



SPRINGFIELD TOWNSHIP PARK LAWN CARE SPECIFICATIONS ATHLETIC MOWING (A.M.)

All responses are due no later than October 1, 2026, at 10:00 A.M. via email, mail or in person.

INTRODUCTION:

Questions regarding lawn care specifications may be sent to Jim Murphy, Director of Parks and Recreation at jmurphy@springfieldmontco.org or 215-836-7600.

CONTACT INFORMATION:

Address:

Springfield Township Parks and Recreation
1510 Paper Mill Road
Wyndmoor, PA 19038

Email:

jmurphy@springfieldmontco.org

Phone:

215-836-7600

A. SUMMARY

Contractor will provide all tools, equipment, supplies and labor necessary to mow and maintain grassy areas in specified parks in accordance with Township specifications.

B. SERVICES

1. All parks and areas designated **Athletic Mowing (A.M.)** will be mowed once per week during the period of the third Wednesday in April through the first Friday in October for an estimated total of 26 cuttings per year. In case of drought, the Township will re-direct mowing schedule in accordance with Department of Agriculture recommendations.
2. All parks and areas designated **Passive Mowing (P.M.)** will be mowed every other week during the period of the third Wednesday in April through the first Friday in October for an estimated of 12 cuttings per year. In case of drought, the Township will re-direct mowing schedule in accordance with Department of Agriculture recommendations.

Note: All areas are to be scheduled for cutting on **Thursdays** unless weather prohibits. The contractor shall contact Jim Murphy, Director of Parks and Recreation, 215-836-7600, on the day of the first five cuts.

3. Rain day will be the first fine weather day following the prescribed mowing day.
4. **Athletic Mowing (A.M.)** grass shall be mowed at the height of 1 ½ to 2 inches for the entire season. In case of severe drought, Contractor and Township contact will re-examine height.
5. **Athletic Mowing (A.M.)** baseball and softball fields shall be raked, dragged and groomed weekly for the duration of the spring, summer and fall seasons. The fields shall be dragged once per month in the winter season.
6. Contractor shall have ample professional mowing equipment, so as to ensure that all locations are mowed to produce an even appearance after cutting, regardless of breakdown. This equipment shall be available for inspection at the request of the Township.
7. Exhibit A displays each park to approximate, and not exact scale and acreage indicated is also approximate. The highlighted areas on the plans indicate areas to be mowed within each park.
8. All work is to be performed in a neat and professional manner. All job-related debris and litter created is to be removed by Contractor
9. The Contractor shall begin the project items as listed/accepted in the specifications within fifteen (15) calendar days following written notice to proceed unless otherwise directed or coordinated with the Township.

10. Any damage to Township property shall be repaired at the contractor's expense.
11. The Contractor will begin work no earlier than 7:15 a.m. and will conclude by 5:00 p.m.
12. With each mowing, all turf shall be trimmed up to all trees, planting beds, bleachers, backstops, play equipment, benches and all other equipment and buildings lying within the designated mowing areas. Herbicide may only be utilized at the base of fencing, sidewalk cracks, curbing and parking lot barriers where weeds grow.
13. Hand trimming of planting beds for the removal of weeds and excess grass along walks, trees, benches, park equipment and buildings lying within the designated mowing areas shall be done at least twice a month. No hand type edgers will be permitted. All edging will be done with a power edger.
14. All clippings must be cleared off all walkways, driveways and parking areas immediately after each cutting and be directed away from buildings to prevent clogging of ventilation intakes.
15. All paper and debris must be removed prior to cutting. Contractor shall not mow over glass bottles or other objects that will break or shred and injure the participants using that area. The harmful objects are to be removed prior to the area being mowed.
16. Holidays: The Contractor is not obligated to perform services on the following holidays: Memorial Day, Independence Day, Labor Day, Veteran's Day.

C. CONDITIONS

1. Quotes may be held by the Township for a period of 45 days from the date of the Quote Opening for the purpose of reviewing the Quotes and investigating qualifications of companies, prior to awarding contract.
2. Springfield Township or its assignees will manage, inspect and make all payments.
3. Springfield Township reserves the right to reject any and all Quotes, to waive any informalities, or take such action that it may deem to be in the best interest of the Township and as may be permitted by law.
4. All quotes shall be submitted to the Director of Parks and Recreation in an envelope marked "Quote – Township Parks Mowing"
5. Companies must be responsible for and capable of performing the work called for by the Specifications and must have successfully completed contracts of equivalent scope and magnitude to that for which this Quote is intended. A reference list of similar contracts completed within the last three years shall be included with this Quote. This listing must have telephone numbers and names of a contact person for each completed project.

