed during normal business hours.

Mr. May, Chairman of the Environmental Resources Committee, reported:

Mr. May announced that during the month of March 2026, Springfield Township residents recycled 142.9 tons of material with a householder participation rate of 70.0%. The net cost for the month was \$20,198.32.

Mr. May also informed residents that fresh leaf compost is now available at the Township's distribution site located on West Wissahickon Avenue in Flourtown. Leaf compost can be added to soil as a soil amendment or used as a top dressing around landscape plants in place of hardwood mulch. Leaf compost will also stimulate earthworms and other helpful organisms and will retain more water and moisture than traditional hardwood mulch.

Motion (May-Kirk) vote 7-0 to adopt Resolution No. 1691, a resolution authorizing an application to the 2026 round of the Pennsylvania Department of Environmental Protection Section 902 Recycling Equipment program. The grant proposal seeks to obtain an award in the amount of \$250,000 for the purchase of a curbside recycling collection vehicle with a present estimated cost of \$306,534.

Ms. McNamara, Chairwoman of the Public Safety Committee, reported:

Ms. McNamara announced that the Board of Commissioners, in collaboration with the Springfield Township Police Department, Montgomery County Prothonotary's Office, and the Montgomery County Magisterial District Courts, invite residents to join in a community conversation in support of domestic abuse survivors and their allies to be held at the Springfield Township Administration Building on Wednesday, April 29, 2026 at 7:00 PM.

This panel discussion event will highlight the processes of obtaining a Protection from Abuse (PFA) order, seeking police department assistance, and accessing local resources. This event is free, open to the public and will be recorded for future access on the Township website.

Mr. Morris, Chairman of the Cultural Resources Committee, had no report.

Mr. Goldberg, Chairman of the Parks & Recreation Resources Committee, reported:

On March 12, 2026, Springfield Township issued a Request for Proposals for geotechnical investigation services for the Township's Recreation Center Project. Mr. Goldberg explained that geotechnical investigation is used to determine subsurface conditions for the design of building foundations, stormwater management and site features. A total of six responses were received by the April 1, 2026 deadline for submission of proposals. The proposals ranged from \$21,387 to \$67,500.

Motion (Goldberg-McNamara) vote 7-0 to award a contract to David Blackmore & Associates, Inc. to perform geotechnical investigation for the Springfield Township Recreation Center project in accordance with their proposal dated March 31, 2026 in the amount of \$21,387.

Mr. Kirk, Chairman of the Public Works and Facilities Committee, reported:

On April 6, 2026, bids were received for the Township's 2026 Highway Resurfacing and Milling Program. Bids were received from two contractors: Glasgow, Inc. and James D. Morrissey, Inc. The bids ranged from \$544,104.90 to \$597,696.00, based upon 5,130 tons of

applied in-place asphalt, and 22,920 square yards of road milling. The budget for the project is \$556,930.

Motion (Kirk-Lee) vote 7-0 to award a contract to Glasgow, Inc. of Glenside, PA to mill and resurface specified Township streets for their combined low bid of \$93.33 per ton for resurfacing, and \$2.80 per square yard for road milling, for a total estimated price of \$544,104.90.

Mr. Kirk also announced that on April 6, 2026, bids were received for the Terminal Avenue Storm Sewer Improvements Project. The project will extend the existing storm sewer system that terminates at the Montgomery Avenue/Terminal Avenue intersection to the Terminal Avenue/Erdenheim Avenue and Terminal Avenue/Yeakel Avenue intersections. Only one bid was received in the amount of \$428,776.00. The project is being funded by a grant obtained from the Pennsylvania Department of Community & Economic Development Small Water & Sewer program in the amount of \$404,561.00.

Motion (Kirk-McNamara) vote 7-0 to award a contract to Ply-Mar Construction Company, Inc. of Plymouth Meeting, PA to complete the Terminal Avenue Storm Sewer Improvements project in accordance with their low bid of \$428,776.00.

Motion (Kirk-May) vote 7-0 to enact Ordinance No. 983, an ordinance amending Chapter 92, Streets and Sidewalks, of the Code of the Township of Springfield, Subsection 92-22, Violations and Penalties, to regulate the clearing of ice and snow from public sidewalks.

In summary, Ordinance No. 983 authorizes a police officer or code enforcement officer of the Township to issue a written warning to a property owner for the failure to clear a public sidewalk of snow and ice within 24 hours following a snow event, and increases the penalty for the failure of a property owner or tenant to clear a public sidewalk within 24 hours of being issued a warning to \$500.

Mr. Goldberg suggested that the goal of the Township is compliance for shoveled sidewalks, not fines.

Motion (Kirk-May) vote 7-0 to authorize the execution of a Scope of Services and Fee Proposal with the Center for Watershed Protection (CWP) to assist the Township with the completion of specified tasks as required by the National Pollutant Discharge Elimination System, Municipal Separate Storm Sewer System program. The total fee is \$61,930 for the period of 2026-2027.

Ms. Ratsavong added that the CWP is already working for the Township through the office of the Township Engineer.

Motion (Kirk-McNamara) vote 7-0 to adopt Resolution No. 1692, a resolution proclaiming Saturday, April 25, 2026, as Arbor Day in Springfield Township.

Mr. Kirk announced that as part of the Township's annual Arbor Day celebration, the Springfield Township Shade Tree Commission will be conducting an Arbor Day ceremony and tree giveaway beginning at 9 AM at Cisco Park, 199 Montgomery Avenue, Erdenheim. Residents are also encouraged to enter a raffle drawing to receive one of 38 free trees by registering their name, address and contact information beginning Friday, April 10 at [www.springfieldmontco.org](http://www.springfieldmontco.org). Winners will be selected at random on Thursday, April 17 and must be able to pick up their tree at the Arbor Day celebration.

Ms. Ratsavong opened the meeting to public comment. None were received.

Motion (Lee-May) vote 7-0, to adjourn the business meeting at 8:45 PM.

Respectfully submitted,

Michael Taylor  
Manager/Secretary