6. A complete understanding of the conditions as they exist requires a careful examination of the work site. The contractor shall also examine carefully the Specifications and the Contract Form for the work contemplated. The contractor shall not, at any time after the execution of this contract, set up any claims, whatsoever, based upon insufficient data or incorrectly assumed conditions nor shall they claim any misunderstanding in regard to the nature, conditions or character of the work to be done under this contract, and shall assume all risks resulting from any changes in the conditions which may occur during the progress of the work. The Township contact person is Jim Murphy, Parks and Recreation Director, 215-836-7600.
7. Billing shall be submitted monthly after service is rendered. Payments shall be made by the Township monthly. Invoices shall reflect the number of cuts and other services and also the amount of the lump sum equal to those individual cuts or services.
8. Discrimination: In performance of this Agreement, Contract shall not discriminate on the grounds of o because of race, color, creed, religion, national origin, sex, and marital status, status with regards to public assistance, disability, sexual orientation, or age against any employee of Contract, and subcontractor out, or any applicant for employment/ Contractor shall include a similar provision in all aspects.
9. Hold Harmless: The contractor agrees to release, absolve, discharge, indemnify and hold harmless the Township and its organizers, sponsors, representatives, employees, teachers, counselors, volunteers, supervisors, participants and any other support staff (collectively the "Affiliates"), from all liability for any and all loss or damage, and any claim or demand arising from any property damage or any injury or death resulting from such services. The contractor certifies that all employees are covered by medical insurance adequate for coverage of any accident, mishap, and/or injury arising out of participation in the program or any activity related thereto. The contractor shall reimburse each such indemnity for any and all loss, or cause of action imposed by law or principal of common lawn or equity in connection with the Agreement and arising out of or relating in any way to the activity or inactivity of Contractor, its predecessor or anyone acting through or on behalf of the contractor.
10. Applicable Law: This agreement shall be governed by the law of the State in which its services are performed. If any provision in this agreement is held by any court to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force.
11. Should the Contractor fail to perform under this Contract, the Township will either perform the Work, or have the Work performed and charge the cost thereof to monies earned by the Contractor.
12. Limitations of Remedies: In the event of a breach of agreement by the Township, the Contractor shall not be entitled or recover punitive, special or consequential damages for loss of business.

D. INSURANCE

1. The contractor shall, at his own cost and expense, purchase and maintain in force until final acceptance of this work, the forms of insurance coverage described hereafter.
2. It is the intent of the required insurance to protect the contractor and the Township from claims under the Workmen's Compensation Act and from claims from damage to property, damages because of bodily injury, including death, which may arise from and during operation, under this contract, whether such operation be by himself or by any subcontractor or anyone directly or indirectly employed by either of them. The insurance requirements apply to prime contractors and subcontractors as well, unless specifically noted to the contrary. Subcontractors must produce the same certificates and policies as required by prime contractors, or by attached endorsements indicating that the prime contractor's insurance policy covers the subcontractors to the full extent required by the contract.

At the time of the execution of the contract, certificates of insurance for Workmen's Compensation and Liability Insurance must be furnished to the Township and be acceptable to the Township with respect to form, coverage and company. Each certificate must provide for 30 days prior notice to the Township of any cancellation or change of limits, and such notice shall be sent registered or certified mail, with return receipt. Liability Insurance shall be carried in the amount not less than one million dollars (\$1,000,000) for bodily injury and for wrongful death, and property damage insurance in the amount of not less than five hundred thousand (\$500,000). Springfield Township shall be included on insurance as an additional insured.

E. SITES and ADDITIONAL SPECIFICATIONS

The 4 sites below are considered Athletic Mowing (A.M.) and shall be maintained once per week. In addition to mowing each site has specific maintenance requirements, listed as follows:

1. **Bysher Field** – 50 Bysher Avenue, Flourtown, PA 19031
 - Trim fence line along Flourtown Country Club
 - Rake, drag and groom baseball fields and remove weeds along perimeter
2. **James A. Cisco Park** – 199 W. Montgomery Avenue, Erdenheim, PA, 19038
 - Trim pond drainage area, overflow area and bus depot perimeter
 - Weed gravel beach area bordering pond
 - Weeding of planting beds (adjacent to pond)
 - Weed and mulch bed under park sign and gazebo
3. **Laurel Beech Park** - 1313 East Mermaid Lane, Wyndmoor, PA 19038
 - Trim vegetation on fence
 - Weed and mulch bed under park sign
4. **Veteran's Park** – 8021 Traymore Avenue, Wyndmoor, PA 19038
 - Weed and mulch memorial portion of park
 - Rake, drag and groom softball fields, remove weeds along perimeter

Companies shall provide the per cut and lump sum amount for service at each site on the Quote Form.

ATHLETIC MOWING (A.M.) QUOTE FORM

Jim Murphy
Director of Parks and Recreation
Springfield Township
1510 Paper Mill Road
Wyndmoor, PA 19038

Dear Mr. Murphy:

We hereby propose to provide the following lawn mowing and field maintenance at various Township Parks in accordance with all Township Locations for the 2027-2029 lawn care seasons as follows:

Passive Park Name:	Address:	Cost (per cut/total):
Bysher Field	50 Bysher Avenue, Flourtown	\$ _____
James A. Cisco Park	199 W. Montgomery Ave, Erdenheim	\$ _____
Laurel Beech Park	1313 East Mermaid Lane, Wyndmoor	\$ _____
Veteran's Park	8021 Traymore Avenue, Wyndmoor	\$ _____

It is understood that Springfield Township has the option of subtracting specific sites within this quote, and that only one company will be awarded the contract for service for the reduced package.

I understand that should I be awarded this entire project or accepted parts, I will submit my Performance Bond within ten (10) working days of my notification of the award. This bond shall be 100% of the contract price.

Additionally, I will also include certificates of workmen's compensation and liability insurance, as per the specifications.

Company Name: _____

Signature: _____ Date of Quote: _____

Address: _____

Email Address: _____

Phone: _____ Website: _____